

**EASTERN YORK SCHOOL DISTRICT**  
**REGULAR BOARD MEETING**  
**ADMINISTRATION BUILDING STAFF DEVELOPMENT ROOM**  
**DECEMBER 8, 2016**  
**6:00 PM**

**AGENDA**

- I. GENERAL BUSINESS
  - A. CALL TO ORDER
  - B. PLEDGE OF ALLEGIANCE
  - C. ROLL CALL
  - D. APPROVAL OF PREVIOUS BOARD MINUTES
  - E. TREASURER'S REPORT
- II. STUDENT REPRESENTATIVE'S REPORT
- III. EDUCATIONAL PRESENTATION
- IV. INFORMATIONAL (if necessary)
- V. HEARING OF PATRONS - Agenda Items Only
- VI. SECRETARY'S REPORT
- VII. SUPERINTENDENT'S REPORT
- VIII. PRESIDENT'S REPORT
- IX. COMMITTEE REPORTS
- X. FINAL BOARD COMMENTS/QUESTIONS
- XI. FINAL PATRON COMMENTS/QUESTIONS (time permitting)
- XII. ADJOURNMENT
- XIII. EXECUTIVE SESSION (if necessary)

***THE MISSION OF EASTERN YORK SCHOOL DISTRICT IS TO EDUCATE, PREPARE, AND MOTIVATE EACH STUDENT TO DREAM, TO THINK, TO LEARN, AND TO ACHIEVE THROUGHOUT LIFE.***

***DISTRICT PRIORITIES***

***Student Engagement  
Intervention***

***Curriculum  
Technology***

***Instruction***

***Assessment  
Staff Development***

**HOW TO BRING ITEMS OF CONCERN TO THE BOARD: HEARING OF PATRONS**

There are two opportunities for the public to provide comments to the Board. The first opportunity will be on agenda items only, while the second will be for other topics. The Board requests that no complaints of a personal nature be initiated at a public meeting. Please note that the Board will be listening and taking notes, but please do not expect a response. If further action is needed from the Administration, direction will be given to follow up with the community member. Should a Board Member offer a response, that individual is speaking only for him or herself and the response should not be considered to be that of the Board.

**EASTERN YORK SCHOOL DISTRICT  
GENERAL FUND TREASURER'S STATEMENT  
November 30, 2016**

First National Bank Balance, 11/1/16 \$ 13,776,124.77

November Receipts:

Current Real Estate Tax	1,648,183.70	
Interim Real Estate Tax	505.45	
Delinquent Real Estate Tax	29,727.89	
Earned Income Tax	227,744.18	
Per Capita & Occupation Tax	15,109.68	
Real Estate Transfer Tax	31,503.08	
Local Services Tax	4,504.05	
Title I	44,398.21	
Title II	6,592.36	
State Subsidies	874,614.80	
Tuition	86,722.16	
Gate Receipts	6,789.00	
Donations	10,408.55	
Chromebook Insurance Student Payments	515.00	
Cafeteria NSLP Subsidy (October)	71,160.03	
Interest (First National Bank)	1,721.18	
Miscellaneous Receipts	6,717.49	
Total Receipts		3,066,916.81

November Disbursements:

Checks Cleared	(765,968.30)	
Payroll Deposits	(982,123.02)	
Federal, State & Local Payroll Taxes	(445,267.67)	
PSERS (employee contributions)	(99,762.81)	
PSERS (employer contributions)	0.00	
Health Insurance	(358,870.96)	
Annuity Withholdings	(16,180.60)	
Misc. Payroll Withholdings (Dues, SCU)	(28,223.17)	
Debt Service Payments	0.00	
Substitute Teacher Service	(24,487.98)	
Ref Pay Deposit	(15,000.00)	
Total Disbursements		(2,735,884.51)

**First National Bank Balance, 11/30/16 \$ 14,107,157.07**

**EASTERN YORK SCHOOL DISTRICT  
MISCELLANEOUS ACCOUNT BALANCES  
November 30, 2016**

**General Fund Fulton Bank Accounts:**

Operating Account Balance, 11/1/16	\$ 16,447.39
Operating Account Balance, 11/30/16	<u>16,447.39</u>
Payroll Account Balance, 11/30/16 (no activity)	<u>\$ 50.00</u>

Capital Reserve Fund Balance, 11/1/16	\$ 73,366.47
Interest - November	9.05
Transfer to General Fund	<u>0.00</u>
Capital Reserve Fund Balance, 11/30/16	<u>\$ 73,375.52</u>

General Fund INVEST Acct Balance, 11/1/16	\$ 27,315.28
Interest - November	11.78
General Fund INVEST Acct Balance, 11/30/16	<u>\$ 27,327.06</u>

General Fund PSDLAF Acct Balance, 11/1/16	\$ 17,827.20
Interest - November	3.82
Easy Procure Purchases	<u>(1,106.65)</u>
General Fund PSDLAF Acct Balance, 11/30/16	<u>\$ 16,724.37</u>

Cap. Const. Fund #34 - Future INVEST Acct Balance, 11/1/16	\$ 42,326.67
Interest - November	18.25
Due from General Fund	<u>1,150,000.00</u>
Cap. Const. Fund - Future INVEST Acct Balance, 11/30/16	<u>\$ 1,192,344.92</u>

**SECRETARY'S REPORT**

**December 8, 2016**

**APPROVAL ITEMS**

1. The Administration recommends the Board approve payment of the 2016-17 General Fund expenditures, for November 17, 2016 to December 2, 2016, in the amount of \$715,878.54.

Please see Enclosure B1 for further details.

2. The Administration recommends the Board approve payment of the 2016-17 Food Service Fund expenditures, for November 1, 2016 to November 30, 2016, in the amount of \$79,142.23.

Please see Enclosure B2 for further details.

3. The Administration recommends the Board approve the following Real Estate refunds and exonerations and Per Capital exonerations for the 2016-17 year that have been processed for the month.

Real Estate Refunds	\$10,846.97
Real Estate Exonerations	\$ 211.77
Per Capita Exonerations	\$ 6,110.00

Please see Enclosure B3-1 and B3-2 for further details.

4. The Administration recommends the Board approve Resolution #120816 establishing compensation for tax collectors for the next four-year term. The rates are as follows:

Fiscal Year	Rate Per Bill Collected	
	Real Estate	Per Capita
2018-19	\$2.50	\$1.50
2019-20	\$2.50	\$1.50
2020-21	\$2.50	\$1.50
2021-22	\$2.50	\$1.50

5. The Administration recommends the Board approve the following payments to Stewart & Tate, Inc., for the Canadochly parking lot improvements, to be paid from the Capital Construction Fund:

- a. Base Bid and Alternate 1 – \$137,640.50
- b. Change Order #1 – Additional Materials @ Unit Price Per Proposal – \$8,311.18
- c. Change Order #2 – Excavate and Repair Soft Areas – \$10,925.37

Please see Enclosure B5 for further details.

6. The Administration recommends the Board approve the Proposed Preliminary Budget for the 2017/18 fiscal year, with expenditures in the amount of \$45,725,524, and revenues in the amount of \$43,404,612.

7. The Administration recommends the Board authorize the Administration to advertise the notice of intent to adopt the Preliminary 2017/18 General Fund Budget and provide notice of the intent to file for exceptions to the Act 1 index. The District will apply for the Retirement Contributions and Special Education Exception.
8. The Administration recommends the Board approve the proposal from ServiceMaster to provide daytime custodial services at Wrightsville Elementary, at a cost of \$3,731 per month.
9. The Administration recommends the Board approve to participate in the Lincoln Intermediate Unit Joint Purchasing Board Natural Gas Participation Agreement effective July 1, 2017 through June 30, 2020.
10. The Administration recommends the Board accept the York County Act 147 – PA Safety Grant for the 2016-17 fiscal year, in the amount of \$4,000, to be used to purchase communications equipment.
11. The Administration recommends the Board accept a donation from Tim and Ruth Keeney of 82 photos, taken in March of 1917, that show the ferry and railroad bridge between Wrightsville and Columbia, to be displayed at Eastern York High School.
12. The Administration recommends the Board approve to dispose of various outdated and beyond repair music equipment of various models and serial numbers from the Eastern York Middle School.
13. The Administration recommends the Board approve the agreement of sale by and between the Wrightsville Borough Municipal Authority, The York Water Company, and the Eastern York School District.
14. The Administration recommends the Board approve the facility use agreement with Group Cares Workcamps and 2018 School/Lodging Memorandum of Agreement to use the Eastern York Middle School, from June 17, 2018 to June 23, 2018, pending review of insurance information and agreement of rental fees, in accordance with Board Policy.

**SUPERINTENDENT’S REPORT  
PERSONNEL**

**APPROVAL ITEMS**

1. **Resignations** – The Administration recommends approval of the following:

- Alexander Schrift – Co-Curricular/Athletics, Volleyball Coach, Assistant, Boys – effective on or about November 21, 2016.

2. The Administration recommends approval of the following day to day Substitute Teachers through Substitute Teacher Service (STS) for the 2016/2017 school year:

Bollinger, Jennifer	Moldoff, Aaron	Williams, Theresa
Donahue, Jennifer	Morrison, Thomas	
Garrety, Ilona	Stoops, Dylan	

3. The Administration recommends approval of the following custodians provided through Service Master for the 2016/2017 school year:

Diacont, Connie *	Lauver, Tracy *
Gardner, Erika	Martin, David
Whiteleather, Barry*	

\*pending completion of paperwork

4. **Appointments – Volunteers** - The Administration recommends approval of the following volunteers for the 2016/2017 school year:

Miller, Steven

5. Administration recommends the first reading of the revised job descriptions for the following Support Staff and Co-Curricular Positions:

- Bookkeeper
- District Receptionist/HR Support
- Secretary to the Director of Human Resources
- Pupil Services Specialist (new)
- Game Helpers for Athletic Events
- School Police/Security

**NOTE:** Enclosed with Board Members’ packets.

## MISCELLANEOUS

1. The Administration recommends the adoption of the following Resolution:  
*BE IT RESOLVED*, that the Adjudication and Final Order of the Superintendent is affirmed by the Board of School Directors in regard to a student disciplinary hearing held on Tuesday, November 22, 2016 at 7:30 AM and is hereby adopted.
2. The Administration recommends the adoption of the following Resolution:  
*BE IT RESOLVED*, that the Adjudication and Final Order of the Superintendent is affirmed by the Board of School Directors in regard to a student disciplinary hearing held on Tuesday, November 29, 2016 at 3:00 PM and is hereby adopted.

## EDUCATION

## INFORMATIONAL

1. The Administrator attending the Board Meeting this evening is Mr. Randy Seely, High School Assistant Principal.

## PRESIDENT'S REPORT

### DISCUSSION ITEM-

1. Crawford Estate

Eastern York School District will not discriminate on the basis of sex, race, color, religion, national origin, or handicap or because a person is a disabled veteran of the Vietnam Era, in its admissions, educational programs, activities, or employment policies. Publication of this policy is in accordance with state and federal laws including the Americans with Disabilities Act, Title IX of the Education Amendments Act of 1972 and Section 504 of the Rehabilitation Act of 1973. Inquiries should be directed to the ADA and Title IX coordinator, Dr. Rita Becker, at Eastern York School District Administrative Office, PO Box 150, Wrightsville, Pennsylvania 17368-0150 (717) 252-1555.