

**EASTERN YORK SCHOOL DISTRICT**  
**REGULAR BOARD MEETING**  
**ADMINISTRATION BUILDING STAFF DEVELOPMENT ROOM**  
**FEBRUARY 16, 2017**  
**6:00 PM**

**AGENDA**

- I. GENERAL BUSINESS
  - A. CALL TO ORDER
  - B. PLEDGE OF ALLEGIANCE
  - C. ROLL CALL
  - D. APPROVAL OF PREVIOUS BOARD MINUTES
  - E. TREASURER'S REPORT
- II. STUDENT REPRESENTATIVE'S REPORT
- III. EDUCATIONAL PRESENTATION
- IV. INFORMATIONAL (if necessary)
- V. HEARING OF PATRONS - Agenda Items Only
- VI. SECRETARY'S REPORT
- VII. SUPERINTENDENT'S REPORT
- VIII. PRESIDENT'S REPORT
- IX. COMMITTEE REPORTS
- X. FINAL BOARD COMMENTS/QUESTIONS
- XI. FINAL PATRON COMMENTS/QUESTIONS (time permitting)
- XII. ADJOURNMENT
- XIII. EXECUTIVE SESSION (if necessary)

***THE MISSION OF EASTERN YORK SCHOOL DISTRICT IS TO EDUCATE, PREPARE, AND MOTIVATE EACH STUDENT TO DREAM, TO THINK, TO LEARN, AND TO ACHIEVE THROUGHOUT LIFE.***

***DISTRICT PRIORITIES***

***Student Engagement  
Intervention***

***Curriculum  
Technology***

***Instruction***

***Assessment  
Staff Development***

**HOW TO BRING ITEMS OF CONCERN TO THE BOARD: HEARING OF PATRONS**

There are two opportunities for the public to provide comments to the Board. The first opportunity will be on agenda items only, while the second will be for other topics. The Board requests that no complaints of a personal nature be initiated at a public meeting. Please note that the Board will be listening and taking notes, but please do not expect a response. If further action is needed from the Administration, direction will be given to follow up with the community member. Should a Board Member offer a response, that individual is speaking only for him or herself and the response should not be considered to be that of the Board.

**EASTERN YORK SCHOOL DISTRICT  
GENERAL FUND TREASURER'S STATEMENT  
January 31, 2017**

First National Bank Balance, 1/1/17 \$ 13,117,719.83

January Receipts:

Current Real Estate Tax	281,077.31	
Interim Real Estate Tax	17,298.61	
Delinquent Real Estate Tax	138,722.64	
Earned Income Tax	194,756.25	
Per Capita & Occupation Tax	17,146.60	
Real Estate Transfer Tax	20,373.46	
Local Services Tax	127.70	
Title I	44,398.21	
Title II	6,592.36	
IDEA	379,040.00	
State Subsidies	274,989.00	
Tuition	41,852.41	
Transfer from Capital Reserve	4.52	
Gate Receipts	12,425.50	
Donations	1,316.94	
Cafeteria NSLP Subsidy (December)	59,866.39	
Interest (First National Bank)	1,653.90	
Miscellaneous Receipts	9,279.40	
Total Receipts		1,500,921.20

January Disbursements:

Checks Cleared	(1,268,510.75)	
Payroll Deposits	(832,265.22)	
Federal, State & Local Payroll Taxes	(440,843.28)	
PSERS (employee contributions)	(149,435.57)	
PSERS (employer contributions)	0.00	
Health Insurance	(360,883.52)	
Annuity Withholdings	(22,710.60)	
Misc. Payroll Withholdings (Dues, SCDU)	(30,011.78)	
Debt Service Payments	(53,400.00)	
Substitute Teacher Service	(30,294.92)	
Total Disbursements		(3,188,355.64)

First National Bank Balance, 1/31/17 \$ 11,430,285.39

**EASTERN YORK SCHOOL DISTRICT  
MISCELLANEOUS ACCOUNT BALANCES  
January 31, 2017**

<b>General Fund Fulton Bank Accounts:</b>	
Operating Account Balance, 1/1/17	\$ 16,447.39
Admin Fee (refund pending)	(133.60)
Operating Account Balance, 1/31/17	<u>16,313.79</u>
Payroll Account Balance, 1/31/17 (no activity)	<u>\$ 50.00</u>

<b>Capital Reserve Fund Balance, 1/1/17</b>	\$ 4.52
Interest - January	0.00
Transfer to General Fund	(4.52)
Capital Reserve Fund Balance, 1/31/17	<u>\$ 0.00</u>

<b>General Fund INVEST Acct Balance, 1/1/17</b>	\$ 27,339.54
Interest - January	14.38
General Fund INVEST Acct Balance, 1/31/17	<u>\$ 27,353.92</u>

<b>General Fund PSDLAF Acct Balance, 1/1/17</b>	\$ 13,337.59
Interest - January	4.06
Easy Procure Purchases	(1,918.87)
General Fund PSDLAF Acct Balance, 1/31/17	<u>\$ 11,422.78</u>

<b>Cap. Const. Fund INVEST Acct Balance, 1/1/17</b>	\$ 42,364.26
Interest - January	22.28
Due from General Fund	866,682.99
Cap. Const. Fund INVEST Acct Balance, 1/31/17	<u>\$ 909,069.53</u>

**SECRETARY'S REPORT**  
**February 16, 2017**

**DISCUSSION ITEM**

1. Intergovernmental Agreement of Cooperation – Possible New Recreation Authority

**APPROVAL ITEMS**

1. The Administration recommends the Board approve payment of the 2016-17 General Fund expenditures, for January 19, 2017 to February 9, 2017, in the amount of \$825,368.55.

Please see Enclosure B1-1 and B1-2 for further details.

2. The Administration recommends the Board approve payment of the 2016-17 Food Service Fund expenditures, for January 1, 2017 to January 31, 2017, in the amount of \$61,860.64.

Please see Enclosure B2 for further details.

3. The Administration recommends the Board approve the Per Capita exonerations for the 2016-17 year that have been processed for the month.

Per Capita Exonerations	\$1,575.00
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Please see Enclosure B3 for further details.

4. The Administration recommends the Board approve the proposal with Barton Associates, Inc. for professional services to perform an Operational Review of the Wrightsville Elementary School HVAC System, at a cost of \$3,750 plus reimbursable expenses estimated at \$20, to be paid from the 2016-17 Buildings and Grounds Operating Budget.
5. The Administration recommends the Board approve the York Adams Academy Budget for the 2017-18 fiscal year, in the amount of \$666,764, as previously distributed.
6. The Administration recommends the Board approve to purchase seven seats at the York Adams Academy for the 2017-18 school year, at a cost of \$5,100 per seat.
7. The Administration recommends the Board approve the Lincoln Intermediate Unit General Operating Budget for the 2017-18 fiscal year, in the amount of \$7,037,879, as previously distributed.

**SUPERINTENDENT'S REPORT  
PERSONNEL**

**APPROVAL ITEMS**

1. **Retirements** -The Administration recommends approval of the following:

- Susan J. Sterner – (with 26 years of district service) High School, Full Time Learning Support Assistant – effective on or about February 24, 2017.

2. **Resignation** - The Administration recommends approval of the following:

- Abby L. Warner – Kreutz Creek Elementary School, Full Time School Secretary - effective on or about January 24, 2017.
- Kimberly M. (Stiles) Nickle – District Administration, Part Time Secretary to the Director of Human Resources – effective on or about March 1, 2017 (in order to accept the position of Pupil Services Specialist).
- Kacey E. Hinkle – Kreutz Creek Elementary, Part Time Attendance Clerk – effective on or about January 19, 2017 (in order to accept the position of School Secretary).

3. **Leaves** - The Administration recommends approval of the following:

- Rebecca A. Duane – Elementary, Full Time Music Teacher – intermittent leave of absence effective on or about February 17, 2017 through on or about June 2, 2017.
- Sandra K. Detwiler – Middle School, Part Time Learning Support Assistant – intermittent leave of absence effective on or about February 17, 2017 through on or about June 2, 2017.

4. **Appointments - Support Staff** - The Administration recommends approval of the following:

Name: Kimberly M. (Stiles) Nickle  
Position: Full Time Pupil Services Specialist  
Assignment: District Administration  
Replacing: Donalyn Bahn (retirement)  
Salary: \$ 38,000 per year (salaried)  
Work Year: 260 days per year  
Work Day: 8 hours per day  
Effect Date: On or about March 1, 2017  
Acct Code: 10-2170-111-000-01

Name: Kacey E. Hinkle  
Position: Full Time School Secretary  
Assignment: Kreutz Creek Elementary School  
Replacing: Abby Warner (resignation)  
Salary: \$ 13.25 per hour  
Work Year: 218 days/year  
Work Day: 8 hours/day  
Effect Date: On or about January 19, 2017  
Acct Code: 10-2380-151-000-10-220

5. **Appointments – Professional Staff** - The Administration recommends approval of the following:

Name: Glenn Dietrich  
 Position: Full Time Long Term Substitute  
 Assignment: High School – Social Studies  
 Replacing: Kelly Muldowney (leave)  
 Salary: \$ 46,898 (Bachelors/Step 1)  
 Work Year: 189 days/year (pro-rated)  
 Work Day: 7 ½ hours/day  
 Effect Date: On or about February 27, 2017 through on or about June 5, 2017  
 Acct Code: 10-1100-121-000-30-800-015  
 (pending completion of paperwork)

6. The Administration recommends approval of the following day to day Substitute Teachers through Substitute Teacher Service (STS) for the 2016/2017 school year per the terms and agreements of the contract:

Cole, Sarah	Joffred, Rachael	Morrison, Kyle
Delle Donne, Karen	Kim, Erin	O'Donnell, Christine
Grigsby, Nathon	Kloser, David	Rohrer-Ressler, Anna
Hansell, Charles	Long, Kaitlyn	Zortman, Nancy

7. **Appointments – Co-Curricular Athletic Positions** – The Administration recommends approval of the following effective **July 1, 2016 through June 30, 2017**, *pending receipt of signed Coaches Code of Conduct and successful completion of the Sudden Cardiac Arrest Training Course (per House Bill No. 1610/Session 2011)*:

Position	Employee		Level	Years	Salary
	First Name	Last Name			
Volleyball, Assistant, Boys	Alexander	Schrift	4	0	\$ 3,200

8. **Appointments – Volunteers** - The Administration recommends approval of the following volunteers for the 2016/2017 school year:

Adams, Cassandra	Downey, Anna R.	Fake, Cheryl	Naugle, Christy
Bennett, Sharon	Ebersole, Maura	Korb, Suzanne	Nolt, Seth

9. The Administration recommends Board final approval of the new and revised job descriptions for the following Technical Services Positions:

- Pupil Services Specialist (new)
- Database/PIMS Specialist (revision of Student Database Specialist description)

NOTE: First Reading and distribution January 19, 2017.

**MISCELLANEOUS**

- 1. The Administration recommends the adoption of the following Resolution:  
*BE IT RESOLVED*, that the Adjudication and Final Order of the Superintendent is affirmed by the Board of School Directors in regard to a student disciplinary hearing held on Wednesday, January 18, 2017 is hereby adopted.
- 2. The Administration recommends the adoption of the following Resolution:  
*BE IT RESOLVED*, that the Adjudication and Final Order of the Superintendent is affirmed by the Board of School Directors in regard to a student disciplinary hearing held on Tuesday, January 31, 2017 at 9:00 AM and is hereby adopted.

**EDUCATION**

- 1. The Administration recommends approval be granted for a request from Dr. Mitzel, Eastern York High School Principal, on behalf of Mr. Scott Barr, FFA Advisor and six (6) students to arrange an overnight trip to attend The FFA Legislative Leadership Conference in Harrisburg. The trip is overnight beginning March 12, 2017 and ending March 14, 2017.
- 2. The Administration recommends the following five (5) students as early graduation candidates at the end of first semester of the 2017-18 school year (students will either be joining military service or attending post-secondary education):

Justise Lewellyn	Briana Sprenkle	Allison Fried
Jacob Boyd	Casey Desmond	

NOTE: Graduation pending successful completion of all course work and graduation requirements.

**INFORMATIONAL**

- 1. The Administrator attending the Board Meeting this evening is Mr. Larry DiPiano, Information Technology Director.
- 2. Transfer of Shawn P. Little, Full Time 7<sup>th</sup> Grade ELA Teacher at Middle School to the assignment of Full Time 8<sup>th</sup> Grade ELA Teacher assigned to Middle School effective with the 2017/2018 school year.

**PRESIDENT’S REPORT**

**DISCUSSION ITEMS-**

- 1. Crawford Estate-
  - High School Proposal
  - Middle School Proposal
  - Kreutz Creek Elementary Proposal
- 2. Polling Places

Eastern York School District will not discriminate on the basis of sex, race, color, religion, national origin, or handicap or because a person is a disabled veteran of the Vietnam Era, in its admissions, educational programs, activities, or employment policies. Publication of this policy is in accordance with state and federal laws including the Americans with Disabilities Act, Title IX of the Education Amendments Act of 1972 and Section 504 of the Rehabilitation Act of 1973. Inquiries should be directed to the ADA and Title IX coordinator, Dr. Rita Becker, at Eastern York School District Administrative Office, PO Box 150, Wrightsville, Pennsylvania 17368-0150 (717) 252-1555.