

EASTERN YORK SCHOOL DISTRICT
REGULAR BOARD MEETING
ADMINISTRATION BUILDING STAFF DEVELOPMENT ROOM
SEPTEMBER 15, 2016
6:00 PM

AGENDA

- I. GENERAL BUSINESS
 - A. CALL TO ORDER
 - B. PLEDGE OF ALLEGIANCE
 - C. ROLL CALL
 - D. APPROVAL OF PREVIOUS BOARD MINUTES
 - E. TREASURER'S REPORT
- II. STUDENT REPRESENTATIVE'S REPORT
- III. EDUCATIONAL PRESENTATION
- IV. INFORMATIONAL (if necessary)
- V. HEARING OF PATRONS - Agenda Items Only
- VI. SECRETARY'S REPORT
- VII. SUPERINTENDENT'S REPORT
- VIII. PRESIDENT'S REPORT
- IX. COMMITTEE REPORTS
- X. FINAL BOARD COMMENTS/QUESTIONS
- XI. FINAL PATRON COMMENTS/QUESTIONS (time permitting)
- XII. ADJOURNMENT
- XIII. EXECUTIVE SESSION (if necessary)

THE MISSION OF EASTERN YORK SCHOOL DISTRICT IS TO EDUCATE, PREPARE, AND MOTIVATE EACH STUDENT TO DREAM, TO THINK, TO LEARN, AND TO ACHIEVE THROUGHOUT LIFE.

DISTRICT PRIORITIES

***Student Engagement
Intervention***

Curriculum

Technology

Instruction

***Assessment
Staff Development***

HOW TO BRING ITEMS OF CONCERN TO THE BOARD: HEARING OF PATRONS

There are two opportunities for the public to provide comments to the Board. The first opportunity will be on agenda items only, while the second will be for other topics. The Board requests that no complaints of a personal nature be initiated at a public meeting. Please note that the Board will be listening and taking notes, but please do not expect a response. If further action is needed from the Administration, direction will be given to follow up with the community member. Should a Board Member offer a response, that individual is speaking only for him or herself and the response should not be considered to be that of the Board.

GENERAL FUND TREASURER'S STATEMENT

August 31, 2016

First National Bank Balance, 8/1/16 \$ 1,818,768.90

August Receipts:

Current Real Estate Tax	5,362,904.00	
Interim Real Estate Tax	13,765.16	
Delinquent Real Estate Tax	64,741.19	
Earned Income Tax	169,519.51	
Per Capita & Occupation Tax	38,174.43	
Real Estate Transfer Tax	31,552.87	
Local Services Tax	2,775.61	
Title I	0.00	
Title II	0.00	
State Subsidies	1,654,789.37	
Donations	12,700.39	
Tuition	0.00	
Interest (First National Bank)	449.23	
Miscellaneous Receipts	6,770.22	
Total Receipts		7,358,141.98

August Disbursements:

Checks Cleared	(1,755,647.90)	
Payroll Deposits	(706,896.10)	
Federal, State & Local Payroll Taxes	(331,457.97)	
PSERS (employee contributions)	(100,395.28)	
PSERS (employer contributions)	0.00	
Health Insurance	(1,010,257.39)	
Annuity Withholdings	(13,495.60)	
Misc. Payroll Withholdings (Dues, SCU)	(4,198.84)	
RefPay Deposit	(15,000.00)	
Total Disbursements		(3,937,349.08)

First National Bank Balance, 8/31/16 \$ 5,239,561.80

Fulton Bank Accounts:

Operating Account Balance, 8/31/16	\$ 50.00
Payroll Account Balance, 8/31/16	50.00
Total Fulton Bank Balances, 8/31/16	<u><u>\$ 100.00</u></u>

**EASTERN YORK SCHOOL DISTRICT
MISCELLANEOUS ACCOUNT BALANCES
August 31, 2016**

Capital Reserve Fund Balance, 8/1/16	\$ 73,338.13
Interest - August	9.95
Transfer to General Fund	0.00
Capital Reserve Fund Balance, 8/31/16	<u>\$ 73,348.08</u>

General Fund INVEST Acct Balance, 8/1/16	\$ 27,275.35
Interest - August	24.16
General Fund INVEST Acct Balance, 8/31/16	<u>\$ 27,299.51</u>

General Fund PSDLAF Acct Balance, 8/1/16	\$ 20,454.38
Interest - August	4.65
Easy Procure Purchases	(1,537.71)
General Fund PSDLAF Acct Balance, 8/31/16	<u>\$ 18,921.32</u>

Cap. Const. Fund #34 - Future INVEST Acct Balance, 8/1/16	\$ 42,191.82
Interest - August	110.42
Due from General Fund	1,150,000.00
Cap. Const. Fund - Future INVEST Acct Balance, 8/31/16	<u>\$ 1,192,302.24</u>

SECRETARY'S REPORT
September 15, 2016

DISCUSSION ITEM

1. PSBA Election of Officers

APPROVAL ITEMS

1. The Administration recommends the Board approve payment of the 2015-16 and 2016-17 General Fund expenditures, for August 18, 2016 to September 8, 2016, in the amount of \$2,931,021.28.

Please see Enclosure B1-1 and B1-2 for further details.

2. The Administration recommends the Board approve payment of the 2015-16 Food Service Fund expenditures, for August 1, 2016 to August 31, 2016, in the amount of \$2,368.09.

Please see Enclosure B2 for further details.

3. The Administration recommends the Board approve to waive the facility rental fee, charged per Board Policy #707 – Use of School Facilities, to Mr. Hess to rent Room 312 at the Middle School to hold an adult woodworking class.
4. The Administration recommends the Board designate the Golden Knights Football Parents Association as a school-affiliated organization for the 2016-17 school year.
5. The Administration recommends the Board accept a donation of approximately 3500 free beverage/food vouchers, from Sheetz, Inc., to be given to Eastern York School District students, staff, and volunteers.
6. The Administration recommends the Board approve to dispose of the following from Eastern York High School:

Items to be Disposed	Inventory #	Reason for Disposal
Precision Heating Cabinet	02403	No longer works
Metro Upright Heating Cabinet	00035	No longer works
Metro Upright Heating Cabinet	20598	No longer works
Hobart Slicer	0024	No longer works
Hobart Slicer	20532	No longer works
Milk Cooler		No longer works
Register Cart		Defective

7. The Administration recommends the Board approve the proposal from Commonwealth Fire Protection Company to replace backflow preventers and install isolation control valves on the sprinkler system at Eastern York Middle School, at a cost of \$5,860, to be paid from the 2016-17 general operating budget.
8. The Administration recommends the Board approve the proposal from Commonwealth Fire Protection Company to make repairs to leaking pipes and fittings on the sprinkler system at Eastern York Middle School, at a cost of \$4,292, to be paid from the 2016-17 general operating budget.

SUPERINTENDENT'S REPORT

DISCUSSION ITEM

1. High School Physical Education Credits

PERSONNEL

APPROVAL ITEMS

1. **Retirements** – The Administration recommends approval of the following:
 - Donalyn Bahn – (27 years of service) Administration, Full Time Attendance Registrar – effective on or about September 19, 2016
2. **Resignations** – The Administration recommends approval of the following:
 - Shari A. Snell – Administration, Part Time Secretary to Director of Human Resources - effective on or about August 29, 2016.
3. **Leaves** – The Administration recommends approval of the following:
 - Dale R. Wickenheiser – District Maintenance, Full Time Maintenance Technician– FMLA beginning on or about August 18, 2016 through on or about November 10, 2016.
4. **Appointments – Professional Staff** - The Administration recommends approval of the following:
 - Name: Krystal N. Murphy
 - Position: Full Time Long Term Substitute
 - Assignment: High School – Ag-Science
 - Replacing: Andrea Myers (resignation) Sarah Thoman (leave)
 - Salary: \$ 46,828 (Bachelors/Step 1)
 - Work Year: 189 days/year (pro-rated)
 - Work Day: 7 ½ hours/day
 - Effect Date: On or about August 24, 2016 through on or about January 3, 2017
 - Acct Code: 10-1310-121-000-30-800
5. **Appointments – Eastern York High School Student Workers** - The Administration recommends approval of the following:
 - Name: Troy R. Staats
 - Position: Part Time Cafeteria Worker
 - Assignment: High School
 - Replacing: Vacant Position
 - Salary: \$ 8.00 per hour
 - Work Year: 182 days/year
 - Work Day: 2 ¾ hours/day
 - Effect Date: On or about August 26, 2016
 - Acct Code: 50-3100-191-000-30-800

 - Name: Macy M. Leed
 - Position: Part Time Cafeteria Worker
 - Assignment: Kreutz Creek Elementary School
 - Replacing: Vacant Position
 - Salary: \$ 8.00/hour

Work Year: 182 days/year
 Work Day: 2 ¾ hours/day
 Effect Date: On or about September 6, 2016
 Acct Code: 50-3100-191-000-10-220

6. The Administration recommends approval of the following day to day Substitute Teachers through Substitute Teacher Service (STS) for the 2016/2017 school year per the terms and agreements of the contract:

Abrahms, Kenneth	Gebhardt, Gareth	Lesser, Carolyn	Schaefer, Audrey
Alwine, Joshua	Geesey, Dillon	Lesser, Marilyn	Sigafoos, Beth
Amon, Marie	Gehly, Jamie	Lewis, Krista	Shoff, Tiffany
Anekwe, Tobenna	Gingrow, Monica	Loyer, Mary	Showvaker, Renee
Arzt, Elizabeth	Graver, Tyler	MacArthur, Julie	Siepietowski, Cody
Avis, Jonathan	Harrison, Tennisha	Mauro, Deborah	Singer, Rebecca
Balmer, Brenda	Heiney, Kayla	Mayer, Amy	Slatt, Danielle
Beaudoin, Theresa	Herrschaft, Jillian	McHugh, Lacie	Stoner, Ashley
Beaver, Matthew	Hess, Katy	McLain, Michelle	Stroyny, Kristina
Beekler, Meagan	Hettinger, Jessica	Mekeel, Paige	Stump, Susan
Benson, Silvia	Hileman, Gina	Miller, Adam	Sultzbaugh, Casie
Bowser, Judith	Holdsworth Madai	Miller, Denise	Talamantez, Ashley
Boyer, Elizabeth	Hostetter, Stephanie	Morningstar, Michelle	Tarr, Jennifer
Brock, Bobbie	Howard, Barbara	Nealon, Kimberly	Tempel, Mark
Brokopp, Erica	Hupper, Pauline	Nolt, Kaitlyn	Tyson, Katie
Brydels, Anna	Ishler, Brenda	Odell, Marcus	Ulsh, Christina
Carothers, Amber	Kadingo, Natalie	Pacchione, Alexandra	Vandermark, Olivia
Chapman, Stefanie	Kapp, Jennifer	Palen, Delaney	Vican, Linda
Click, Kayla	Kauffman, Rebecca	Patterson, Kelsie	Vyskocil, Joshua
Colyer, Martha	Keener, Courtney	Phillips, Jillian	Wagner, Henry
Cumberland, John	Klein, Michael	Pittman, Roger	Ward, Shelby
Deihm, Margaret	Koons, Karen	Portner, Brittany	Warner, Helen
Druck, Michael	Kost, Angela	Potter, Danielle	Whiteford, Jacob
Ebersole, Kirsten	Krape, Rebecca	Pratzner, Samantha	Williams, Theresa
Eldred, Jacquelyn	Kupinewicz, Kristy	Radkiewicz, John	Winters, Tanya
Englert, Jessica	Kurnat, Andrea	Reden, Dale	Woods, Amanda
Erdman, Karen	Laird, Amanda	Ribera, Samantha	Zarfos, Amanda
Etner, Helen	Landrum, Matthew	Roomsburg, Ashley	Zortman, Lauren
Frey, Courtney	Lauver, Kelly	Ross, Emily	
Frey, Sarah	Lazo, Casey	Russo, Guy	
Fuller, Nicole	Leckrone, Max	Sallada, Samantha	

7. The Administration recommends approval of the following day to day Substitute School Nurses for the 2016/2017 school year at a rate of \$100/day:

Dellinger, Carol	Horst, Peggy
Edleblute, Jacqueline	Knighton, Brennan

8. The Administration recommends approval of the following day to day Substitute Support Staff for the 2016/2017 school year at a rate of \$ 8.00 per hour:

Abel, Glenda	Estes, Melissa	Leahy, Jeanette
Abel, Stephanie	Forry, Deborah	Lentz, Carol
Avery, Charity	Gillespie, Anne	Loper, Connie
Brenneman, Darlene	Grieshop, Christina	Sheriff, Diane
Buser, Rebecca	Hake, Amy	Shetter, Sherrie
Chivers, Barbara	Hetter, Michelle	Wade, Brittany
Contorchick, Linda	Kostenbauder, Caleb	Weathersbee, Kelly
Edleblute, Jacqueline	Krepps, Carolyn	Young, Carol

9. The Administration recommends approval of the following custodians provided through Service Master for the 2016/2017 school year:

Carter, Leanne
Eyer, Abigail
Shoff, Roxane

10. **Appointments – Co-Curricular Advisor Positions** – The Administration recommends approval of the following effective July 1, 2016 through June 30, 2017:

Position	First Name	Last Name	Level	Yrs Exp	Salary
Middle School					
Yearbook Co-Advisor	Stephanie	Eyler	4	3	\$ 1,746

11. **Appointments – Game Helpers** - The Administration recommends approval of the following game helpers for the 2016/2017 school year at the rate of \$33 per event:

Borsello, Betty	Hake, Kevin	Paucek, Roger
Brubaker, Richard	Jacobs, Joel	Rose, Todd
Campbell, Archie	Little, Shawn	Scott, Bradley
Corwell, John	Marcini, Matthew	Seitz, Justin
Dobbeck, Mark	McFarland, Victoria	Smeltzer, Marlyn
Eaton, Sandon	Miller, Jeffrey	Stoner, Kenneth
Flinchbaugh, Timothy	Muldowney, Kelly	Strine, David
Garner, Daniel	Myers, Clinton	Strine, Roxanne
Gonzalez, Ivan	Myers, Tracy N.	Swartz, Michael
Goodman, Jared	Myers, Tracy R.	Werner, Denise
Goss, Kelly		

MISCELLANEOUS

- Administration recommends the adjustment to the appointment of Sally Fry from Middle School Yearbook Advisor to a shared position of Middle School Yearbook, Co-Advisor with a shared salary for the position.
- The Administration recommends final approval of Board Policy #204- Attendance.

NOTE: First reading and distribution August 18, 2016.

3. The Administration recommends final approval of Board Policy #626- Federal Fiscal Compliance.

NOTE: First reading and distribution August 18, 2016.

4. The Administration recommends final approval of Board Policy #626.1- Travel Reimbursement- Federal Programs.

NOTE: First reading and distribution August 18, 2016.

5. The Administration recommends final approval of Board Policy #808- Food Services.

NOTE: First reading and distribution August 18, 2016.

6. The Administration recommends final approval of Board Policy #827- Conflict of Interest.

NOTE: First reading and distribution August 18, 2016.

7. The Administration recommends correction to the co-curricular appointment of William Hahn, JH Head Volleyball Coach from Level 5 with 0 years experience to Level 5 with 10+ years experience for the 2015/2016 with an additional salary amount of \$ 1,504.

EDUCATION

1. The Administration recommends homebound instruction for an 11th grade student from August 26, 2016 to on or about October 27, 2016. Medical verification is on file.

INFORMATIONAL

1. The Administrator attending the Board Meeting this evening is Ms. Polly Lamison, Supervisor of Special Education.
2. The Administration recommends the transfer of Kathryn L. Ritz, Part Time Cafeteria Cook assigned to Eastern York High School to the position Part Time Cafeteria Cook assigned to Eastern York Middle School effective on or about September 12, 2016.
3. The Administration recommends the transfer of Lori Kaye, Full Time Assistant Principal assigned to Eastern York Middle School to the position of Full Time Reading Specialist assigned to Elementary effective on or about September 12, 2016.

PRESIDENT'S REPORT

Eastern York School District will not discriminate on the basis of sex, race, color, religion, national origin, or handicap or because a person is a disabled veteran of the Vietnam Era, in its admissions, educational programs, activities, or employment policies. Publication of this policy is in accordance with state and federal laws including the Americans with Disabilities Act, Title IX of the Education Amendments Act of 1972 and Section 504 of the Rehabilitation Act of 1973. Inquiries should be directed to the ADA and Title IX coordinator, Dr. Rita Becker, at Eastern York School District Administrative Office, PO Box 150, Wrightsville, Pennsylvania 17368-0150 (717) 252-1555.