School Visitors

Eastern York School District Board of Directors welcomes and encourages visits to the schools. To ensure order in the schools during these visits and provide for the safety and security of the students and staff, the School Board has established a policy to govern these visits. The guidelines for visiting schools are defined in School Board policy 907, which can be found on the district’s website. Visitors are encouraged to make visiting arrangements in advance by contacting the building’s main office.

To manage visitors to our schools, Eastern York School District is implementing a visitor management system developed by School Gate Guardian. When a visitor enters a building, they will be asked to scan their federal or state issued ID card using a scanner that reads OCR and barcode. The visitor’s information is then checked against the district’s visitor database for unwelcomed guests and a national database of registered sexual offenders. If no matches are found, the visitor will be given a time-expiring visitor’s badge. If the visitor is matched against either the national sexual offender database or the district maintained unwanted guest database, the receptionist will use a silent alert feature to notify and summon key district personnel. Following their visit, visitors are asked to exit through the school office and check out of the visitor management system.

Bar-coded key tags can be provided to volunteers or frequent visitors to our buildings. This key tag will rapidly provide the necessary information and streamline the verification and check-in process. School Gate Guardian maintains a visitors log and can provide reports such as volunteer time spent in the buildings.

Eastern York School District firmly believes that the safety and security of our students, faculty, and staff is very important. At Eastern York, we feel that an environment that is secure, safe and healthy promotes a strong learning environment where students and staff can work, teach, learn, play, and grow. It is our belief that the School Gate Guardian software will deliver effective and consistent management of visitors to our buildings and help to ensure the safety of our students, faculty, and staff. We thank you, in advance, for your cooperation with this new visitor procedure. Please be prepared to provide ID during your visit so that your information can be registered in our visitor’s database.