

Eastern York School District  
School Board Meeting  
April 18, 2017, 6:04 P.M.  
District Administration Offices  
Wrightsville, PA 17368

The meeting was called to order by M. Keller, President. The following members were present and they were: D. Bailey, Jr., M. Keller, T. Lentz, J. Malone, J. Reese, D. Shelley, J. Shevelew and R. Zepp. Absent was: D. Caldwell. Others in attendance were: Dr. Darla Pianowski, Superintendent; Dr. Rita Becker, Assistant Superintendent; L. Dalton, Solicitor; T. Weaver, Secretary; T. Senft, Assistant Business Manager; T. Hoover, Director of Plant/Facilities; P. Lamison, Director of Special Education; Dr. Timothy Mitzel, Eastern York High School Principal; Dr. Keith Shoemaker, Eastern York Middle School Principal; M. Moczulski, Canadochly Elementary School Principal; Dr. Robert Walker, Kreutz Creek Elementary School Principal; and one reporter from the York Dispatch. There were 12 patrons present.

### **ADOPTION OF MINUTES FROM THE PREVIOUS MEETING**

On a motion by J. Shevelew, seconded by J. Malone, the Board approved the minutes from the March 16, 2017 Board meeting, as previously distributed. The motion passed: 8 – Yes, 0 – No.

### **TREASURER’S REPORT** – Jon Shevelew

On a motion by J. Reese, seconded by T. Lentz, the Board approved the Treasurer’s Report dated March 31, 2017 and the Treasurer’s Statement for Activities and Food Service Funds, dated January 1, 2017 through March 31, 2017, as presented. The motion passed: 8 – Yes, 0 – No.

### **STUDENT REPRESENTATIVES’ REPORTS**

Dr. Pianowski shared the Student Representatives are both involved in extra-curricular events this evening; therefore, are unable to attend the meeting. She stated that the report will be provided electronically to Board members. D. Shelley was provided a copy of the report this evening.

### **EDUCATIONAL PRESENTATION** – Dr. Becker

#### 1. Eastern York Middle School – Student Video Project

Dr. Becker introduced Ms. Mary Jo Moczulski, Canadochly Elementary School Principal. Ms. Moczulski introduced Mrs. Ann Merced, Eastern York Middle School Guidance Counselor, and Mrs. Jessica Crowell, Kreutz Creek Elementary School Guidance Counselor. They provided an overview of the District’s Chapter 339 K-12 School Counseling Plan. They shared that School Counseling Services are an integral part of the total educational program. They shared what the impact and the implementation of the plan has on all the stakeholders including students, parent/guardians, faculty, and community members. Ms. Moczulski shared that

**EDUCATIONAL PRESENTATION** – Cont'd.1. Eastern York Middle School – Student Video Project – Cont'd.

the state trainers were impressed with the District's plan. Board members expressed their thanks to all of the District's Guidance Counselors for preparing a comprehensive plan.

**INFORMATIONAL** – Dr. Pianowski1. Artwork

Dr. Pianowski stated that the artwork displayed in the Board Room was created by Eastern York Middle School students. She thanked Mr. Kyle Williamson, Eastern York Middle School Art Teacher, for displaying the artwork for the Board and public to view.

2. Buck-A-Book Program

All three elementary schools participated in the Buck-A-Book Program sponsored by the York County Literacy Council. The students raised approximately \$5,100, and due to the increased participation at Kreutz Creek Elementary, they will receive 50 books for the Kreutz Creek Elementary School Library.

3. Honored for Service

Dr. Pianowski shared that Mr. Darvin Shelley was honored at the York County Alliance for Learning School Directors' Dinner for his 44 years of service as an Eastern York School Board Director, and 35 years of service as a member of the York County School of Technology Board.

**HEARING OF PATRONS** – Agenda Items Only – None.**SECRETARY'S REPORT**A. **DISCUSSION ITEM**1. Intergovernmental Agreement of Cooperation – Possible New Recreation Authority

Mrs. Weaver shared that the municipalities and recreation organizations within the District are considering forming a new recreation authority. J. Shevelew shared that, at this time, East Prospect, Yorkanna, and Wrightsville Borough will not be participating in the new organization. The townships within the District would like some feedback on whether or not the District would be a participating member of the new organization. Discussion ensued among the members regarding if EYARC would be joining the new recreation organization, if the Eastern York School District would have a seat on the

**SECRETARY'S REPORT** – Cont'd.**A. DISCUSSION ITEM** – Cont'd.

1. Intergovernmental Agreement of Cooperation – Possible New Recreation Authority – Cont'd.

board, the funding expectations from the District, and the expectations of school buildings and the fee structure for facility use. Mr. Donald Barshinger shared that East Prospect Borough is not joining due to the cost to the Borough to be a member. He shared that Craley Baseball is not planning on joining at this time. The Board discussed the need to actually review the Intergovernmental Agreement documents and have a legal review prior to making a Board decision. J. Shevelew shared that the Board representatives on the Eastern York Area Recreation Commission do need some direction if that board chooses to vote on this item at its next meeting. The Board determined that they need additional information and final details so they can make a sound decision on this issue; therefore, they would recommend the representatives on the EYARC recommend that they, too, should defer a vote on this item until all of the details are finalized by the municipalities.

**B. APPROVAL ITEMS**

On a motion by J. Reese, seconded by J. Shevelew, the Board approved Items 1 through 11 on the Secretary's Report Regular Agenda:

1. General Fund Expenditures

Approved payment of the 2016-17 General Fund expenditures, for March 13, 2017 to April 12, 2017, in the amount of \$908,992.22.

2. Capital Reserve Fund Expenditures

Approved payment of the Capital Reserve Fund expenditures in the amount of \$16,097.05.

3. Food Service Fund Expenditures

Approved payment of the 2016-17 Food Service Fund expenditures, for March 1, 2017 to March 31, 2017, in the amount of \$81,600.32.

4. Activities Fund Expenditures

Approved the following Activities Fund expenditures for the quarter, January 1, 2017 through March 31, 2017, in the amount of \$54,759.59.

**SECRETARY'S REPORT** – Cont'd.**B. APPROVAL ITEMS**5. Real Estate Refunds

Approved the Real Estate refunds for the 2016-17 year that have been processed for the month.

Real Estate Refunds	\$924.71
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6. Bus Driver for 2016-17

Approved the following bus driver for the 2016-17 school year. All paperwork has been received from Krapf Bus Company.

Christine Shaull:  
 Substitute Bus Driver - effective 3/27/17  
 Regular Bus Driver - effective 4/10/17

7. Agreement with WellSpan Medical Group

Approved the Letter of Agreement with WellSpan Medical Group to provide school physicals to students for the 2017-18 school year, at a cost of \$15 per physical examination, plus a \$500 retainer fee for administrative consultation, as needed.

8. Intergovernmental Cooperation Agreement

Approved to support and ratify the Intergovernmental Cooperation Agreement, for the Joint Collection of Taxes dated January 26, 2017, between the Borough of Hallam and Hellam Township by which the Hellam Township Tax Collector has agreed to collect taxes for the Borough for the period ending December 31, 2017.

9. Donation from Mr. Wayne Seely

Approved to accept a donation of the following items, with an approximate value of \$63, from Mr. Wayne Seely, to be used in the ag shop at Eastern York High School.

12 - wood fill pencils  
 1 box - dowel pins for doweling joints

10. Partial Replacement of Roof at Canadochly Elementary School

Approved to award the partial replacement of the roof at the Canadochly Elementary School to the lowest responsible bidder, J. M. Young and Sons, Inc., in the amount of \$339,100, to be paid from the Capital Reserve Fund.

**SECRETARY'S REPORT** – Cont'd.

B. **APPROVAL ITEMS** – Cont'd.

11. Purchase of Stainless Steel Dump/Spreader

Approved to purchase a nine foot stainless steel dump/spreader from Reading Equipment and Distribution, LLC, at a cost of \$11,469, to be paid from the Buildings and Grounds 2016/17 General Operating Budget.

The motion passed: 8 – Yes, 0 – No.

On a motion by R. Zepp, seconded by J. Shevelew, the Board approved Items 12 and 13 on the Secretary's Report Regular Agenda:

12. Proposed Final Budget for 2017-18 Fiscal Year

Approved the Proposed Final Budget for the 2017-18 fiscal year, as presented at the Budget and Finance meeting this evening, with total expenditures of \$44,368,222 and total revenue of \$43,210,612.

13. Advertise the Intent to Adopt Final 2017-18 General Fund Budget

Approved to authorize the Administration to advertise the intent to adopt the Final 2017-18 General Fund Budget on or after May 18, 2017.

The motion passed: 8 – Yes, 0 – No.

**SECRETARY'S REPORT - ADDENDUM**

On a motion by R. Zepp, seconded by J. Shevelew, the Board approved the following items on the Secretary's Agenda Addendum:

1. Bus Driver for 2016-17

Approved the following bus driver for the 2016-17 school year, pending receipt of paperwork from Krapf Bus Company.

Substitute Driver: Rebecca McManuels – effective 4/19/17

2. Memo of Understanding with Millersville University

Approved of a Memo of Understanding with Millersville University to provide dual enrollment opportunities for Eastern York School District students.

**SECRETARY'S REPORT – ADDENDUM** – Cont'd.3. **Renew Lease of Land**

Approved to renew the lease of approximately 3.6 acres of land at the high school with Mr. Brian Lehman, from March 1, 2017 to February 28, 2018, at a rate of \$550, to be renewed automatically for one additional year at the same rate.

The motion passed: 8 – Yes, 0 – No.

**SUPERINTENDENT'S REPORT**A. **DISCUSSION ITEM**1. **Long Range Planning**

Dr. Pianowski shared that the Board is currently reviewing the financial and educational benefits of closing an elementary building. Discussion ensued among the members regarding the necessary process to keep the project moving forward.

B. **APPROVAL ITEMS**

On a motion by R. Zepp, seconded by J. Shevelew, the Board approved the following items on the Superintendent's Report Regular Agenda:

1. **PERSONNEL**A. **Resignations**

1. Vickie L. Kelly – Kreutz Creek Elementary School, Part Time Cafeteria Worker - effective on or about May 11, 2017.
2. Heather R. Heiland – Wrightsville Elementary School, Full Time School Secretary – effective on or about April 19, 2017.
3. Victoria McFarland – High School, Part Time Temporary Personal Care Assistant – effective on or about April 10, 2017 (in order to accept the position of Part Time Learning Support Assistant).
4. Angie M. Kline – Kreutz Creek Elementary, Part Time Learning Support Assistant – effective on or about June 2, 2017 (in order to accept the position of Part Time Attendance Receptionist).
5. Francis J. Nikolaus – Co-Curricular, Baseball, Assistant Coach – effective on or about July 18, 2016.

**SUPERINTENDENT'S REPORT** – Cont'd.**B. APPROVAL ITEMS** – Cont'd.1. **PERSONNEL** – Cont'd.A. **Resignations** – Cont'd.

6. Joseph G. Werner – Co-Curricular, Percussion Instructor – effective on or about October 17, 2016.

B. **Leave**

1. Crisha L. Luttenberger – Canadochly & Wrightsville Elementary Schools, Full Time Art Teacher – leave of absence effective on or about August 17, 2017 through on or about October 2, 2017.

C. **Appointments – Professional Staff**

Name: Antonia J. VanVliet  
 Position: Full Time Mathematics Teacher  
 Assignment: High School  
 Replacing: Donald Hopper (retirement)  
 Salary: \$ 48,070 (Bachelors/Step 1)  
 Work Year: 189 days/year (pro-rated)  
 Work Day: 7 ½ hours/day  
 Effect Date: On or about August 15, 2017  
 Acct Code: 10-1100-121-000-30-800-011  
 (pending completion of paperwork)

\*Name: Victoria M. Keller  
 Position: Full Time Mathematics Teacher  
 Assignment: Middle School 7<sup>th</sup> Grade  
 Replacing: Margaret Beaver (retirement)  
 Salary: \$ 48,070 (Bachelors/Step 1)  
 Work Year: 189 days/year (pro-rated)  
 Work Day: 7 ½ hours/day  
 Effect Date: On or about August 15, 2017  
 Acct Code: 10-1100-121-000-20-500-011  
 (pending Pennsylvania Certification and completion of paperwork)

\*M. Keller abstained from voting on this item.

**SUPERINTENDENT'S REPORT** – Cont'd.**B. APPROVAL ITEMS** – Cont'd.**1. PERSONNEL** – Cont'd.**D. Appointments - Support Staff**

Name: Angie M. Kline  
 Position: Part Time Attendance Receptionist  
 Assignment: Middle School  
 Replacing: Judith Heindel (retirement)  
 Salary: \$ 12.40 per hour  
 Work Year: 200 days/year  
 Work Day: 6 hours/day  
 Effect Date: On or about August 7, 2017  
 Acct Code: 10-2380-151-000-20-500

Name: Victoria L. McFarland  
 Position: Part Time Learning Support Assistant  
 Assignment: High School  
 Replacing: Susan Sterner (retirement)  
 Salary: \$ 9.30 per hour  
 Work Year: 182 days/year  
 Work Day: 6 hours/day  
 Effect Date: On or about April 10, 2017  
 Acct Code: 10-1241-191-000-30-800

Name: Cheryl (Wallace) Hess  
 Position: Part Time Temporary Personal Care Assistant  
 Assignment: High School  
 Replacing: Victoria McFarland (transfer)  
 Salary: \$ 9.00 per hour  
 Work Year: 182 days/year  
 Work Day: 6 hours/day  
 Effect Date: On or about April 10, 2017  
 Acct Code: 10-1241-191-000-30-800  
 (pending completion of paperwork)

Name: Jennifer Berndt  
 Position: Part Time Classroom Assistant  
 Assignment: Kreutz Creek Elementary School  
 Replacing: Melissa Shindler (transfer)  
 Salary: \$ 10.50 per hour  
 Work Year: 182 days/year  
 Work Day: 6 hours/day  
 Effect Date: On or about April 24, 2017  
 Acct Code: 10-1100-191-000-10-220  
 (pending completion of paperwork)



**SUPERINTENDENT’S REPORT** – Cont’d.

B. **APPROVAL ITEMS** – Cont’d.

1. **PERSONNEL** – Cont’d.

E. Substitute Teachers through Substitute Teacher Service (STS) - for the 2016/2017 school year per the terms and agreements of the contract:

Blain, Gorden	Garcia, Jeremy	McKeever, Kenneth
Ezard, Nicholas	Hospador, Cynthia	Scott, Christopher
Devonshire, Helen		

F. Appointments - Custodians provided through Service Master - for the 2016/2017 school year:

Ashley, Brandy	Keener, Karen	Young, Douglas
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G. Appointments – Game Helpers - for the 2016/2017 school year at the rate of \$33 per event:

Felix, Stephanie	Marcini, Jessica	Scofield, James
Grosh, Christine	Nelson, Thomas	Smith, Adam
Lehnortt, Shelly	Ream, Bradley	Thoman, Rebecca

H. Appointments – Volunteer Coaches - for Spring Sports effective July 1, 2016 through June 30, 2017, pending receipt of signed *Coaches Code of Conduct, successful completion of the Sudden Cardiac Arrest Training Course (per House Bill No. 1610/Session 2011)*:

<b>Sport</b>	<b>Volunteer</b>
Baseball	Kostenbauder, Caleb

I. Appointments – Volunteers - for the 2016/2017 school year:

Baum, Kevin	Kline, Beth	Shaull, Erica
Blanchard, Corene	Kunkle, Connie	Shimmel, Mark
Brock, Jennifer *	Merica, Jason	Sills, Bonnie
Cook, Bobbi	Morrow, Toni	Shoff, Taryn
Foust, Amy	Mumma, Shane	Shrom, Audra
Horton, Chandra	Musser, Niki	Smith, Sylvia
Howard, Brett	Roberts, Zane *	Stewart, Kelly

Pending completion of paperwork \*

**SUPERINTENDENT'S REPORT** – Cont'd.**B. APPROVAL ITEMS** – Cont'd.**1. PERSONNEL** – Cont'd.**J. Counselors' Secretary – Middle School – Reclassified**

Approved the position of Counselors' Secretary – Middle School be reclassified from Full-Time 9-Month Support Staff, to Full-Time 12-Month Support Staff, effective July 1, 2017.

**K. High School Yearbook Co-Advisor Reclassified as Advisor**

Approved Jessica Marcini be reclassified from co-advisor to advisor of High School Yearbook (level 3) effective on or about January 6, 2017.

**2. MISCELLANEOUS****A. Adoption of Resolution**

*BE IT RESOLVED*, that the Adjudication and Final Order of the Superintendent is affirmed by the Board of School Directors in regard to a student disciplinary hearing held on Friday, March 10, 2017 is hereby adopted.

**B. Re-admission of Student**

Approved the re-admission of a 9<sup>th</sup> grade student based on the terms of the adjudication during a Disciplinary Hearing held May 5, 2016.

**3. EDUCATION****A. Independent Study**

Approved of one (1) application for Independent Study, during the 2017-2018 school year, for an Eastern York High School Student.

**B. Graduation Scheduled**

Approved that graduation be scheduled for Friday, June 2, 2017, at 6:30 p.m.

**C. Changes for the 2017/2018 Eastern York High School Handbook**

Approved to accept the changes for the 2017/2018 Eastern York High School Handbook, as previously distributed.

**SUPERINTENDENT'S REPORT** – Cont'd.

B. **APPROVAL ITEMS** – Cont'd.

3. **EDUCATION** – Cont'd.

D. **Changes for the 2017/2018 Eastern York Middle School Handbook**

Approved to accept the changes for the 2017/2018 Eastern York Middle School Handbook, as previously distributed.

The motion passed: 8 – Yes, 0 – No.

E. **Changes for the 2017/2018 Eastern York School District Elementary Handbook**

This item was voted on separately, per the original motion, to accept the changes for the 2017/2018 Eastern York School District Elementary Handbook. The motion passed: 5 – Yes, 3 – No.

C. **INFORMATIONAL**

1. Transfer of Amy Kadilak, Full Time 7<sup>th</sup> Grade Mathematics Teacher at Middle School, to the assignment of Full Time 6<sup>th</sup> Grade Teacher assigned to Middle School, effective with the 2017/2018 school year (this transfer is due to a retirement).

**SUPERINTENDENT'S REPORT – ADDENDUM**

On a motion by J. Reese, seconded by J. Shevelew, the Board approved the following items on the Superintendent's Agenda Addendum.

A. **APPROVAL ITEMS – ADDENDUM**

1. **PERSONNEL – ADDENDUM**

- A. **Appointment – Professional Staff** - Adam Smith, Homebound Instructor - for the remainder of the 2016/2017 school year, at a rate of \$22.50 per hour.

2. **EDUCATION – ADDENDUM**

A. **Homebound Instruction**

Approved homebound instruction for a 7<sup>th</sup> grade student from April 13, 2017 to June 2, 2017. Medical verification is on file.

The motion passed: 8 – Yes, 0 – No.

**PRESIDENT'S REPORT** – None.**COMMITTEE REPORTS**

- J. Reese  
Policy Review  
Committee
- Stated that there was no meeting in April, and the next meeting will be held on May 18, 2017.
- J. Shevelew  
Budget and Finance  
Committee
- Stated that the Board held a Budget and Finance meeting prior to this evening's Board meeting, and the Board discussed the Budget for the 2017/18 fiscal year. The next Budget and Finance meeting will be held on May 16, 2017 in the Wrightsville Elementary School Library, at 6:00 p.m.
- J. Malone  
Co-Curricular Committee
- Shared that the next meeting will be held on May 12, 2017.
- D. Shelley  
YCSofT
- Shared a brochure from the Adult Education Department regarding the High School Equivalency Diploma program. He attended the meeting on March 30, 2017 and updated enrollment counts were provided. There are currently 230 students on the waiting list. He shared that if any members are interested in a tour, they can be arranged during the day. D. Bailey and J. Malone both expressed an interest in a tour.
- R. Zepp  
YCSofT Authority
- Stated that a Joint Operating Committee meeting will be held on April 27, 2017, at 6:00 p.m.
- R. Flaharty, Jr.  
LIU Joint Authority  
District Representative
- Shared that the Authority is currently replacing roofs at the building.

**FINAL BOARD COMMENTS**

- J. Reese
- Asked if the Administration had any updates on the Water Project with York Water Company. Mrs. Weaver shared that the York Water Company has secured the needed permits and has begun the work. Water is expected to be provided to the District by August 15, 2017.

**FINAL PATRON COMMENTS**

- Kathy Abel  
Employee at  
Wrightsville Elementary  
School
- Expressed concern regarding the Board considering reducing the hours of the full-time instructional aides to eliminate the cost of benefits.

**FINAL PATRON COMMENTS** – Cont'd.

Robert Driver  
Community Member

Expressed concern that there is no youth wrestling program in the Eastern York community. J. Malone shared that this item would be added to the next Co-Curricular Committee meeting agenda.

Robert Flaharty, Jr.  
Community Member

Expressed concern that the public was not involved in the long-range planning session. President Keller shared that the Board held a work session to discuss long-range planning.

**The Board recessed to an Executive Session for a Legal Issue at 7:30 p.m. and reconvened at 7:52 p.m.**

**ADJOURNMENT**

On a motion by T. Lentz, seconded by J. Shevelew, the Board meeting adjourned at 7:53 p.m.

  
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Teresa Weaver, Board Secretary