

Eastern York School District  
School Board Meeting  
January 19, 2017, 6:00 P.M.  
District Administration Offices  
Wrightsville, PA 17368

The meeting was called to order by M. Keller, President. The following members were present and they were: D. Bailey, Jr., D. Caldwell, M. Keller, T. Lentz, J. Malone, J. Reese, D. Shelley, J. Shevelew and R. Zepp (leaving at 6:50). Others in attendance were: Dr. Darla Pianowski, Superintendent; Dr. Rita Becker, Assistant Superintendent; T. McHugh, Solicitor; T. Weaver, Secretary; L. DiPiano, Information Technology Director; Dr. Timothy Mitzel, Eastern York High School Principal; Dr. Robert Walker, Kreutz Creek Elementary School Principal; Zachariah Murray and Keegan Corwell (alternate), Student Representatives. There were eight patrons present.

### **ADOPTION OF MINUTES FROM THE PREVIOUS MEETING**

On a motion by J. Shevelew, seconded by R. Zepp, the Board approved the minutes from the December 8, 2016 Reorganization and Regular Board meetings, as previously distributed. The motion passed: 9 – Yes, 0 – No.

### **TREASURER'S REPORT** – Jon Shevelew

On a motion by J. Reese, seconded by D. Caldwell, the Board approved the Treasurer's Report dated December 31, 2016, as presented. The motion passed: 9 – Yes, 0 – No.

### **STUDENT REPRESENTATIVES' REPORTS**

Keegan Corwell  
Senior at Eastern  
York High School

Shared recent and upcoming events at the secondary level including students began second semester classes, Keystone Exams have been completed, the winter sports teams are doing very well, and Student Council will host the Mini Thon in March.

Zachariah Murray  
Senior at Eastern  
York High School

Shared recent and upcoming events at the elementary level. Canadochly Elementary students are completing Aimsweb testing and are looking forward to a Jump-Rope-For-Heart event to be held in February. Kreutz Creek Elementary will begin the Bringing Up program in kindergarten through third grades, the Buck-A-Book program, the TEAM program in second grade, and the Golden Knights' Society Induction. Wrightsville Elementary students will be participating in the Buck-A-Book program, Pennies for Patients, and the PTO will host a skating party at Roll-R-Way.

**INFORMATIONAL** – Dr. Pianowski

1. Artwork

Dr. Pianowski stated that the artwork displayed in the Board Room was created by Canadochly Elementary and Wrightsville Elementary School students. She thanked Mrs. Crisha Luttenberger, Eastern York Elementary Art Teacher, for displaying the artwork for the Board and public to view.

2. Board Recognition

Dr. Pianowski shared that January is Board Recognition Month. She expressed that she is appreciative of their time and devotion to students, staff, and community. She provided each member with a certificate of recognition from PSBA and a USB port with Eastern York School District imprinted on it.

**HEARING OF PATRONS** – Agenda Items Only – None.

**SECRETARY'S REPORT**

J. Reese made a motion, seconded by J. Shevelew, to approve Items 1 through 5.

1. 2016-17 General Fund Expenditures

Approved payment of the 2016-17 General Fund expenditures, for December 8, 2016 to January 12, 2017, in the amount of \$1,977,985.05.

2. Capital Reserve Fund Expenditures

Approved payment of the Capital Reserve Fund expenditures in the amount of \$156,697.05.

3. 2016-17 Food Service Fund Expenditures

Approved payment of the 2016-17 Food Service Fund expenditures, for December 1, 2016 to December 31, 2016, in the amount of \$81,802.13.

4. Activities Fund Expenditures

The Administration recommends the Board approve the following Activities Fund expenditures for the quarter, October 1, 2016 through December 31, 2016, in the amount of \$43,914.27.

**SECRETARY'S REPORT** – Cont'd.

5. Real Estate Exonerations and Per Capita Exonerations

Approved the Real Estate exonerations and Per Capita exonerations for the 2016-17 year that have been processed for the month.

Real Estate Exonerations	\$ 7,149.81
Per Capita Exonerations	\$10,250.00

The motion passed: 9 – Yes, 0 – No.

J. Shevelew made a motion, seconded by R. Zepp, to approve Item 6.

6. Preliminary Budget for the 2017/18 Fiscal Year

Approved the Preliminary Budget for the 2017/18 fiscal year, with expenditures in the amount of \$45,725,524, as advertised.

The motion passed: 9 – Yes, 0 – No.

D. Shelley made a motion, seconded by J. Malone, to approve Items 7 through 17.

7. Standard IRS Mileage Rate

Approved the adoption of the Standard IRS mileage rate of .535 cents per mile for automobile mileage reimbursement, effective January 1, 2017.

8. Settlement of the Tax Assessment Appeal Litigation

Approved the settlement of the tax assessment appeal litigation (Case No. 2011-SU-004470-26) for Tax parcel 31-000-KJ-0100.00-00000, 21 Shoe House Road, Hellam Township, York County, Pennsylvania, owned by John W. Carter and William S. Carter, at the assessed value of \$1,054,741, effective January 1, 2017 for local and county taxes, and July 1, 2017 for school taxes. The Board authorizes the Business Manager and solicitor to take all steps necessary to effectuate this settlement and to resolve this pending tax assessment appeal case.

9. Contract with ASUS Computer International

Approved the contract with ASUS Computer International to allow the District to participate in the ASUS authorized Service Provider Self-Maintainer Program for ASUS branded products, such as the chrome books. The program is at no cost to the District and allows the District to complete warranty repair work in-house and receive a reduced price for non-warranty parts and labor costs.

**SECRETARY'S REPORT** – Cont'd.10. Agreement with Scenario Learning

Approved the Annual Subscription Agreement with Scenario Learning to provide on-line SafeSchools training at a cost of \$2,250.

11. Engineering/Architectural Support from Crabtree, Rohrbaugh, and Associates

Approved to authorize the Administration to seek engineering/architectural support from Crabtree, Rohrbaugh, and Associates to assist in the preparation of bid specifications for the repair/replacement of the Canadochly Elementary School roof.

12. Solicit Bids to Repair/Replace the Roof at Canadochly Elementary School

Approved to authorize the Administration to solicit bids to repair/replace the roof at Canadochly Elementary School.

13. Sponsorship Agreement with OSS Health

Approved the five-year Sponsorship Agreement with OSS Health to provide exclusive rights to advertise all orthopaedic and sports medicine services including, but not limited to, Orthopaedic Hospital, Urgent Care, Sports Performance and Concussion Clinic, for a sponsorship fee of \$25,000, to be paid in annual installments of \$5,000 per year, on March 1 of each year.

14. Donation from Donors Choose.org

Approved to accept a donation from Donors Choose.org of four Cecilio CVN-300 Solid Wood Ebony Fitted Violins, with a value of \$519.96, to the Music Department at Canadochly Elementary School.

15. Donation from Donors Choose.org

Approved to accept a donation from Donors Choose.org of 30 copies of the book, Speak, with a value of \$280, for use at Eastern York Middle School.

16. Disposal of Textbooks

Approved to dispose of the following textbooks that are outdated and/or beyond repair from Eastern York High School.

**SECRETARY'S REPORT** – Cont'd.16. Disposal of Textbooks – Cont'd.

<b>Quantity</b>	<b>Textbooks to be Disposed</b>
20	General Science
11	Science of Agriculture, 3 <sup>rd</sup> Edition
25	Environmental Science

17. Disposal of Technology Equipment

The Administration recommends the Board approve to retire approximately 143 pieces of obsolete technology equipment.

The motion passed: 9 – Yes, 0 – No.

**SECRETARY'S REPORT - ADDENDUM**

On a motion by J. Shevelew, seconded by J. Malone, the Board approved the following items on the Secretary's Agenda Addendum:

1. Resolution #011917

Approved Resolution #011917 establishing compensation for tax collectors for the next four-year term. The rates are as follows:

<b>Fiscal Year</b>	<b>Rate Per Bill Collected</b>	
	<b>Real Estate</b>	<b>Per Capita</b>
2018-19	\$2.60	\$1.55
2019-20	\$2.70	\$1.60
2020-21	\$2.80	\$1.65
2021-22	\$2.90	\$1.70

2. Contract with Red Lion Bus, Inc.

Approved a one-year extension to the current transportation contract with Red Lion Bus, Inc., with a cost increase of two percent from the 2016/17 transportation rates, and reduce the minimum number of buses by two.

3. York County School of Technology Budget for the 2017/18 Fiscal Year

Approved the York County School of Technology Budget, for the 2017/18 fiscal year, in the amount of \$28,211,859.

**SECRETARY'S REPORT – ADDENDUM** – Cont'd.4. Agreement with Instructure

Approved a one-year agreement with Instructure to provide the Canvas Cloud Software to students and staff. The implementation fee of \$4,500 to be paid from the 2016/17 Technology General Operating Budget. The annual subscription cost of \$7,990, to be paid on July 1, 2017, from the 2017/18 Technology General Operating Budget.

The motion passed: 9 – Yes, 0 – No.

**SUPERINTENDENT'S REPORT**

On a motion by D. Caldwell, seconded by T. Lentz, the Board approved the following items:

A. **APPROVAL ITEMS**1. **PERSONNEL**A. Retirements

1. John Clayton Campbell – (with 37 years of district service) High School, Full Time Biology Teacher – effective on or about June 5, 2017.
2. Donald Hopper – (with 26 years of district service) High School, Full Time Mathematics Teacher – effective on or about June 5, 2017.
3. Margaret Beaver – (with 33 years of district service) Middle School, Full Time 6<sup>th</sup> Grade Teacher – effective on or about June 5, 2017.
4. Joanne Firestone – (with 22 years of district service) High School, Full Time Health and Physical Education Teacher – effective on or about June 5, 2017.
5. Judith Heindel – (with 19 years of district service) Middle School, Full Time Attendance Receptionist – effective on or about June 8, 2017.

B. Termination

1. Approved that Full Time District Maintenance Technician, Mr. Dale Wickenheiser, be terminated and dismissed from employment effective January 19, 2017. It is noted that Mr. Wickenheiser has waived his right to a hearing before the Board.

**SUPERINTENDENT'S REPORT** – Cont'd.

A. **APPROVAL ITEMS** – Cont'd.

1. **PERSONNEL** – Cont'd.

C. **Resignations**

1. Sheryl D. Jones – Canadochly Elementary School Part Time Classroom Assistant – effective on or about December 13, 2016.
2. Chawna G. Griffith – High School, Full Time School Secretary – effective on or about December 14, 2016.
3. Lisa F. Culp – High School, Co-Curricular, Yearbook Co-Advisor – effective on or about January 6, 2017.
4. Christina D. McLaughlin – Part Time District Receptionist - effective on or about October 31, 2016 (in order to accept the position of Full Time Secretary).

D. **Leaves**

1. Teresa Dellinger – Kreutz Creek Elementary School, Full Time Classroom Assistant – leave of absence effective on or about December 20, 2016 through on or about February 6, 2017.
2. Megan Miles – Wrightsville Elementary School, Part Time Learning Support Assistant – leave of absence effective on or about March 31, 2017 through on or about June 2, 2017.
3. Kelly Muldowney – High School, Full Time Social Studies Teacher and Department Chair – leave of absence effective on or about February 27, 2017 through on or about June 2, 2017.

E. **Appointments - Support Staff**

Name:	Christina McLaughlin
Position:	Full Time School Secretary
Assignment:	High School
Replacing:	Chawna Griffith (resignation)
Salary:	\$ 15.50 per hour
Work Year:	260 days per year
Work Day:	8 hours per day
Effect Date:	On or about October 31, 2016
Acct Code:	10-2380-151-000-30-800

**SUPERINTENDENT'S REPORT** – Cont'd.A. **APPROVAL ITEMS** – Cont'd.1. **PERSONNEL** – Cont'd.E. **Appointments - Support Staff** – Cont'd.

Name: Ann Bish  
 Position: Part Time Temporary Classroom Assistant  
 Assignment: Wrightsville Elementary School  
 Replacing: Sherry Bailey (resignation)  
 Salary: \$ 8.50 per hour  
 Work Year: 182 days/year  
 Work Day: 6 hours/day  
 Effect Date: On or about January 17, 2017  
 Acct Code: 10-1100-191-000-10-230  
 (pending completion of paperwork)

F. **Substitute Teachers through Substitute Teacher Service (STS)** - for the 2016/2017 school year per the terms and agreements of the contract:

Clingan, Melissa	Koons, Shawnee	Smith, Devonna
Fenske, Amanda	McAdoo, Morgan	Via, Kevin
Funk, Lyndsay	Murphy, Krystal	Wettig, Shawn
Gentzler, Thomas	Predix, Sandra	
Hosey, Adam	Shellenberger-Jeffers, Robin	

G. **Transportation providers through MANITO** - for the 2016/2017 school year:

Albright, Steven
Rainey, Vernal Sr.
Shaffer, Sundra

H. **Appointments – Co-Curricular Athletic Positions** – effective **July 1, 2016 through June 30, 2017**, pending receipt of signed Coaches Code of Conduct and successful completion of the Sudden Cardiac Arrest Training Course (per House Bill No. 1610/Session 2011):

Position	Employee		Level	Years	Salary
	First Name	Last Name			
Volleyball, JH Girls	Joshua	Korb	5	3	\$ 2,762
Baseball Assistant, JV	Dennis	Rupp	4	4	\$ 3,788



**SUPERINTENDENT'S REPORT** – Cont'd.A. **APPROVAL ITEMS** – Cont'd.1. **PERSONNEL** – Cont'd.

- I. **Appointment – Co-Curricular Athletic Position** – effective **July 1, 2017 through June 30, 2018**, pending receipt of signed Coaches Code of Conduct and successful completion of the Sudden Cardiac Arrest Training Course (per House Bill No. 1610/Session 2011):

Position	Employee		Level	Years	Salary
	First Name	Last Name			
Volleyball, Head Girls	Joshua	Korb	2	4	*TBD

\*TBD – to be determined based on EYEA contract

- J. **Appointments – Volunteers** - for the 2016/2017 school year:

Robinson, Jessica
Roegner, Jessica
Stough, Patricia

K. **Revised Job Descriptions**

Granted final approval of the revised job descriptions for the following Support Staff and Co-Curricular Positions:

- Bookkeeper
- District Receptionist/HR Support
- Secretary to the Director of Human Resources
- Game Helpers for Athletic Events
- School Police/Security

2. **MISCELLANEOUS**A. **Re-Admission of 8<sup>th</sup> Grade Student**

Approved the re-admission of an 8<sup>th</sup> grade student based on the terms of the adjudication during Disciplinary Hearing held December 7, 2016.

**SUPERINTENDENT'S REPORT** – Cont'd.

A. **APPROVAL ITEMS** – Cont'd.

2. **MISCELLANEOUS** – Cont'd.

B. **Re-Admission of 10<sup>th</sup> Grade Student**

Approved the re-admission of a 10<sup>th</sup> grade student based on their letter of request for re-admission and apology, per the terms of the adjudication during Disciplinary Hearing held January 6, 2016.

3. **EDUCATION**

A. **Overnight Trip to Attend The Disney Performing Arts Program**

Granted approval of a request from Dr. Mitzel, Eastern York High School Principal, on behalf of Mr. Keith Gromis, Marching Band Director, and the marching band students to arrange an overnight trip to attend The Disney Performing Arts Program in Orlando, Florida. The trip is overnight beginning December 26, 2017 and ending December 31, 2017.

The motion passed: 9 – Yes, 0 – No.

**SUPERINTENDENT'S REPORT – ADDENDUM**

On a motion by D. Caldwell, seconded by R. Zepp, the Board approved the following items on the Superintendent's Agenda Addendum.

A. **APPROVAL ITEMS – ADDENDUM**

1. **PERSONNEL – ADDENDUM**

A. **Resignation**

1. Anne Parker – District Administration, Part Time Secretary to the Supervisor of Special Education – effective on or about February 10, 2017.

B. **Appointment – Administrative**

This item was voted on separately. D. Caldwell made a motion, seconded by T. Lentz, to approve of the following:

**SUPERINTENDENT'S REPORT – ADDENDUM** – Cont'd.

A. **APPROVAL ITEMS – ADDENDUM** – Cont'd.

1. **PERSONNEL – ADDENDUM** – Cont'd.

B. **Appointment – Administrative** – Cont'd.

Name: Peter Fernandez  
 Position: Full Time Assistant Principal  
 Assignment: High School  
 Replacing: Sean Heist (resignation)  
 Salary: \$ 82,500 per year (salary effective through June 30, 2018)  
 Work Year: 260 days per year  
 Work Day: 8 hours per day  
 Effect Date: On or about February 13, 2017 (pending release from current district)  
 Acct Code: 10-2380-111-000-30-800  
 (pending completion of paperwork)

The motion passed: 8 – Yes, 1 – No.

C. **Appointment - School Police/Security** - for the 2016-2017 school year at a rate of \$10.00 per hour:

Phillip Lehman

D. **Pay Increase**

Approved of a pay increase for Michelle Crider, Full Time Database/PIMS Specialist for the Technology Department, to \$41,000 per year, effective January 20, 2017, for additional duties assigned and listed in job description (pay rate effective through June 30, 2018).

E. **First Reading of the New and Revised Job Descriptions**

Approved of the first reading of the new and revised job descriptions for the following Technical Services Positions, as previously distributed.

- Pupil Services Specialist (new)
- Database/PIMS Specialist (revision of Student Database Specialist description)

**SUPERINTENDENT'S REPORT – ADDENDUM** – Cont'd.**A. APPROVAL ITEMS – ADDENDUM** – Cont'd.**1. PERSONNEL – ADDENDUM** – Cont'd.**F. Early Bird Agreement with The Eastern York Education Association**

This item was voted on separately, per the original motion, to approve of an early bird agreement with The Eastern York Education Association, effective July 1, 2017 to June 30, 2020. The motion passed by Roll Call Vote A: 7 – Yes – D. Bailey, Jr., M. Keller, T. Lentz, J. Malone, D. Shelley, J. Shevelew, R. Zepp. 0 – No. 2 – Abstain – D. Caldwell, J. Reese. 0 – Absent.

The motion passed: 9 – Yes, 0 – No.

**B. INFORMATIONAL - ADDENDUM**

1. Transfer of Lindsay M. Hartman, Full Time 8<sup>th</sup> Grade ELA Teacher at Middle School, to the assignment of Full Time English Teacher assigned to High School, effective with the 2017/2018 school year.
2. Transfer of Jackie Lutz, Full Time World Language Teacher at Middle School, to the assignment of Full Time World Language Teacher assigned to High School, effective with the 2017/2018 school year.

**EDUCATIONAL PRESENTATION** – Dr. Becker**1. HACC Auto Academy for Eastern York Students**

Dr. Becker introduced Dr. Mitzel, Eastern York High School Principal. Dr. Mitzel introduced Shane Groft, a Senior at Eastern York School, who is enrolled in the HACC Auto Academy for Eastern York Students, and is part of School-to-Career with Mr. Todd Crouse, Eastern York High School teacher/advisor. Shane gave an overview of the automotive program from his perspective.

**PRESIDENT'S REPORT**

President Keller stated that the Board will have its next meeting with the Superintendent on February 9, 2017, from 5:30 p.m. to 7:00 p.m. He asked members to let Mrs. Good, Secretary to the Superintendent, know if you will be attending.

President Keller stated that additional requests for use of the Crawford Estate funds have been submitted by the principals. The following requests were discussed:

### **PRESIDENT'S REPORT** – Cont'd.

1. Upgrade to the auditorium projection at the Eastern York High School Performing Arts Center requested by Dr. Mitzel, High School Principal. The total cost is \$37,000.
2. New vision and hearing equipment for the elementary buildings requested by the elementary school nurses. The total cost is \$10,818.
3. Fifty new student desks and chairs, and two new teacher desks, requested by Ms. Moczulski, Canadochly Elementary School Principal. The total cost is \$6,121.
4. Additional signage at the Eastern York High School campus requested by Mr. Hoover, Director of Facilities. The cost not to exceed \$5,000.

Discussion ensued among the members regarding the benefits provided to the students and the community by the proposals, the life span of the equipment, the need for the items, and the costs of the items. The Board discussed the desire to recognize Mr. Crawford, posthumously, for his generous donation.

A motion was made by D. Shelley, seconded by J. Malone, to approve the use of the Crawford Estate fund balance for the four projects noted above for a total cost of \$58,939.

Public comment was allowed on the motion. No comments made.

The motion passed: 8 – Yes, 0 – No.

### **COMMITTEE REPORTS**

- |  |   |
|--|---|
| J. Reese<br>Policy Review<br>Committee         | Stated that the Committee did not have a meeting this month. The next meeting is scheduled for February 16, 2017, at 5:15 p.m.  |
| J. Shevelew<br>Budget and Finance<br>Committee | Stated that a Budget and Finance meeting was held on January 17, 2017. The Board discussed a possible debt restructure, current legislation on property tax reform, and the preliminary budget for 2017/18. The next meeting is scheduled for February 14, 2017, at 6:00 p.m.   |
| J. Shevelew<br>EYARC                           | Shared that the municipalities within Eastern York School District are establishing one recreation authority. He stated that Wrightsville Borough will not be participating. They would like the District to participate. The recreation authority would oversee all of the existing EYARC programs. The Board would need to approve a resolution/ordinance to participate. The School Board will have two representatives on the recreation authority board. |

**COMMITTEE REPORTS** – Cont'd.

Mrs. Weaver will follow up on the resolution/ordinance that the Board would need to approve.

- J. Malone  
Co-Curricular Committee
- Shared that the Committee met on January 13, 2017. The Committee is pleased with the Corporate Sponsorship Agreement approved this evening, which will offset the cost of a new scoreboard. He shared that the Committee discussed a few items that the Board may want to consider purchasing with the remaining Crawford Estate funds. The items discussed were the sound system at the stadium, storage space for athletic items and the ice machine in the concession stand. The next meeting is scheduled for March 10, 2017, at 10:00 a.m.
- D. Shelley  
YCSofT
- Shared that there was no meeting in December. The next meeting is January 26, 2017. He appreciates the Board supporting and approving the budget this evening.
- D. Caldwell  
Operations Committee
- Shared that the Committee met on January 11, 2017 and discussed prioritizing the capital needs of the buildings. The Board did approve to proceed with obtaining bids to repair the roof at Canadochly, which was of the highest priority. The capital items will continue to be discussed during the budget process. The next meeting is scheduled for February 8, 2017, at 10:00 a.m.

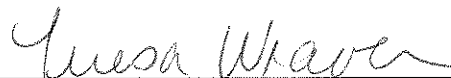
**FINAL BOARD COMMENTS**

- Jason Malone
- Expressed concerns over hiring additional administrators with the current fiscal state of the District. He asked if the Board could get an update on the Golden Knight Foundation. President Keller stated that an update would be provided.
- Jonathon Shevelew
- Shared that he voted no to hiring the assistant principal this evening only because he did not feel the vacated position warranted being filled with an assistant principal.

**FINAL PATRON COMMENTS** – None.

**ADJOURNMENT**

On a motion by J. Shevelew, seconded by T. Lentz, the Board meeting adjourned at 8:27 p.m.



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Teresa Weaver, Board Secretary

Eastern York School District will not discriminate on the basis of sex, race, color, religion, national origin, or handicap or because a person is a disabled veteran of the Vietnam Era, in its admissions, educational programs, activities, or employment policies. Publication of this policy is in accordance with state and federal laws including the Americans with Disabilities Act, Title IX of the Education Amendments Act of 1972 and Section 504 of the Rehabilitation Act of 1973. Inquiries should be directed to the ADA Title IX Coordinator, Dr. Rita Becker, at Eastern York School District, P.O. Box 150, Wrightsville, PA 17368-0150 (717) 252-1555.