

Eastern York School District
School Board Meeting
December 8, 2016, 6:14 P.M.
District Administration Offices
Wrightsville, PA 17368

The meeting was called to order by M. Keller, President. The following members were present and they were: D. Bailey, Jr., D. Caldwell, M. Keller, T. Lentz, J. Malone, J. Reese, D. Shelley, J. Shevelew and R. Zepp (leaving at 6:40). Others in attendance were: Dr. Darla Pianowski, Superintendent; Dr. Rita Becker, Assistant Superintendent; T. McHugh, Solicitor; T. Weaver, Secretary; T. Senft, Assistant Business Manager; Dr. Timothy Mitzel, Eastern York High School Principal; R. Seely, Eastern York High School Assistant Principal; Dr. Keith Shoemaker, Eastern York Middle School; Dr. Robert Walker, Kreutz Creek Elementary School Principal; Payton Becker and Zachariah Murray, Student Representatives. There were 12 patrons present.

President Keller stated that an Executive Session was held prior to the Board meeting for a Personnel matter.

ADOPTION OF MINUTES FROM THE PREVIOUS MEETING

On a motion by T. Lentz, seconded by R. Zepp, the Board approved the minutes from the November 17, 2016 Board meeting, as previously distributed. The motion passed: 9 – Yes, 0 – No.

TREASURER’S REPORT – Jon Shevelew

On a motion by R. Zepp, seconded by T. Lentz, the Board approved the Treasurer’s Report dated November 30, 2016, as presented. The motion passed: 9 – Yes, 0 – No.

STUDENT REPRESENTATIVES’ REPORTS

Payton Becker Junior at Eastern York High School	Shared recent and upcoming events at the secondary level including an annual food drive, winter concerts, and the winter sports season has begun at the middle and high schools. Eastern Middle School students are taking their CDT exams and hosted the annual Winterfest. Eastern High School students are taking the Literature Keystones and conducting auditions for the musical.
Zachariah Murray Senior at Eastern York High School	Shared recent and upcoming events at the elementary level including CDT testing, winter concerts, and many December-themed activities such as a Holiday Extravaganza at Kreutz Creek Elementary, Family Holiday Party at Canadochly Elementary, and caroling in the community at Wrightsville Elementary.

EDUCATIONAL PRESENTATION – Dr. Becker

1. Landscaping Project

Mr. Randall Seely, Eastern York High School Assistant Principal, introduced Mr. Scott Barr, who teaches the Landscape Design, Forestry and Soil Science course. As part of this course, the students have been working on a landscaping project in conjunction with Wrightsville Borough. Senior Isaac Lentz presented information to the Board regarding the project, including some pictures and a landscape drawing. He detailed the steps that have been taken thus far and what remains to be completed.

2. Coding Workshop

Dr. Becker shared that she and Mr. Enders, Wrightsville Elementary School Principal, attended a coding workshop and will receive free curriculum on coding.

INFORMATIONAL – Dr. Pianowski

1. Corporate Sponsorship

Dr. Pianowski shared that Mr. Tim Senft, Assistant Business Manager, has developed a banner to promote the corporate sponsorship program in the District. Mr. Senft showed the banner to the Board.

The Board recessed to an Executive Session for a Legal Issue at 6:40 p.m. The Board reconvened at 6:50 p.m.

HEARING OF PATRONS – Agenda Items Only

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| Elizabeth Adcock
Hellam Township
Tax Collector | Shared concern over setting the tax collector compensation rate the same. She discussed the compensation proposal requested by the tax collectors, which was previously provided to all members. She stated that the role and responsibilities of the tax collector has changed, including the continuing education credits needed to serve in the capacity of tax collector. |
| Mike Krantz
Group Cares
Workcamps | Shared that he hopes the Board will approve the facility use request on the agenda this evening. He provided a brief overview of the work and services that will be provided to the Eastern York community. |
| Robert Flaharty, Jr. | Stated that the District should be trying to generate revenue such as “pay to play” and charging for parking. |

SECRETARY'S REPORT

J. Shevelew made a motion, seconded by D. Caldwell, to approve Items 1 through 5 on the Secretary's agenda. Item #4 was voted on separately.

1. 2016-17 General Fund Expenditures

Approved payment of the 2016-17 General Fund expenditures, for November 17, 2016 to December 2, 2016, in the amount of \$715,878.54.

2. 2016-17 Food Service Fund Expenditures

Approved payment of the 2016-17 Food Service Fund expenditures, for November 1, 2016 to November 30, 2016, in the amount of \$79,142.23.

3. Real Estate Refunds and Exonerations and Per Capita Exonerations for 2016-17

Approved the following Real Estate refunds and exonerations and Per Capita exonerations for the 2016-17 year that have been processed for the month.

Real Estate Refunds	\$10,846.97
Real Estate Exonerations	\$ 211.77
Per Capita Exonerations	\$ 6,110.00

4. Resolution #120816

This item was voted on separately, per the original motion, to approve Resolution #120816 establishing compensation for tax collectors for the next four-year term. The rates are as follows:

Fiscal Year	Rate Per Bill Collected	
	Real Estate	Per Capita
2018-19	\$2.50	\$1.50
2019-20	\$2.50	\$1.50
2020-21	\$2.50	\$1.50
2021-22	\$2.50	\$1.50

The motion failed by Roll Call Vote A: 4 – Yes – D. Bailey, Jr., D. Caldwell, M. Keller, T. Lentz. 4 – No – J. Malone, J. Reese, D. Shelley, J. Shevelew. 0 – Abstain. 1 – Absent – R. Zepp.

5. Payments for Canadochly Parking Lot Improvements

Approved the following payments to Stewart & Tate, Inc., for the Canadochly parking lot improvements, to be paid from the Capital Construction Fund:

- a. Base Bid and Alternate 1 – \$137,640.50
- b. Change Order #1 – Additional Materials @ Unit Price Per Proposal – \$8,131.18

SECRETARY'S REPORT – Cont'd.5. Payments for Canadochly Parking Lot Improvements – Cont'd.

- c. Change Order #2 – Excavate and Repair Soft Areas – \$10,925.37

The motion passed: 8 – Yes, 0 – No.

6. Proposed Preliminary Budget for 2017/18 Fiscal Year

On a motion by J. Reese, seconded by J. Shevelew, the Board approved the Proposed Preliminary Budget for the 2017/18 fiscal year, with expenditures in the amount of \$45,725,524, and revenues in the amount of \$43,404,612, by Roll Call Vote B: 8 – Yes – D. Bailey, Jr., D. Caldwell, M. Keller, T. Lentz, J. Malone, J. Reese, D. Shelley, J. Shevelew. 0 – Abstain. 1 – Absent – R. Zepp.

On a motion by D. Caldwell, seconded by T. Lentz, the Board approved Items 7 through 12. Item #7 was voted on separately.

7. Advertise Notice of Intent to Adopt the Preliminary 2017/18 General Fund Budget

This item was voted on separately, per the original motion, to authorize the Administration to advertise the notice of intent to adopt the Preliminary 2017/18 General Fund Budget and provide notice of the intent to file for exceptions to the Act 1 index. The District will apply for the Retirement Contributions and Special Education Exception. The motion passed: 8 – Yes, 0 – No.

8. Proposal from ServiceMaster

Approved the proposal from ServiceMaster to provide daytime custodial services at Wrightsville Elementary, at a cost of \$3,731 per month.

9. Lincoln Intermediate Unit Joint Purchasing Board Natural Gas Participation Agreement

Approved to participate in the Lincoln Intermediate Unit Joint Purchasing Board Natural Gas Participation Agreement effective July 1, 2017 through June 30, 2020.

10. York County Act 147 – PA Safety Grant for the 2016-17 Fiscal Year

Approved to accept the York County Act 147 – PA Safety Grant for the 2016-17 fiscal year, in the amount of \$4,000, to be used to purchase communications equipment.

11. Donation from Tim and Ruth Keeney

Approved to accept a donation from Tim and Ruth Keeney of 82 photos, taken in March of 1917, that show the ferry and railroad bridge between Wrightsville and Columbia, to be displayed at Eastern York High School.

12. Disposal of Items

Approved to dispose of various outdated and beyond repair music equipment of various models and serial numbers from the Eastern York Middle School.

SECRETARY'S REPORT – Cont'd.

The motion passed: 8 – Yes, 0 – No.

13. Agreement of Sale by and between the Wrightsville Borough Municipal Authority, The York Water Company, and the Eastern York School District

J. Shevelew made a motion, seconded by J. Malone, to approve the agreement of sale by and between the Wrightsville Borough Municipal Authority, The York Water Company, and the Eastern York School District, pending final review by the District's legal counsel. The motion passed: 8 – Yes, 0 – No.

14. Facility Use Agreement with Group Cares Workcamps and 2018 School/Lodging Memorandum of Agreement

D. Caldwell made a motion, seconded by T. Lentz, to approve the facility use agreement with Group Cares Workcamps and 2018 School/Lodging Memorandum of Agreement to use the Eastern York Middle School, from June 17, 2018 to June 23, 2018, pending review of insurance information and agreement of rental fees, in accordance with Board Policy. The motion passed: 8 – Yes, 0 – No.

SUPERINTENDENT'S REPORT**A. APPROVAL ITEMS**

On a motion by J. Reese, seconded by J. Shevelew, the Board approved the following Personnel items on the Superintendent's regular agenda.

1. **PERSONNEL**

A. Resignation

1. Alexander Schrift – Co-Curricular/Athletics, Volleyball Coach, Assistant, Boys – effective on or about November 21, 2016.

B. Appointments - Substitute Teachers through Substitute Teacher Service (STS) - for the 2016/2017 school year:

Bollinger, Jennifer	Moldoff, Aaron	Williams, Theresa
Donahue, Jennifer	Morrison, Thomas	
Garrety, Ilona	Stoops, Dylan	

SUPERINTENDENT'S REPORT – Cont'd.A. **APPROVAL ITEMS** – Cont'd.1. **PERSONNEL** – Cont'd.C. Appointments - Custodians provided through Service Master - for the 2016/2017 school year:

Diacont, Connie *	Lauver, Tracy *
Gardner, Erika	Martin, David
Whiteleather, Barry*	

*pending completion of paperwork

D. Appointment – Volunteer - for the 2016/2017 school year:

Miller, Steven

The motion passed: 8 – Yes, 0 – No.

E. First Reading of Revised Job Descriptions

D. Caldwell made a motion, seconded by T. Lentz, to approve of the first reading of the revised job descriptions for the following Support Staff and Co-Curricular Positions, as previously distributed, minus the Pupil Services Specialist job description.

Bookkeeper
 District Receptionist/HR Support
 Secretary to the Director of Human Resources
 Game Helpers for Athletic Events
 School Police/Security

The motion passed: 8 – Yes, 0 – No.

On a motion by D. Caldwell, seconded by T. Lentz, the Board approved the following Miscellaneous items on the Superintendent's regular agenda.

SUPERINTENDENT’S REPORT – Cont’d.

A. **APPROVAL ITEMS** – Cont’d.

2. **MISCELLANEOUS**

A. Adoption of Resolution

BE IT RESOLVED, that the Adjudication and Final Order of the Superintendent is affirmed by the Board of School Directors in regard to a student disciplinary hearing held on Tuesday, November 22, 2016, at 7:30 AM, and is hereby adopted.

2. Adoption of Resolution

BE IT RESOLVED, that the Adjudication and Final Order of the Superintendent is affirmed by the Board of School Directors in regard to a student disciplinary hearing held on Tuesday, November 29, 2016, at 3:00 PM, and is hereby adopted.

The motion passed: 8 – Yes, 0 – No.

SUPERINTENDENT’S REPORT – ADDENDUM

A. **APPROVAL ITEMS – ADDENDUM**

On a motion by D. Caldwell, seconded by J. Malone, the Board approved the following Personnel items on the Superintendent’s Agenda Addendum:

1. **PERSONNEL – ADDENDUM**

A. Building Principals to Act as Attendance Officers or Home and School Visitors Subject to Section 1341 of the Public School Code

Approved to authorize the building principals to act as attendance officers or home and school visitors subject to Section 1341 of the Public School Code. The principals shall be authorized to perform all duties and exercise all powers as provided by the Public School Code. The Administration is authorized to take all necessary steps to implement this action.

B. Appointments - Substitute Teachers through Substitute Teacher Service (STS) - for the 2016/2017 school year, per the terms and agreements of the contract:

Murray, Kimberly
Shelton, Michael
Wilson, Dennis

SUPERINTENDENT’S REPORT – ADDENDUM – Cont’d.

A. **APPROVAL ITEMS – ADDENDUM** – Cont’d.

1. **PERSONNEL – ADDENDUM** – Cont’d.

C. Appointment – Volunteer - for the 2016/2017 school year:

Shearer, Amber

The motion passed: 8 – Yes, 0 – No.

On a motion by J. Shevelew, seconded by J. Reese, the Board approved the following Miscellaneous items on the Superintendent’s Agenda Addendum:

2. **MISCELLANEOUS – ADDENDUM**

A. Adoption of Resolution

BE IT RESOLVED, that the Adjudication and Final Order of the Board of School Directors in regard to a student disciplinary hearing held on Wednesday, December 7, 2016, at 2:00 PM, and is hereby adopted.

B. Adoption of Resolution

BE IT RESOLVED, that the Adjudication and Final Order of the Board of School Directors in regard to a student disciplinary hearing held on Wednesday, December 7, 2016, at 3:00 PM, and is hereby adopted.

C. Adoption of Resolution

BE IT RESOLVED, that the Adjudication and Final Order of the Board of School Directors in regard to a student disciplinary hearing held on Wednesday, December 7, 2016, at 4:00 PM, and is hereby adopted.

D. Request for Exception to Board Policy 202 – Eligibility of Non-Resident Students

Approved to make an exception to the tuition policy for the student who is in their senior year, moved to Lancaster County, and has requested to remain enrolled to be able to graduate from Eastern York High School.

Public comment was allowed on this item. No comments were made.

The motion passed: 8 – Yes, 0 – No.

PRESIDENT’S REPORT

1. Crawford Estate

President Keller stated that the Board, at the October Budget and Finance meeting, requested that the building principals submit ideas for the use of the Crawford Estate funds. Dr. Pianowski stated that Dr. Shoemaker, Eastern York Middle School Principal, submitted a proposal to upgrade the Eastern York Middle School television studio and media center. Dr. Shoemaker provided the Board with details of his proposal and how the students would benefit from the upgrade. The estimated cost of the project is \$22,000.

J. Malone made a motion, seconded by J. Shevelew, to approve the proposal as submitted by Dr. Shoemaker to upgrade the Eastern York Middle School television studio and media center, at a cost not to exceed \$22,000, to be paid from the funds received from the Thomas Crawford Estate. The motion passed: 8 – Yes, 0 – No.

J. Malone stated that he was disappointed that only one principal submitted a request. He shared that he would recommend that Board committees discuss if they have a use for the funds and bring recommendations to the full Board.

D. Shelley asked if the Board would consider reviewing previous options such as early childhood opportunities.

COMMITTEE REPORTS

President Keller Hellam Area Recreation Commission	Shared that Hellam Area Recreation Commission may not have a need for the fields that it currently leases from the school district. They will want to continue to use the fields for their annual carnival; therefore, the District may need to complete a new lease with Hellam Area Recreation Commission.
D. Shelley YCSofT	Shared that he attended the meeting on November 22. If any Board members have any questions, please contact him.

FINAL BOARD COMMENTS

D. Shelley	Shared that the District’s annual food drive was a very large event, and the middle school students and all of the volunteers did a great job.
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FINAL PATRON COMMENTS – None.

President Keller stated that the Board is recessing to an Executive Session at 8:00 p.m. regarding Personnel Issues, and no further business will be conducted. The Board reconvened at 9:12 p.m.

ADJOURNMENT

On a motion by J. Malone, seconded by D. Shelley, the Board meeting adjourned at 9:13 p.m.

Teresa Weaver, Board Secretary