

Eastern York School District  
School Board Meeting  
October 20, 2016, 6:00 P.M.  
District Administration Offices  
Wrightsville, PA 17368

The meeting was called to order by M. Keller, President. The following members were present and they were: D. Bailey (newly appointed), D. Caldwell, M. Keller, T. Lentz, J. Malone, J. Reese, J. Shevelew, and R. Zepp. Absent was: D. Shelley. Others in attendance were: Dr. Darla Pianowski, Superintendent; Dr. Rita Becker, Assistant Superintendent; T. McHugh, Solicitor; T. Weaver, Secretary; T. Senft, Assistant Business Manager; T. Hoover, Director of Plant/Facilities; Dr. Timothy Mitzel, Eastern York High School Principal; Dr. Keith Shoemaker, Eastern York Middle School Principal; Dr. Robert Walker, Kreutz Creek Elementary School Principal; and Payton Becker and Zachariah Murray, Student Representatives. There were 16 patrons present and one reporter from the York Daily Record.

### **BOARD INTERVIEWS**

President Keller explained the process to appoint a Board member due to the unanticipated vacant seat in Region 3. President Keller asked the same seven questions to each of the following candidates:

- 1<sup>st</sup> Candidate – Douglas Bailey Jr.
- 2<sup>nd</sup> Candidate – Donald Bair

J. Shevelew made a motion, seconded by J. Reese, to nominate Mr. Donald Bair as a Board member. The motion failed: 2 – Yes, 5 – No.

T. Lentz made a motion, seconded by R. Zepp, to nominate Mr. Douglas Bailey, Jr. as a Board member. The motion passed: 6 – Yes, 1 – No.

### **ADMINISTRATION OF OATH OF OFFICE**

Solicitor Timothy McHugh administered the Oath of Office to the following elected Board member.

Douglas R. Bailey, Jr. – Region 3 – Term Expiration 2017

### **ADOPTION OF MINUTES FROM THE PREVIOUS MEETING**

On a motion by J. Shevelew, seconded by D. Caldwell, the Board approved the minutes from the September 15, 2016 Board meeting, as previously distributed. The motion passed: 8 – Yes, 0 – No.

### **TREASURER'S REPORT** – Jon Shevelew

On a motion by D. Caldwell, seconded by J. Reese, the Board approved the Treasurer's Report dated September 30, 2016 and the Treasurer's Statement for Activities and Food Service Funds, dated July 1, 2016 through September 30, 2016, as presented. The motion passed: 8 – Yes, 0 – No.

## **STUDENT REPRESENTATIVE'S REPORT**

- |  |   |
|--|---|
| Payton Becker<br>Junior at Eastern<br>York High School | Shared recent and upcoming events at the secondary level highlighting Spirit Week/Red Ribbon Week. She also shared her thoughts about recent bomb threats and the positive aspect of community coming together. |
| Zachariah Murray<br>Senior at Eastern                  | Shared recent and upcoming events at the elementary level including Grandparents' Day, Parents' Day, Fund Run, and Red Ribbon Week.   |

## **SUPERINTENDENT'S REPORT - DISCUSSION ITEM**

### 1. School Resource Officer

D. Caldwell shared that the Board and Administration have been discussing the need for a school resource officer at various meetings over the past several years. He introduced Chief Caldwell, from Lower Windsor Township, to provide information on the responsibilities of a school resource officer, the timing regarding the Township's and District's budgets, and the cost associated with this program. Chief Caldwell shared that, since the middle school and high school are on the same campus, the school resource officer could be at either facility when incidents occur. He shared that, typically, the school resource officer agreements are for a three-year period. The total cost for an officer is approximately \$117,000, and the District's share would be approximately \$90,000, depending on additional activities that the District would want the officer present, such as athletic and musical events in the evenings or weekends. Dr. Pianowski shared that 11 districts in York County and the York County School of Technology currently have a school resource officer. Discussion ensued among the members regarding other duties of the officer, if the position could be part-time, and the timing of the municipality's and school district's budgets.

R. Zepp made a motion, seconded by J. Reese, to authorize the Administration to notify the Lower Windsor Township Board of Supervisors that the District intends to proceed with a school resource officer, effective January 2018, pending budget approval.

Public comment was allowed on this motion.

- |   |   |
|---|---|
| Ed Sipes<br>District Resident             | Shared that he would like to see the Board proceed with a school resource officer.  |
| Robert Flaharty, Jr.<br>District Resident | Stated that the approximate cost of \$117,000 seems low for an officer.   |
| Susan Eifert<br>District Resident         | Shared that she would like to see the Board proceed with a school resource officer, specifically if the officer would attend athletic events. |

The motion passed: 8 – Yes, 0 – No.

**EDUCATIONAL PRESENTATION** – Dr. Becker

1. Situational Awareness Training

Dr. Becker shared that the District will be providing Situational Awareness Training for all secondary students. The training will be provided by the Center for Schools and Communities.

2. Pennsylvania Value-Added Assessment System (PVAAS)

Dr. Becker shared the School Performance Profiles for the District's schools from the 2015-16 year. The School Performance Profile provides the public with a comprehensive overview of the student academic performance. She shared comparative data of the District's data compared to other York County schools. Dr. Becker also provided the Pennsylvania Value-Added Assessment System data which provides growth data and achievement data. She shared comparative data among the York County schools. The Keystone Exam scores from the high school were provided to the Board. Eastern did very well, overall, and the Board was pleased with the information shared.

**The Board recessed to an Executive Session at 7:45 p.m. for Personnel and Legal matters. The Board reconvened at 8:04 p.m.**

**INFORMATIONAL** – Dr. Pianowski

Dr. Pianowski stated that the photo prints displayed in the Board room were taken by Introduction to Photography high school students. She thanked Mr. Jason Sellers, Eastern York High School Technology Education Teacher, for placing the photos in the room for the Board and public to view.

Dr. Pianowski shared that the October 1, 2016 enrollment, as well as, the enrollment comparison from 2002 – 2016, was included in Board members' packets. She distributed the current elementary class sizes to the Board members.

**HEARING OF PATRONS** – Agenda Items Only – None.

**SECRETARY'S REPORT**

A. **DISCUSSION ITEMS**

1. Snow Removal

Mrs. Weaver stated that U.S. Lawns has provided notice to the District, in accordance with the approved contract, that they will not be able to provide snow removal services for the 16/17 winter season. Mrs. Weaver stated that the Administration has generated a Request for Services and has sent the document to several contractors. Those proposals

**SECRETARY'S REPORT** – Cont'd.**A. DISCUSSION ITEMS** – Cont'd.1. Snow Removal – Cont'd.

are due back to the District on November 4, 2016. Since this is a request for service and not a sealed bid, the Administration can discuss the proposals with each contractor. The proposals will be discussed at the Operations Committee meeting on November 9, 2016 with the expectation to have a contractor or contractors submitted for approval at the November Board meeting.

2. High School Water Tank

Mrs. Weaver shared that York Water Company has received all required payments. A draft agreement between York Water Company and the Wrightsville Borough Municipal Authority is currently being reviewed and discussed by both parties. Once the agreement is signed, the York Water Company can file the necessary paperwork with the Public Utility Commission.

**B. APPROVAL ITEMS**

On a motion by R. Zepp, seconded by D. Caldwell, the Board approved the following items:

1. 2016-17 General Fund Expenditures

Approved payment of the 2016-17 General Fund expenditures, for September 9, 2016 to October 14, 2016, in the amount of \$782,598.39.

2. 2016-17 Food Service Fund Expenditures

Approved payment of the 2016-17 Food Service Fund expenditures, for September 1, 2016 to September 30, 2016, in the amount of \$53,742.44.

3. Activities Fund Expenditures

Approved the following Activities Fund expenditures for the quarter, July 1, 2016 through September 30, 2016, in the amount of \$23,659.71.

4. Proposal from Kristin Van Strien

Approved the proposal from Kristin Van Strien to prepare all E-rate related forms on behalf of the District for funding year 2017-18, at a cost of \$3,000, to be paid from the 2017-18 Technology Operating Budget.

**SECRETARY'S REPORT** – Cont'd.B. **APPROVAL ITEMS** – Cont'd.5. Contract with 5 Star Driver Training School, LLC

Approved the contract with 5 Star Driver Training School, LLC, to provide a state-approved driver education program at Eastern York High School for the 2016-17 school year. The classroom portion to be provided at Eastern York High School, and no rental fee will be charged to 5 Star Training School for the use of the classroom and copier.

6. Standard Amendment of Agreement with the City of Philadelphia

Approved to authorize the Administration to enter into a Standard Amendment of Agreement with the City of Philadelphia as the sponsoring agency of Pennsylvania Task Force One of the National Urban Search and Rescue Response System for Amos Hess to participate, as needed during emergency situations, through the year 2050 or until either party desires to cancel the agreement.

7. Quote from M-F Athletic

Approved the quote from M-F Athletic to purchase pole vault pit and standards in the amount of \$15,670. The District has been reimbursed \$7,955 from its insurance carrier. The District anticipates the remaining balance will be paid by the insurance carrier.

8. Donation from the East York Target Store

Approved to accept a donation from the East York Target Store of approximately 1,500 various school supply items to be used as ARMOR prizes in Eastern York School District.

9. Donation from Andrew Tuscan

Approved to accept a donation from Andrew Tuscan of time to repaint the curbs in the Orange Street loop at Wrightsville Elementary School. The paint and materials to be provided by the Facilities Department.

**SECRETARY'S REPORT** – Cont'd.B. **APPROVAL ITEMS** – Cont'd.10. **Disposal of Items**

Approved to dispose of the following items from Wrightsville Elementary School:

<b>Quantity</b>	<b>Items to be Disposed</b>
79	Everyday Math Student Reference Books
116	Everyday Math Student Journals
88	Everyday Math Material Set
7	Everyday Math Teacher Guides
11	Everyday Math (My Reference Books)
120	Everyday Math at Home (5 x 8 booklets)
27	Social Studies Books

The motion passed: 8 – Yes, 0 – No.

**SECRETARY'S REPORT – ADDENDUM**

On a motion by D. Caldwell, seconded by J. Shevelew, the Board approved the following items on the Secretary Report Addendum:

A. **APPROVAL ITEMS – ADDENDUM**1. **Agreement with Express Employment Professionals**

Approved the agreement with Express Employment Professionals to provide temporary clerical support, as needed, at a billed rate of \$14.40 to \$20.79 per hour, depending on level of skill and experience. (Pending review by the Solicitor.)

2. **Agreement with Center for Schools and Communities**

Approved the agreement with Center for Schools and Communities to provide training in Situational Awareness to secondary level students, at a cost of \$1,000, plus mileage expense, to be paid from the 2016-17 Professional Development Budget.

The motion passed: 8 – Yes, 0 – No.

**SUPERINTENDENT'S REPORT**

On a motion by J. Reese, seconded by R. Zepp, the Board approved the following items on the Superintendent's regular agenda. Miscellaneous Item E was voted on separately.

**SUPERINTENDENT'S REPORT** – Cont'd.**A. APPROVAL ITEMS****1. PERSONNEL****A. Resignations**

1. Melissa E. Seifert – Middle School, Part Time Personal Care Assistant - effective on or about October 21, 2016.
2. Teresa Yakubowski – High School, Full Time Secretary - effective on or about October 28, 2016.

**B. Appointment – Professional Staff**

Name: Matthew Fried  
 Position: Full Time Assistant Principal  
 Assignment: Middle School  
 Replacing: Lori Kaye (transfer)  
 Salary: \$ 78,000/year (pro-rated)  
 Work Year: 260 days/year  
 Effect Date: On or about November 7, 2016  
 Acct Code: 10-2380-111-000-20-500

**C. Appointments – Support Staff**

Name: Sherrie Shetter  
 Position: Part Time Cafeteria Cook  
 Assignment: High School  
 Replacing: Kathryn Ritz (transfer)  
 Salary: \$ 9.25 per hour  
 Work Year: 182 days/year  
 Work Day: 6 hours/day  
 Effect Date: On or about October 6, 2016  
 Acct Code: 50-3100-191-000-30-800

Name: Beth Gable  
 Position: Part Time Cafeteria Worker  
 Assignment: High School  
 Replacing: Vacant Position  
 Salary: \$ 8.25 per hour  
 Work Year: 182 days/year  
 Work Day: 5 hours/day Monday thru Thursday  
 6 hours/day Friday  
 Effect Date: On or about October 18, 2016  
 Acct Code: 50-3100-191-000-30-800

**SUPERINTENDENT'S REPORT** – Cont'd.A. **APPROVAL ITEMS** – Cont'd.1. **PERSONNEL** – Cont'd.

D. Appointments - Custodians provided through Service Master - for the 2016/2017 school year:

Arndt, Sapphire	Leeds, Darren
Caussade, Marcos	Snyder, Fynesse

E. Appointment – Co-Curricular Athletic Position – effective July 1, 2016 through June 30, 2017, pending receipt of signed *Coaches Code of Conduct* and successful completion of the *Sudden Cardiac Arrest Training Course* (per House Bill No. 1610/Session 2011):

Position	First Name	Last Name	Level	Years	Salary
Basketball, JH Girls Assistant	Nicolaos	Karanicolas	4	0	\$ 3,200

F. Appointments – Co-Curricular Advisor Positions – effective July 1, 2016 through June 30, 2017:

Position	First Name	Last Name	Level	Yrs Exp	Salary
<b>High School</b>					
Mathcounts, Co-Advisor	Amy	Kadilak	7	0	\$ 687
Mathcounts, Co-Advisor	Marilyn	Lesser	7	10+	\$ 1,235

G. Appointments – Volunteer Coaches - Approved of the following volunteer coaches for Winter Sports effective July 1, 2016 through June 30, 2017, pending receipt of signed *Coaches Code of Conduct*, successful completion of the *Sudden Cardiac Arrest Training Course* (per House Bill No. 1610/Session 2011):

Sport	Volunteers	Sport	Volunteers
Basketball, Boys	Robert Aubel Mark Dobbeck Rebekah Grim Jeremy Nulph	Wrestling	Carl Carbaugh Shane Cooley Steven Foote Jared Goodman Caleb Kostenbauder Nicholas Lansberry Isaiah Miller Dennis Rupp



**SUPERINTENDENT'S REPORT** – Cont'd.A. **APPROVAL ITEMS** – Cont'd.1. **PERSONNEL** – Cont'd.G. Appointments – Volunteer Coaches – Cont'd.

Sport	Volunteers	Sport	Volunteers
Basketball, Girls	Chad Kohr Andrew Nicholas Krissy Pennell	Swimming	Beth Nalls*

*\*Pending receipt of signed "Provisional Parent Volunteer Coach Guidelines"*

H. Appointments – Volunteers - for the 2016/2017 school year, as previously distributed.

2. **MISCELLANEOUS**A. Temporary Pay Rate

Approved the temporary pay rate of \$12.28/hour for Bobbi Dickason for assuming duties of District Registrar effective on or about July 1, 2016 to on or about the successful hire of a permanent person for the Registrar position.

B. Pay Increase

Approved of a pay increase for Ashley Ash, Full-Time Food Service/Tax Bookkeeper to \$14.50 per hour effective September 16, 2016 as discussed.

C. Adoption of Resolution

*BE IT RESOLVED*, that the Adjudication and Final Order of the Superintendent is affirmed by the Board of School Directors in regard to a student disciplinary hearing held on Thursday, September 22, 2016 at 10:00 AM and is hereby adopted.

D. Adoption of Resolution

*BE IT RESOLVED*, that the Adjudication and Final Order of the Superintendent is affirmed by the Board of School Directors in regard to a student disciplinary hearing held on Tuesday, October 4, 2016 at 3:00 PM and is hereby adopted.

**SUPERINTENDENT'S REPORT** – Cont'd.A. **APPROVAL ITEMS** – Cont'd.2. **MISCELLANEOUS** – Cont'd.E. **Adoption of Resolution**

This item was voted on separately, per the original motion, to adopt the following Resolution: *BE IT RESOLVED*, that the Adjudication and Final Order of the Board of School Directors in regard to a student disciplinary hearing held on Wednesday, October 12, 2016 at 11:45 AM and is hereby adopted. The motion passed: 7 – Yes, 1 – No.

3. **EDUCATION**A. **Independent Study**

Granted approval of one (1) application for Independent Study, during the 2016-2017 school year, for an Eastern York High School Student.

The motion passed: 8 – Yes, 0 – No.

**SUPERINTENDENT'S REPORT – ADDENDUM**

On a motion by J. Reese, seconded by J. Shevelew, the Board approved the following items on the Superintendent's Agenda Addendum:

A. **APPROVAL ITEMS – ADDENDUM**1. **PERSONNEL – ADDENDUM**A. **Resignation**

1. Nicholas Evans – Wrestling, JH Assistant Coach effective on or about October 20, 2016 in order to accept the position of Wrestling, JH Head Coach.

B. **Retirements**

1. Jean L. Bailey – (21 years of service) Full Time Computer Teacher assigned to Elementary effective on or about June 6, 2017.
2. Rhonda L. Campo – (38 years of service), High School, Full Time World Language Teacher effective on or about June 6, 2017.

**SUPERINTENDENT’S REPORT – ADDENDUM** – Cont’d.

A. **APPROVAL ITEMS – ADDENDUM** – Cont’d.

1. **PERSONNEL – ADDENDUM** – Cont’d.

C. Appointments – Co-Curricular Athletic Positions – effective July 1, 2016 through June 30, 2017, *pending receipt of signed Coaches Code of Conduct and successful completion of the Sudden Cardiac Arrest Training Course (per House Bill No. 1610/Session 2011)*:

Position	Employee		Level	Years	Salary
	First Name	Last Name			
Wrestling, JH Head	Nicholas	Evans	3	7	\$ 4,665
Wrestling, JH Assistant	Steven	Wanger	4	7	\$ 4,077

D. Appointment – Supplemental Position – effective July 1, 2016 through June 30, 2017:

Department	Employee	Total Salary
Elementary Subject Area Coordinator for Reading (shared position due to absence of K. Krepps)	Lori Kaye	\$2,452 pro-rated

E. Appointments - Substitute Teachers through Substitute Teacher Service (STS) - for the 2016/2017 school year per the terms and agreements of the contract:

Bagley, Patrick	Hemmann, Wesley	Paradise, William
Blaine, Dorsey	Hunsicker, Logan	Poladian, Ira
Blevins, Samantha	Irvin, Jason	Raimo, Caitlyn
Calcara, Eric	Keeney, Karen	Schaeffer, Keenan
Charles, Christianne	Kemmerly, Mikayla	Schoenberger, Sharyn
Chisholm, Jawon	Kennedy, Susan	Sintef, Melissa
Croft, Mike	Kozak, Jesse	Snare, Daniel
Doan, Samuel	Lewis, James	Thompson, Stephanie
Duffy, John	Mitchell, Kate	Vargas, Hillary
Eckert, Jeffrey	Mucci, Nikolas	Wolf, Betty Jo

F. Appointments – Volunteers - for the 2016/2017 school year:

Brown, Tia	Uecker, Jessie
Crapper, Heather	Wylie, Britny
Paules, Kelly	

**SUPERINTENDENT’S REPORT – ADDENDUM** – Cont’d.

A. **APPROVAL ITEMS – ADDENDUM** – Cont’d.

2. **MISCELLANEOUS - ADDENDUM**

A. **Adoption of Resolution**

*BE IT RESOLVED*, that the Adjudication and Final Order of the Superintendent is affirmed by the Board of School Directors in regard to a student disciplinary hearing held on Tuesday, October 18, 2016 at 3:00 PM and is hereby adopted.

The motion passed: 8 – Yes, 0 – No.

**PRESIDENT’S REPORT** – None.

**COMMITTEE REPORTS**

J. Reese  
Policy Review  
Committee

Stated that there was a Policy Review Committee meeting prior to the meeting this evening, and the Board discussed Policy 707.1 District Facilities Advertising. Specifically, the delegation of responsibility and the Board being notified of denied applications.

J. Shevelew made a motion, seconded by D. Caldwell, to change the delegation of responsibility from the Board of Directors to the Superintendent or Designee and that the Board should be notified of all denied applications.

The Board allowed public comment on this item. No comments were made.

The motion passed: 8 – Yes, 0 – No.

J. Shevelew  
Budget and Finance  
Committee

Stated that the Committee met on October 18, 2016 to continue discussing the budget for the 2017-18 fiscal year. The Board discussed restructuring the debt to improve cash flow. The next meeting is scheduled for November 15, 2016, at 6 p.m.

J. Malone  
Co-Curricular Committee

Stated that the October meeting was canceled, and the next meeting is scheduled for November 11, 2016, at 10 a.m., at Eastern York High School. He appreciates hearing all the exciting news from our District athletic programs.

D. Caldwell  
Operations Committee

Stated that the next meeting is scheduled for November 9, 2016, at 10 a.m.

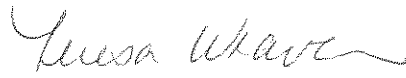
**FINAL BOARD COMMENTS** – None.

**FINAL PATRON COMMENTS**

Cherie Bernstein                      Expressed concerns with cyber-bullying within the community and  
District Resident                      District.

**ADJOURNMENT**

On a motion by J. Shevelew, seconded by R. Zepp, the Board meeting adjourned at 8:38 p.m.



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Teresa Weaver, Board Secretary