

EASTERN YORK SCHOOL DISTRICT
REGULAR BOARD MEETING
ADMINISTRATION BUILDING STAFF DEVELOPMENT ROOM
APRIL 18, 2017
6:00 PM

AGENDA

- I. GENERAL BUSINESS
 - A. CALL TO ORDER
 - B. PLEDGE OF ALLEGIANCE
 - C. ROLL CALL
 - D. APPROVAL OF PREVIOUS BOARD MINUTES
 - E. TREASURER'S REPORT
- II. STUDENT REPRESENTATIVE'S REPORT
- III. EDUCATIONAL PRESENTATION
- IV. INFORMATIONAL (if necessary)
- V. HEARING OF PATRONS - Agenda Items Only
- VI. SECRETARY'S REPORT
- VII. SUPERINTENDENT'S REPORT
- VIII. PRESIDENT'S REPORT
- IX. COMMITTEE REPORTS
- X. FINAL BOARD COMMENTS/QUESTIONS
- XI. FINAL PATRON COMMENTS/QUESTIONS (time permitting)
- XII. ADJOURNMENT
- XIII. EXECUTIVE SESSION (if necessary)

THE MISSION OF EASTERN YORK SCHOOL DISTRICT IS TO EDUCATE, PREPARE, AND MOTIVATE EACH STUDENT TO DREAM, TO THINK, TO LEARN, AND TO ACHIEVE THROUGHOUT LIFE.

DISTRICT PRIORITIES

***Student Engagement
Intervention***

***Curriculum
Technology***

Instruction

***Assessment
Staff Development***

HOW TO BRING ITEMS OF CONCERN TO THE BOARD: HEARING OF PATRONS

There are two opportunities for the public to provide comments to the Board. The first opportunity will be on agenda items only, while the second will be for other topics. The Board requests that no complaints of a personal nature be initiated at a public meeting. Please note that the Board will be listening and taking notes, but please do not expect a response. If further action is needed from the Administration, direction will be given to follow up with the community member. Should a Board Member offer a response, that individual is speaking only for him or herself and the response should not be considered to be that of the Board.

**EASTERN YORK SCHOOL DISTRICT
GENERAL FUND TREASURER'S STATEMENT
March 31, 2017**

First National Bank Balance, 3/1/17 \$ 10,207,223.73

March Receipts:

Current Real Estate Tax	0.00	
Interim Real Estate Tax	8,718.94	
Delinquent Real Estate Tax	123,207.98	
Earned Income Tax	206,174.81	
Per Capita & Occupation Tax	509.73	
Real Estate Transfer Tax	14,600.77	
Local Services Tax	6,119.39	
Title I	44,398.21	
Title II	6,592.36	
State Subsidies	1,324,255.09	
Tuition	3,452.78	
Gate Receipts	2,413.23	
Donations	12,818.15	
Cafeteria NSLP Subsidy (February)	63,716.00	
Interest (First National Bank)	1,088.32	
Miscellaneous Receipts	12,689.30	
Total Receipts		1,830,755.06

March Disbursements:

Checks Cleared	(1,050,406.82)	
Payroll Deposits	(950,659.64)	
Federal, State & Local Payroll Taxes	(448,820.52)	
PSERS (employee contributions)	(99,944.75)	
PSERS (employer contributions)	(1,412,764.13)	
Health Insurance	(357,689.34)	
Annuity Withholdings	(16,380.60)	
Misc. Payroll Withholdings (Dues, SCU)	(16,598.30)	
Debt Interest Payments	(103,730.63)	
Substitute Teacher Service	(19,311.49)	
Total Disbursements		(4,476,306.22)

First National Bank Balance, 3/31/17 \$ 7,561,672.57

**EASTERN YORK SCHOOL DISTRICT
MISCELLANEOUS ACCOUNT BALANCES
March 31, 2017**

General Fund Fulton Bank Accounts:	
Operating Account Bank Balance, 3/1/17	\$ 16,296.29
USAC E-rate Payment	\$ 1,235.57
Bank Fee	\$ (214.74)
Operating Account Bank Balance, 3/31/17	<u>\$ 17,317.12</u>
Payroll Account Balance, 3/31/17 (no activity)	<u>\$ 50.00</u>

General Fund INVEST Acct Balance, 3/1/17	\$ 27,370.67
Interest - March	16.02
General Fund INVEST Acct Balance, 3/31/17	<u>\$ 27,386.69</u>

General Fund PSDLAF Acct Balance, 3/1/17	\$ 11,190.80
Interest - March	4.54
Easy Procure Purchases	(561.87)
General Fund PSDLAF Acct Balance, 3/31/17	<u>\$ 10,633.47</u>

Cap. Const. Fund INVEST Acct Balance, 3/1/17	\$ 42,412.50
Interest - March	24.83
Due from General Fund	855,585.94
Cap. Const. Fund INVEST Acct Balance, 3/31/17	<u>\$ 898,023.27</u>

**TREASURER'S STATEMENT
STUDENT ACTIVITIES & FOOD SERVICE FUNDS
FOR THE QUARTER 1/1/17 THRU 3/31/17**

STUDENT ACTIVITIES FUND

Beginning Bank Balance, 12/31/16	\$ 107,857.85
Plus: Receipts-Current Period	54,065.98
Transfers from Other Clubs	2,526.57
Voided Checks	0.00
Less: Check Disbursements-Current Period	(54,759.59)
Transfers to Other Clubs	(2,526.57)
Returned NSF Checks & Fees	(127.00)
Disbursements-Prior Period	(1,220.00)
Book Value, 3/31/17	105,817.24
Outstanding Checks	847.80
Deposit In Transit	(827.00)
Bank NSF Fee in Process	20.00
Ending Bank Balance, 3/31/17	\$ 105,858.04

FOOD SERVICE FUND

Beginning Bank Balance, 12/31/16	\$ 323,004.38
Plus: Receipts-Current Period	212,903.18
Receipts-Prior Period	340.86
Less: Disbursements-Current Period	(220,125.30)
Disbursements-Prior Period	(4,025.76)
Returned NSF Checks & Fees	(82.50)
Bank Deposit Correction	(36.79)
Banking Supplies	(339.70)
Book Value, 3/31/17	311,638.37
Deposit In Transit	(5,149.18)
Outstanding Checks	4,025.76
Ending Bank Balance, 3/31/17	\$ 310,514.95

SECRETARY'S REPORT

April 18, 2017

DISCUSSION ITEM

1. Intergovernmental Agreement of Cooperation – Possible New Recreation Authority

APPROVAL ITEMS

1. The Administration recommends the Board approve payment of the 2016-17 General Fund expenditures, for March 13, 2017 to April 12, 2017, in the amount of \$908,992.22.

Please see Enclosure B1-1 and B1-2 for further details.

2. The Administration recommends the Board approve payment of the Capital Reserve Fund expenditures in the amount of \$16,097.05.

Please see Enclosure B2 for further details.

3. The Administration recommends the Board approve payment of the 2016-17 Food Service Fund expenditures, for March 1, 2017 to March 31, 2017, in the amount of \$81,600.32.

Please see Enclosure B3 for further details.

4. The Administration recommends the Board approve the following Activities Fund expenditures for the quarter, January 1, 2017 through March 31, 2017, in the amount of \$54,759.59.

Please see Enclosures B4-1 and B4-1a for further details.

5. The Administration recommends the Board approve the Real Estate refunds for the 2016-17 year that have been processed for the month.

Real Estate Refunds	\$924.71
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Please see Enclosure B5 for further details.

6. The Administration recommends the Board approve the following bus driver for the 2016-17 school year. All paperwork has been received from Krapf Bus Company.

Christine Shaull:

Substitute Bus Driver - effective 3/27/17

Regular Bus Driver - effective 4/10/17

7. The Administration recommends the Board approve the Letter of Agreement with WellSpan Medical Group to provide school physicals to students for the 2017-18 school year, at a cost of \$15 per physical examination, plus a \$500 retainer fee for administrative consultation, as needed.

8. The Administration recommends that the Board support and ratify the Intergovernmental Cooperation Agreement, for the Joint Collection of Taxes dated January 26, 2017, between the Borough of Hellam and Hellam Township by which the Hellam Township Tax Collector has agreed to collect taxes for the Borough for the period ending December 31, 2017.

9. The Administration recommends the Board approve to accept a donation of the following items, with an approximate value of \$63, from Mr. Wayne Seely, to be used in the ag shop at Eastern York High School.

12 - wood fill pencils

1 box - dowel pins for doweling joints

10. The Administration recommends the Board award the partial replacement of the roof at the Canadochly Elementary School to the lowest responsible bidder, J. M. Young and Sons, Inc., in the amount of \$339,100, to be paid from the Capital Reserve Fund.

11. The Administration recommends the Board approve to purchase a nine foot stainless steel dump/spreader from Reading Equipment and Distribution, LLC, at a cost of \$11,469, to be paid from the Buildings and Grounds 2016/17 General Operating Budget.

12. The Administration recommends the Board approve the Proposed Final Budget for the 2017-18 fiscal year, as presented at the Budget and Finance meeting this evening.

13. The Administration recommends the Board authorize the Administration to advertise the intent to adopt the Final 2017/18 General Fund Budget on or after May 18, 2017.

SUPERINTENDENT'S REPORT PERSONNEL

DISCUSSION ITEM

1. Long Range Planning

APPROVAL ITEMS

1. **Resignation** - The Administration recommends approval of the following:

- Vickie L. Kelly – Kreutz Creek Elementary School, Part Time Cafeteria Worker - effective on or about May 11, 2017.
- Heather R. Heiland – Wrightsville Elementary School, Full Time School Secretary – effective on or about April 19, 2017.
- Victoria McFarland – High School, Part Time Temporary Personal Care Assistant – effective on or about April 10, 2017 (in order to accept the position of Part Time Learning Support Assistant).
- Angie M. Kline – Kreutz Creek Elementary, Part Time Learning Support Assistant – effective on or about June 2, 2017 (in order to accept the position of Part Time Attendance Receptionist).
- Francis J. Nikolaus – Co-Curricular, Baseball, Assistant Coach – effective on or about July 18, 2016.
- Joseph G. Werner – Co-Curricular, Percussion Instructor – effective on or about October 17, 2016.

2. **Leaves** - The Administration recommends approval of the following:

- Crisha L. Luttenberger – Canadochly & Wrightsville Elementary Schools, Full Time Art Teacher – leave of absence effective on or about August 17, 2017 through on or about October 2, 2017.

3. **Appointments – Professional Staff** - The Administration recommends approval of the following:

Name: Antonia J. VanVliet
Position: Full Time Mathematics Teacher
Assignment: High School
Replacing: Donald Hopper (retirement)
Salary: \$ 48,070 (Bachelors/Step 1)
Work Year: 189 days/year (pro-rated)
Work Day: 7 ½ hours/day
Effect Date: On or about August 15, 2017
Acct Code: 10-1100-121-000-30-800-011
(pending completion of paperwork)

Name: Victoria M. Keller
Position: Full Time Mathematics Teacher
Assignment: Middle School 7th Grade
Replacing: Margaret Beaver (retirement)
Salary: \$ 48,070 (Bachelors/Step 1)
Work Year: 189 days/year (pro-rated)
Work Day: 7 ½ hours/day
Effect Date: On or about August 15, 2017
Acct Code: 10-1100-121-000-20-500-011
(pending Pennsylvania Certification and completion of paperwork)

4. **Appointments - Support Staff** - The Administration recommends approval of the following:

Name: Angie M. Kline
 Position: Part Time Attendance Receptionist
 Assignment: Middle School
 Replacing: Judith Heindel (retirement)
 Salary: \$ 12.40 per hour
 Work Year: 200 days/year
 Work Day: 6 hours/day
 Effect Date: On or about August 7, 2017
 Acct Code: 10-2380-151-000-20-500

Name: Victoria L. McFarland
 Position: Part Time Learning Support Assistant
 Assignment: High School
 Replacing: Susan Sterner (retirement)
 Salary: \$ 9.30 per hour
 Work Year: 182 days/year
 Work Day: 6 hours/day
 Effect Date: On or about April 10, 2017
 Acct Code: 10-1241-191-000-30-800

Name: Cheryl (Wallace) Hess
 Position: Part Time Temporary Personal Care Assistant
 Assignment: High School
 Replacing: Victoria McFarland (transfer)
 Salary: \$ 9.00 per hour
 Work Year: 182 days/year
 Work Day: 6 hours/day
 Effect Date: On or about April 10, 2017
 Acct Code: 10-1241-191-000-30-800
 (pending completion of paperwork)

Name: Jennifer Berndt
 Position: Part Time Classroom Assistant
 Assignment: Kreutz Creek Elementary School
 Replacing: Melissa Shindler (transfer)
 Salary: \$ 10.50 per hour
 Work Year: 182 days/year
 Work Day: 6 hours/day
 Effect Date: On or about April 24, 2017
 Acct Code: 10-1100-191-000-10-220
 (pending completion of paperwork)

5. The Administration recommends approval of the following day to day Substitute Teachers through Substitute Teacher Service (STS) for the 2016/2017 school year per the terms and agreements of the contract:

Blain, Gorden	Garcia, Jeremy	McKeever, Kenneth
Ezard, Nicholas	Hospador, Cynthia	Scott, Christopher
Devonshire, Helen		

6. The Administration recommends approval of the following custodians provided through Service Master for the 2016/2017 school year:

Ashley, Brandy	Keener, Karen	Young, Douglas
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*pending completion of paperwork

7. **Appointments – Game Helpers** - The Administration recommends approval of the following game helpers for the 2016/2017 school year at the rate of \$33 per event:

Felix, Stephanie	Marcini, Jessica	Scofield, James
Grosh, Christine	Nelson, Thomas	Smith, Adam
Lehnortt, Shelly	Ream, Bradley	Thoman, Rebecca

8. **Appointments – Volunteer Coaches** - The Administration recommends approval of the following volunteer coaches for Spring Sports effective July 1, 2016 through June 30, 2017, pending receipt of signed *Coaches Code of Conduct, successful completion of the Sudden Cardiac Arrest Training Course (per House Bill No. 1610/Session 2011)*:

Sport	Volunteer
Baseball	Kostenbauder, Caleb

9. **Appointments – Volunteers** - The Administration recommends approval of the following volunteers for the 2016/2017 school year:

Baum, Kevin	Kline, Beth	Shaul, Erica
Blanchard, Corene	Kunkle, Connie	Shimmel, Mark
Brock, Jennifer *	Merica, Jason	Sills, Bonnie
Cook, Bobbi	Morrow, Toni	Shoff, Taryn
Foust, Amy	Mumma, Shane	Shrom, Audra
Horton, Chandra	Musser, Niki	Smith, Sylvia
Howard, Brett	Roberts, Zane *	Stewart, Kelly

Pending completion of paperwork *

10. Administration recommends the position of Counselors Secretary – Middle School be reclassified from Full-Time 9-Month Support Staff to Full-Time 12-Month Support Staff effective July 1, 2017.
11. Administration recommends Jessica Marcini be reclassified from co-advisor to advisor of High School Yearbook (level 3) effective on or about January 6, 2017.

MISCELLANEOUS

1. The Administration recommends the adoption of the following Resolution:
BE IT RESOLVED, that the Adjudication and Final Order of the Superintendent is affirmed by the Board of School Directors in regard to a student disciplinary hearing held on Friday, March 10, 2017 is hereby adopted.

2. The Administration recommends the re-admission of a 9th grade student based on the terms of the adjudication during Disciplinary Hearing held May 5, 2016.

EDUCATION

1. The Administration recommends approval of one (1) application for Independent Study, during the 2017-2018 school year, for an Eastern York High School Student.
2. The Administration recommends graduation be scheduled for Friday, June 2, 2017 at 6:30pm.
3. The Administration recommends acceptance of the changes for the 2017/2018 Eastern York High School Handbook.

NOTE: Enclosed with Board Members' packets.

4. The Administration recommends acceptance of the changes for the 2017/2018 Eastern York Middle School Handbook.

NOTE: Enclosed with Board Members' packets.

5. The Administration recommends acceptance of the changes for the 2017/2018 Eastern York School District Elementary Handbook.

NOTE: Enclosed with Board Members' packets.

INFORMATIONAL

1. The Administrator attending the Board Meeting this evening is Ms. Mary Jo Moczulski, Canadochly Principal.
2. Transfer of Amy Kadilak, Full Time 7th Grade Mathematics Teacher at Middle School to the assignment of Full Time 6th Grade Teacher assigned to Middle School effective with the 2017/2018 school year (this transfer is due to a retirement).

PRESIDENT'S REPORT

Eastern York School District will not discriminate on the basis of sex, race, color, religion, national origin, or handicap or because a person is a disabled veteran of the Vietnam Era, in its admissions, educational programs, activities, or employment policies. Publication of this policy is in accordance with state and federal laws including the Americans with Disabilities Act, Title IX of the Education Amendments Act of 1972 and Section 504 of the Rehabilitation Act of 1973. Inquiries should be directed to the ADA and Title IX coordinator, Dr. Rita Becker, at Eastern York School District Administrative Office, PO Box 150, Wrightsville, Pennsylvania 17368-0150 (717) 252-1555.