

EASTERN YORK SCHOOL DISTRICT
REGULAR BOARD MEETING
ADMINISTRATION BUILDING STAFF DEVELOPMENT ROOM
MARCH 16, 2017
6:00 PM

AGENDA

- I. GENERAL BUSINESS
 - A. CALL TO ORDER
 - B. PLEDGE OF ALLEGIANCE
 - C. ROLL CALL
 - D. APPROVAL OF PREVIOUS BOARD MINUTES
 - E. TREASURER'S REPORT
- II. STUDENT REPRESENTATIVE'S REPORT
- III. EDUCATIONAL PRESENTATION
- IV. INFORMATIONAL (if necessary)
 - A. Karen Devine, PSBA Member Services Manager
- V. HEARING OF PATRONS - Agenda Items Only
- VI. SECRETARY'S REPORT
- VII. SUPERINTENDENT'S REPORT
- VIII. PRESIDENT'S REPORT
- IX. COMMITTEE REPORTS
- X. FINAL BOARD COMMENTS/QUESTIONS
- XI. FINAL PATRON COMMENTS/QUESTIONS (time permitting)
- XII. ADJOURNMENT
- XIII. EXECUTIVE SESSION (if necessary)

THE MISSION OF EASTERN YORK SCHOOL DISTRICT IS TO EDUCATE, PREPARE, AND MOTIVATE EACH STUDENT TO DREAM, TO THINK, TO LEARN, AND TO ACHIEVE THROUGHOUT LIFE.

DISTRICT PRIORITIES

***Student Engagement
Intervention***

Curriculum

Technology

Instruction

***Assessment
Staff Development***

HOW TO BRING ITEMS OF CONCERN TO THE BOARD: HEARING OF PATRONS

There are two opportunities for the public to provide comments to the Board. The first opportunity will be on agenda items only, while the second will be for other topics. The Board requests that no complaints of a personal nature be initiated at a public meeting. Please note that the Board will be listening and taking notes, but please do not expect a response. If further action is needed from the Administration, direction will be given to follow up with the community member. Should a Board Member offer a response, that individual is speaking only for him or herself and the response should not be considered to be that of the Board.

**EASTERN YORK SCHOOL DISTRICT
GENERAL FUND TREASURER'S STATEMENT
February 28, 2017**

First National Bank Balance, 2/1/17 \$ 11,430,285.39

February Receipts:

| | | |
|---|--------------|--------------|
| Current Real Estate Tax | 0.00 | |
| Interim Real Estate Tax | 0.00 | |
| Delinquent Real Estate Tax | 26,656.94 | |
| Earned Income Tax | 191,612.92 | |
| Per Capita & Occupation Tax | 2,310.18 | |
| Real Estate Transfer Tax | 13,682.92 | |
| Local Services Tax | 4,525.64 | |
| Title I | 88,796.42 | |
| Title II | 19,777.08 | |
| State Subsidies | 1,259,606.69 | |
| Refund - York County School of Technology | 62,877.24 | |
| Gate Receipts | 4,141.20 | |
| Donations | 2,958.15 | |
| Cafeteria NSLP Subsidy (January) | 66,840.67 | |
| Interest (First National Bank) | 1,199.72 | |
| Miscellaneous Receipts | 10,180.57 | |
| Total Receipts | | 1,755,166.34 |

February Disbursements:

| | | |
|---|----------------|----------------|
| Checks Cleared | (1,206,807.33) | |
| Payroll Deposits | (849,887.02) | |
| Federal, State & Local Payroll Taxes | (388,266.51) | |
| PSERS (employee contributions) | (98,255.38) | |
| PSERS (employer contributions) | 0.00 | |
| Health Insurance | (354,644.92) | |
| Annuity Withholdings | (16,380.60) | |
| Misc. Payroll Withholdings (Dues, SCDU) | (28,617.12) | |
| Ref Pay Deposit | (13,500.00) | |
| Substitute Teacher Service | (21,869.12) | |
| Total Disbursements | | (2,978,228.00) |

First National Bank Balance, 2/28/17 \$ 10,207,223.73

**EASTERN YORK SCHOOL DISTRICT
MISCELLANEOUS ACCOUNT BALANCES
February 28, 2017**

| | |
|--|---------------------|
| General Fund Fulton Bank Accounts: | |
| Operating Account Book Balance, 2/28/17 | \$ 16,447.39 |
| Cumulative Bank Fees (refund pending) | (151.10) |
| Operating Account Bank Balance, 2/28/17 | <u>\$ 16,296.29</u> |
| Payroll Account Balance, 2/28/17 (no activity) | <u>\$ 50.00</u> |

| | |
|--|----------------|
| Capital Reserve Fund Balance, 2/28/17 | <u>\$ 0.00</u> |
| Account closed in February | |

| | |
|---|---------------------|
| General Fund INVEST Acct Balance, 2/1/17 | \$ 27,353.92 |
| Interest - February | 16.75 |
| General Fund INVEST Acct Balance, 2/28/17 | <u>\$ 27,370.67</u> |

| | |
|---|---------------------|
| General Fund PSDLAF Acct Balance, 2/1/17 | \$ 11,422.78 |
| Interest - February | 3.64 |
| Easy Procure Purchases | (235.62) |
| General Fund PSDLAF Acct Balance, 2/28/17 | <u>\$ 11,190.80</u> |

| | |
|---|----------------------|
| Cap. Const. Fund INVEST Acct Balance, 2/1/17 | \$ 42,386.54 |
| Interest - February | 25.96 |
| Due from General Fund | 866,682.99 |
| Cap. Const. Fund INVEST Acct Balance, 2/28/17 | <u>\$ 909,095.49</u> |

SECRETARY'S REPORT

March 16, 2017

APPROVAL ITEMS

1. The Administration recommends the Board approve payment of the 2016-17 General Fund expenditures, for February 16, 2017 to March 9, 2017, in the amount of \$1,272,553.24.

Please see Enclosure B1-1 and B1-2 for further details.

2. The Administration recommends the Board approve payment of the 2016-17 Food Service Fund expenditures, for February 1, 2017 to February 28, 2017, in the amount of \$76,664.34.

Please see Enclosure B2 for further details.

3. The Administration recommends the Board approve the Per Capita exonerations for the 2016-17 year that have been processed for the month.

| | |
|-------------------------|---------|
| Per Capita Exonerations | \$35.00 |
|-------------------------|---------|

Please see Enclosure B3 for further details.

4. The Administration recommends the Board approve the following van/bus driver for the 2016-17 school year. All paperwork has been received from Krapf Bus Company.

Regular Driver: Belinda Wright – effective 2/27/17

5. The Administration recommends the Board approve to purchase a nine foot stainless steel dump/spreader from Reading Equipment and Distribution, LLC, at a cost of \$6,953, to be paid from the Buildings and Grounds 2016/17 General Operating Budget.
6. The Administration recommends the Board approve Marotta/Main to proceed with the architectural drawings required to proceed with the necessary repairs related to the water infiltration issues at the Eastern York High School, at a cost of \$6,520.50, to be paid from the Buildings and Grounds 2016/17 General Operating Budget.
7. The Administration recommends the Board accept the York County Alliance for Learning – 2017 Innovation Grant, in the amount of \$825, to be used at Eastern York Middle School.
8. The Administration recommends the Board accept a donation of various Annie's Organic granola bars, from Donors Choose, for students at Eastern York Middle School, with an approximate value of \$101.49.
9. The Administration recommends the Board accept a donation of 234 dictionaries, from the Red Lion Grange 1781, to be distributed to all third grade students in Eastern York School District.
10. The Administration recommends the Board accept a donation of used books, from the East Prospect Lions Club, in conjunction with Rivers Edge Community Services, to be distributed to elementary school students in Eastern York School District.

11. The Administration recommends the Board accept a donation of the following items, with an approximate value of \$290, from Mr. Wayne Seely, to be used in the ag shop at Eastern York High School:
 - 1 Record 5 1/2 plane
 - 1 Stanley #10 plane
 - 1 Porter Cable biscuit cutter
 - 1 hand drill with bits
 - 2 boxes of biscuits

12. The Administration recommends the Board accept a donation of a 6 foot by 10 foot American flag, from Mr. Earl Grove, to be used at Eastern York High School.

13. The Administration recommends the Board approve to dispose of various music equipment that is outdated, beyond repair, or otherwise unusable, from Eastern York Middle School.

**SUPERINTENDENT'S REPORT
PERSONNEL**

APPROVAL ITEMS

1. **Retirements** -The Administration recommends approval of the following:

- Teresa Laucks – (with 30 years of district service) High School, Full Time Physical Education/Health Teacher – effective on or about October 25, 2017.

2. **Resignation** - The Administration recommends approval of the following:

- Sarah McKitish – Canadochly Elementary School, Part Time Classroom Assistant - effective on or about March 31, 2017.
- Austin K. Miller – Co-Curricular, Volleyball, Assistant Coach, Boys – effective on or about March 1, 2017.
- Bobbi Dickason – High School, Full Time Attendance Receptionist – effective on or about March 8, 2017.
- Marcy Keeney – Wrightsville Elementary School, Part Time Personal Care Assistant - effective on or about March 10, 2017.
- Melissa Shindler – Kreutz Creek Elementary, Part Time Classroom Assistant – effective on or about February 28, 2017 (in order to accept the position of Part Time Attendance Clerk).

3. **Appointments - Support Staff** - the Administration recommends approval of the following:

Name: Melissa S. Shindler
Position: Part Time Attendance Clerk
Assignment: Kreutz Creek Elementary School
Replacing: Kacey Hinkle (transfer)
Salary: \$ 10.25 per hour
Work Year: 200 days/year
Work Day: 6 hours/day
Effect Date: On or about February 28, 2017
Acct Code: 10-2380-151-000-10-220

4. **Appointments – Eastern York High School Student Workers** - The Administration recommends approval of the following temporary staff:

Name: Morgan Green
Position: Part Time Cafeteria Worker
Assignment: Wrightsville Elementary School
Replacing: Vacant Position
Salary: \$ 8.00 per hour
Work Year: 182 days/year
Work Day: 3 hours/day
Effect Date: On or about February 24, 2017

Name: Kayla Leiphart
 Position: Part Time Cafeteria Worker
 Assignment: Canadochly Elementary School
 Replacing: Vacant Position
 Salary: \$ 8.00 per hour
 Work Year: 182 days/year
 Work Day: 3 hours/day
 Effect Date: On or about February 27, 2017

5. The Administration recommends approval of the following day to day Substitute Teachers through Substitute Teacher Service (STS) for the 2016/2017 school year per the terms and agreements of the contract:

| | | |
|---------------------|--------------------|------------------|
| Aiken, Jane | Hamme, Danielle | Pajtis, Kathleen |
| Brubaker, Kirby | Kraft, Christopher | Reber, Jeffrey |
| Buckwalter, Tiffany | Mehl, Bradley | Snyder, Hillary |
| Currier, Joelle | Orner, Kohl | |

6. The Administration recommends approval of the following custodians provided through Service Master for the 2016/2017 school year:

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|-----------------------------|
| Bourgeois, Felicia |
| Darrenkamp, Gabriella * |
| Mamaradlo, Lindsay (Arnold) |
| Workinger, Allison |

*pending completion of paperwork

7. **Appointments – Volunteers** - The Administration recommends approval of the following volunteers for the 2016/2017 school year:

| |
|-------------------|
| Almond, Alan |
| Almond, Jacob |
| Hendricks, Justin |
| Knokey, Lisa |
| Spotts, Amy |
| Zerbe, Mark |

8. **Appointments – Volunteer Coaches** - The Administration recommends approval of the following volunteer coaches for Spring Sports effective July 1, 2016 through June 30, 2017, pending receipt of signed *Coaches Code of Conduct, successful completion of the Sudden Cardiac Arrest Training Course (per House Bill No. 1610/Session 2011)*:

| Sport | Volunteer |
|----------------|--|
| Baseball | Gillett, Donald Heiser, Brett Nikolaus, Francis Rupp, Aaron * Wolf, Cullen * |
| Lacrosse, Boys | Pollock, Douglas |

| | |
|----------------------|--|
| Lacrosse, Girls | Toomey, Ronald Zerbe, Mark * |
| Softball | Bowser, Robert * Miller, Mariah Nace, Wendy |
| Track & Field, SH | Gonzalez, Ivan * Rose, Todd Strine, David |
| Track & Field, JH | Hengst, Eric Kadilak, Amy Little, Michelle Thomas, Lester * |
| Volleyball, Boys | Eaton, Sandon |
| Volleyball, JH Girls | Shillito, Logan * |

* pending completion of paperwork

- The Administration recommends that the Board authorize Peter Fernandez and Kimberly Nickle to act as attendance officers or home and school visitors subject to Section 1341 of the Public School Code. They shall be authorized to perform all duties and exercise all powers as provided by the Public School Code.

MISCELLANEOUS

- The Administration recommends final approval of Board Policy #247- Hazing.

NOTE: First reading and distribution February 16, 2017.

- The Administration recommends final approval of Board Policy #810.1- Transportation-Video Audio Recording.

NOTE: First reading and distribution February 16, 2017.

EDUCATION

- The Administration recommends approval of one (1) application for Independent Study, during the 2017-2018 school year, for an Eastern York High School Student.

INFORMATIONAL

- The Administrator attending the Board Meeting this evening is Dr. Keith Shoemaker, EYMS Principal.

PRESIDENT'S REPORT

Eastern York School District will not discriminate on the basis of sex, race, color, religion, national origin, or handicap or because a person is a disabled veteran of the Vietnam Era, in its admissions, educational programs, activities, or employment policies. Publication of this policy is in accordance with state and federal laws including the Americans with Disabilities Act, Title IX of the Education Amendments Act of 1972 and Section 504 of the Rehabilitation Act of 1973. Inquiries should be directed to the ADA and Title IX coordinator, Dr. Rita Becker, at Eastern York School District Administrative Office, PO Box 150, Wrightsville, Pennsylvania 17368-0150 (717) 252-1555.