

**EASTERN YORK SCHOOL DISTRICT**  
**REGULAR BOARD MEETING**  
**ADMINISTRATION BUILDING STAFF DEVELOPMENT ROOM**  
**JUNE 15, 2017**  
**6:00 PM**

**AGENDA**

- I. GENERAL BUSINESS
  - A. CALL TO ORDER
  - B. PLEDGE OF ALLEGIANCE
  - C. ROLL CALL
  - D. APPROVAL OF PREVIOUS BOARD MINUTES
  - E. TREASURER'S REPORT
- II. EDUCATIONAL PRESENTATION
- III. INFORMATIONAL (if necessary)
- IV. HEARING OF PATRONS - Agenda Items Only
- V. SECRETARY'S REPORT
- VI. SUPERINTENDENT'S REPORT
- VII. PRESIDENT'S REPORT
- VIII. COMMITTEE REPORTS
- IX. FINAL BOARD COMMENTS/QUESTIONS
- X. FINAL PATRON COMMENTS/QUESTIONS (time permitting)
- XI. ADJOURNMENT
- XII. EXECUTIVE SESSION (if necessary)

***THE MISSION OF EASTERN YORK SCHOOL DISTRICT IS TO EDUCATE, PREPARE, AND MOTIVATE EACH STUDENT TO DREAM, TO THINK, TO LEARN, AND TO ACHIEVE THROUGHOUT LIFE.***

***DISTRICT PRIORITIES***

***Student Engagement  
Intervention***

***Curriculum  
Technology***

***Instruction***

***Assessment  
Staff Development***

**HOW TO BRING ITEMS OF CONCERN TO THE BOARD: HEARING OF PATRONS**

There are two opportunities for the public to provide comments to the Board. The first opportunity will be on agenda items only, while the second will be for other topics. The Board requests that no complaints of a personal nature be initiated at a public meeting. Please note that the Board will be listening and taking notes, but please do not expect a response. If further action is needed from the Administration, direction will be given to follow up with the community member. Should a Board Member offer a response, that individual is speaking only for him or herself and the response should not be considered to be that of the Board.

**EASTERN YORK SCHOOL DISTRICT  
GENERAL FUND TREASURER'S STATEMENT  
May 31, 2017**

First National Bank Balance, 5/1/17 \$ 6,758,840.80

**May Receipts:**

Current Real Estate Tax	0.00	
Interim Real Estate Tax	19,897.85	
Delinquent Real Estate Tax	87,052.79	
Earned Income Tax	195,221.98	
Per Capita & Occupation Tax	606.97	
Real Estate Transfer Tax	16,066.64	
Local Services Tax	7,916.43	
Title I	88,796.11	
Title II	19,777.08	
State Subsidies	157,859.83	
Tuition	0.00	
Gate Receipts	2,278.01	
Donations	7,496.76	
YATB Operating Fund Refund	15,769.30	
AP Exam Student Payments	4,186.00	
Cafeteria NSLP Subsidy (April)	69,176.82	
Interest (First National Bank)	1,735.20	
Miscellaneous Receipts	12,096.65	
Total Receipts		705,934.42

**May Disbursements:**

Checks Cleared	(517,883.09)	
Payroll Deposits	(876,363.14)	
Federal, State & Local Payroll Taxes	(388,651.70)	
PSERS (employee contributions)	(200,641.29)	
PSERS (employer contributions)	0.00	
Health Insurance	(358,251.67)	
Annuity Withholdings	(17,934.68)	
Misc. Payroll Withholdings (Dues, SCDU)	(3,321.87)	
Transfer to PSDLAF	(100,000.00)	
Substitute Teacher Service	(31,687.83)	
Total Disbursements		(2,494,735.27)

**First National Bank Balance, 5/31/17 \$ 4,970,039.95**

**EASTERN YORK SCHOOL DISTRICT  
MISCELLANEOUS ACCOUNT BALANCES  
May 31, 2017**

<b>General Fund Fulton Bank Accounts:</b>	
Operating Account Bank Balance, 5/1/17	\$ 17,202.71
USAC E-Rate Deposits	\$ 20,770.90
Bank Fee	\$ 114.44)
Operating Account Bank Balance, 5/31/17	<u>\$ 37,859.17</u>
 Payroll Account Balance, 5/31/17 (no activity)	 <u>\$ 50.00</u>

<b>General Fund INVEST</b> Acct Balance, 5/1/17	\$ 27,405.58
Interest - May	20.00
General Fund INVEST Acct Balance, 5/31/17	<u>\$ 27,425.58</u>

<b>General Fund PSDLAF</b> Acct Balance, 5/1/17	\$ 7,173.63
Interest - May	15.19
Transfer from First National Bank	100,000.00
Easy Procure Purchases	(1,288.40)
General Fund PSDLAF Acct Balance, 5/31/17	<u>\$ 105,900.42</u>

<b>Cap. Const. Fund INVEST</b> Acct Balance, 5/1/17	\$ 42,466.61
Interest - May	30.99
Due from General Fund	854,348.94
Cap. Const. Fund INVEST Acct Balance, 5/31/17	<u>\$ 896,846.54</u>

**SECRETARY'S REPORT**  
**June 15, 2017**

**APPROVAL ITEMS**

1. The Administration recommends the Board approve payment of the 2016-17 General Fund expenditures, for May 16, 2017 to June 8, 2017, in the amount of \$417,236.04.

Please see Enclosure B1-1, B1-2 and B1-3 for further details.

2. The Administration recommends the Board approve payment of the Capital Reserve Fund expenditures in the amount of \$1,237.00.

Please see Enclosure B2 for further details.

3. The Administration recommends the Board approve payment of the 2016-17 Food Service Fund expenditures, for May 1, 2017 to June 8, 2017, in the amount of \$143,103.82.

Please see Enclosure B3 for further details.

4. The Administration recommends the Board grant authority to the Business Manager and External Auditors to make all required accounting entries and budget transfers necessary to close the ledger and budgetary accounts at the end of the 2016-17 fiscal year. These entries will become part of the year-end transaction review and analysis performed by the local auditors.

5. The Administration recommends the Board approve the commitment of any excess revenues over expenditures for the 2016-17 fiscal year to be committed for use in furthering staff development or curriculum development, or to offset a future tax increase, or to offset future increases in retirement expenses, or to offset a future capital expenditure.

6. The Administration recommends the Board authorize the Business Manager to transfer funds from the Capital Construction Fund and/or the Cafeteria Fund, as needed, for cash flow during the months of July and August until the District receives funding from the state and local tax revenue.

7. The Administration recommends the Board approve the following depositories for the 2017-18 fiscal year:

FNB Bank	General Fund
M&T Bank	General Fund (Payroll), Cafeteria Fund, and Student Activities Fund
PSDLAF (PA School District's Liquid Asset Fund)	General Fund
PA Invest	General Fund and Capital Construction Fund
Fulton Bank	General Fund and Student Activities Fund

8. The Administration recommends the Board grant permission to purchase supplies as awarded by the Lincoln Intermediate Unit Joint Purchasing Board for the following bids:

<b>Bid Category</b>	<b>Total</b>
Art Supplies	\$ 4,548.53
Athletic & Health Supplies	\$ 4,827.18
General Supplies	\$ 19,714.82
Industrial Arts Supplies	\$ 460.82
Sports & Physical Education Supplies	\$ 3,339.37
Spring Paper Supplies	\$ 22,907.33
Spring Cafeteria Paper Supplies	\$ 12,894.69
<b>Total</b>	<b>\$ 68,692.74</b>

Please see Enclosure B8 for list of vendors.

9. The Administration recommends the Board approve an agreement with Community Progress Council, Inc. to use Canadochly Elementary School to conduct the Head Start of York County Program. Additionally, to approve a contract with the Community Progress Council for the purpose of providing meals for the Head Start Program for the 2017-18 school year. The Council will be charged the following for each meal provided:

Child Breakfast	\$1.65	Adult Breakfast	\$2.10
Child Lunch	\$2.75	Adult Lunch	\$3.65

10. The Administration recommends the Board approve the one-year equipment maintenance and supply agreement with Stratix Systems for all District copiers and printers, at a cost of \$2,878.15 per month.
11. The Administration recommends the Board approve a contract with River Rock Academy for the 2017-18 school year to purchase two reserved student seats, at a per diem rate of \$118.82, for an annual cost of \$43,963.40, plus a daily transportation fee of \$31.83 per student, for an annual cost of \$11,777.10.
12. The Administration recommends the Board approve the tuition agreement with New Story for one emotional support seat, at a cost of \$299 per day, and one autistic support seat, at a cost of \$375 per day.
13. The Administration recommends the Board approve the proposal with Barton Associates, Inc. for professional services to perform an operational review of the Eastern York High School HVAC system, at a cost of \$4,850 plus reimbursable expenses estimated at \$80, to be paid from the 2017-18 Buildings and Grounds General Operating Budget.
14. The Administration recommends the Board approve a three-year proposal for fiscal years 2017-18, 2018-19, and 2019-20, from R.J. McCarville Associates, LTD for preventive maintenance and safety inspections on the high school, middle school, and Wrightsville Elementary divider curtains and the high school mat hoist, at a cost of \$1,360 per year.
15. The Administration recommends the Board approve a three-year proposal for fiscal years 2017-18, 2018-19, and 2019-20, from R.J. McCarville Associates, LTD for preventive maintenance and safety inspections on the high school and middle school gymnasium bleachers, at a cost of \$1,632 per year.

16. The Administration recommends the Board approve a three-year proposal for fiscal years 2017-18, 2018-19, and 2019-20, from R.J. McCarville Associates, LTD for preventive maintenance and safety inspections on the high school, middle school, and Wrightsville Elementary basketball backstops, at a cost of \$3,272 per year.
17. The Administration recommends the Board approve a five-year lease of a 2017 Ford F-250 Chassis Truck with a plow and lift gate with Ford Credit Municipal Finance, at an annual cost of \$9,844.55.
18. The Administration recommends the Board approve to award the contract for Water Infiltration Remediation at the Eastern York High School to the lowest responsible bidder, York Excavating Company, LLC, in the amount of \$96,300, to be paid from the Capital Reserve Fund.
19. The Administration recommends the Board approve the proposal from Advantage Engineers to provide Construction Observation and Materials Testing Services for the Water Infiltration Remediation at the Eastern York High School Project, at a cost not to exceed \$2,500, to be paid from the Capital Reserve Fund.
20. The Administration recommends the Board approve the proposal from Marotta/Main Architects for Construction Administration for the Water Infiltration Remediation at the Eastern York High School Project, at an estimated cost of \$1,854, to be paid from the Capital Reserve Fund.
21. The Administration recommends the Board approve to accept the following PTO and Booster Club donations:

<b>Organization Making Donation</b>	<b>Amount</b>
Canadochly Elementary PTO	\$ 4,346.14
Kreutz Creek Elementary PTO	\$ 9,591.35
Wrightsville Elementary PTO	\$ 1,779.93
Eastern High School Band Booster Club	\$ 4,150.00
Golden Knights Football Parents' Booster Club	\$ 1,441.45
Eastern York Athletic Booster Club	\$22,040.38

Please see Enclosure B21 for further details.

22. The Administration recommends the Board approve to accept a donation from Rachel Trout of a Yamaha Trombone, with an approximate value of \$200, to be used at Wrightsville Elementary School.
23. The Administration recommends the Board approve to accept a donation from Kenneth Jones of a 4/4 Sander Violin, case and bow, with an approximate value of \$400, to be used at Eastern York Middle School.
24. The Administration recommends the Board approve to dispose of the following textbooks from Kreutz Creek Elementary School:

<b>Textbooks to be Disposed</b>	<b>Publisher/Year</b>
60 – States and Regions	HBJ - 1988
60 – Pennsylvania Yesterday and Today	Silver Burdett & Ginn – 1990

25. The Administration recommends the Board approve to dispose of various library books and videos that are in poor condition and beyond repair and/or no longer in use from the Kreutz Creek Elementary School Library.

26. The Administration recommends the Board approve to dispose of 38 outdated technology switches, 66 outdated computers of various serial numbers and model numbers, and a wireless 8760 dual radio.
27. The Administration recommends the Board approve to dispose of 18 irreparable and/or obsolete various musical instruments from the Music Department at Eastern York Middle School and High School.
28. The Administration recommends the Board approve the resolution with respect to refinancing and restructuring York County School of Technology Authority, Series of 2007, lease revenue bonds, and financing renovations and additions to the York County School of Technology provided the aggregate principal amount of the Refunding Program shall not exceed \$27,505,000 and the aggregate amount of the Capital Improvements financing shall not exceed \$12,000,000.

**SUPERINTENDENT'S REPORT  
PERSONNEL**

**APPROVAL ITEMS**

1. **Resignation** - The Administration recommends approval of the following:

- Diana L. Smeltzer – Canadochly Elementary, Full-Time Classroom Assistant – effective on or about June 30, 2017.
- Brina Williams-Jones – Co-Curricular, Cheerleading, Head – effective on or about May 15, 2017.

2. **Appointments - Support Staff** - The Administration recommends approval of the following:

Name: Susan M. Brenner  
Position: Part-Time Secretary to the Supervisor of Special Education  
Assignment: Administration  
Replacing: Anne Parker (resignation)  
Salary: \$ 11.00 per hour (pay rate effective through June 30, 2018)  
Work Year: 260 days/year  
Work Day: 5 hours/day  
Effect Date: On or about June 5, 2017  
Acct Code: 10-1200-151-000  
(pending receipt of paperwork)

3. The Administration recommends approval of the following Summer Positions – Temporary Custodial/Maintenance Workers - effective June 5, 2017 through on or about August 7, 2017:

Name	Hours/Week	Hourly Rate
Kline, Angie	30	\$ 9.00

4. The Administration recommends approval of the following students for Temporary Summer Positions with the Technology Department - effective June 5, 2017 through August 17, 2017:

Name	Hours/Week	Hourly Rate
Paulson, Thomas	40	\$ 8.50
Rietsch, Corey	40	\$ 8.50
Reed, Chase	40	\$ 8.00

5. The Administration recommends approval of the following custodians provided through Service Master for the 2016/2017 school year:

Perez, Jayline  
\*pending completion of paperwork

6. **Appointments – Supplemental Positions** – The Administration recommends approval of the following effective February 27, 2017 through on or about June 5, 2017:



Department	Employee	Total Salary
High School Subject Area Coordinator for Social Studies (shared position due to absence of K. Muldowney)	Stanley A. Pakstis	\$2,452 pro-rated

7. **Appointments – Volunteers** - The Administration recommends approval of the following volunteers for the 2016/2017 school year:

Brock, Anthony

8. The Administration recommends the approval of the Memorandum of Understanding between the Board of School Directors and the EYEA. The Memorandum clarifies language relating to the implementation of the insurance spousal clause – Article VII, Section A, Paragraph 3. This Memorandum is to be attached to the current teachers’ agreement, as previously distributed.

NOTE: Enclosed in Board Members’ packet. EYEA is in agreement with the Memorandum.

9. The Administration recommends the final approval of the revised job descriptions for the following Support Staff positions:

- District Courier #4626 (new)
- Groundskeeper - Seasonal #4632 (new)
- Secretary to the Director of Plant & Facilities #4750 (new)
- Counselor’s Office Secretary – Middle School #4790 (revised)
- Secretary to the Supervisor of Special Education #4745 (revised)
- Attendance Receptionist – Middle School #4805 (revised)
- Attendance Receptionist – High School #4800 (revised)

NOTE: First Reading and distribution May 18, 2017.

10. The Administration recommends the first reading of the NEW job description for Subject Area Coordinator.

NOTE: Enclosed with Board Members’ packets.

11. **Appointments – Co-Curricular Athletic Positions** – The Administration recommends approval of the following effective July 1, 2017 through June 30, 2018, *pending receipt of signed Coaches Code of Conduct and successful completion of the Sudden Cardiac Arrest Training Course (per House Bill No. 1610/Session 2011):*

Position	First Name	Last Name	Level	Yrs Exp	Salary
<b>Fall Season</b>					
Cheerleading, JH	Brittanie	Grazer	5	3	\$2,762
Cross Country, Head (SH)	Joel	Jacobs	4	10 +	\$4,665
Cross Country, Assistant (SH)	David	Strine	5	10 +	\$3,931
Cross Country, Head (MS)	Roxanna	Strine	5	6	\$3,349
Cross Country, Assistant (MS)	Clinton	Myers	6	6	\$2,689
Field Hockey, Head	Stephanie	Felix	2	3	\$4,665
Field Hockey, Assistant	Marcy	Malone	4	3	\$3,492
Field Hockey, Assistant (JH)	Amy	Stitzel	6	1	\$2,032
Football, Head	Jeffrey	Mesich	1	4	\$5,599



## MISCELLANEOUS

1. The Administration recommends the adoption of the following Resolution:  
*BE IT RESOLVED*, that the Adjudication and Final Order of the Superintendent is affirmed by the Board of School Directors in regard to a student disciplinary hearing held on Tuesday, May 23, 2017 is hereby adopted.
2. The Administration recommends the re-admission of a 6<sup>th</sup> grade student based on the terms of the adjudication during Disciplinary Hearing held November 3, 2016.
3. The Administration recommends the re-admission of an 8<sup>th</sup> grade student based on the terms of the adjudication during Disciplinary Hearing held September 9, 2016.
4. The Administration recommends the re-admission of an 8<sup>th</sup> grade student based on the terms of the adjudication during Disciplinary Hearing held October 18, 2016.
5. The Administration recommends the re-admission of an 8<sup>th</sup> grade student based on the terms of the adjudication during Disciplinary Hearing held March 24, 2017.
6. The Administration recommends the re-admission of a 10<sup>th</sup> grade student based on the terms of the adjudication during Disciplinary Hearing held February 10, 2016.
7. The Administration recommends the re-admission of a 10<sup>th</sup> grade student based on the terms of the adjudication during Disciplinary Hearing held September 12, 2016.
8. The Administration recommends the re-admission of a 10<sup>th</sup> grade student based on the terms of the adjudication during Disciplinary Hearing held November 22, 2016.
9. The Administration recommends the re-admission of a 10<sup>th</sup> grade student based on the terms of the adjudication during Disciplinary Hearing held November 29, 2016.
10. The Administration recommends the re-admission of an 11<sup>th</sup> grade student based on the terms of the adjudication during Disciplinary Hearing held December 7, 2016.
11. The Administration recommends final approval of Board Policy #203- Communicable Diseases and Immunizations.

NOTE: First reading and distribution May 18, 2017.

12. The Administration recommends final approval of Board Policy #204- Attendance.

NOTE: First reading and distribution May 18, 2017.

13. The Administration recommends for the first reading of Board Policy #123.1- Hiring Practices of Coaches/Co-Curricular Advisors/Posting Positions.

NOTE: Enclosed in Board Members' packets.

## EDUCATION

1. The Administration recommends Natalie Tilley as an early graduate candidate for the 2017-18 school year (she will be attending post-secondary education).
2. The Administration recommends homebound instruction for a 7<sup>th</sup> grade student from May 18, 2017 to June 2, 2017. Medical verification is on file.
3. The Administration recommends final approval of the 2017 list of graduates of Eastern York High School.

Note: Enclosed in Board Members' packets.

4. The Administration recommends for the Board first reading of the following Curriculum:

Elementary Computer  
Digital Literacy and Citizenship Grade 6  
Digital Literacy and Citizenship Grade 7  
Digital Literacy and Citizenship Grade 8  
9<sup>th</sup> Grade General Science

NOTE: Enclosed with Board Members' packets.

## INFORMATIONAL

## PRESIDENT'S REPORT

Eastern York School District will not discriminate on the basis of sex, race, color, religion, national origin, or handicap or because a person is a disabled veteran of the Vietnam Era, in its admissions, educational programs, activities, or employment policies. Publication of this policy is in accordance with state and federal laws including the Americans with Disabilities Act, Title IX of the Education Amendments Act of 1972 and Section

504 of the Rehabilitation Act of 1973. Inquiries should be directed to the ADA and Title IX coordinator, Dr. Rita Becker, at Eastern York School District Administrative Office, PO Box 150, Wrightsville, Pennsylvania 17368-0150 (717) 252-1555.