

EASTERN YORK SCHOOL DISTRICT
REGULAR BOARD MEETING
ADMINISTRATION BUILDING STAFF DEVELOPMENT ROOM
OCTOBER 20, 2016
6:00 PM

AGENDA

- I. GENERAL BUSINESS
 - A. CALL TO ORDER
 - B. PLEDGE OF ALLEGIANCE
 - C. ROLL CALL
 - D. CANDIDATE INTERVIEWS
 - E. APPROVAL OF PREVIOUS BOARD MINUTES
 - F. TREASURER'S REPORT
- II. STUDENT REPRESENTATIVE'S REPORT
- III. EDUCATIONAL PRESENTATION
- IV. INFORMATIONAL (if necessary)
- V. HEARING OF PATRONS - Agenda Items Only
- VI. SECRETARY'S REPORT
- VII. SUPERINTENDENT'S REPORT
- VIII. PRESIDENT'S REPORT
- IX. COMMITTEE REPORTS
- X. FINAL BOARD COMMENTS/QUESTIONS
- XI. FINAL PATRON COMMENTS/QUESTIONS (time permitting)
- XII. ADJOURNMENT
- XIII. EXECUTIVE SESSION (if necessary)

THE MISSION OF EASTERN YORK SCHOOL DISTRICT IS TO EDUCATE, PREPARE, AND MOTIVATE EACH STUDENT TO DREAM, TO THINK, TO LEARN, AND TO ACHIEVE THROUGHOUT LIFE.

DISTRICT PRIORITIES

***Student Engagement
Intervention***

***Curriculum
Technology***

Instruction

***Assessment
Staff Development***

HOW TO BRING ITEMS OF CONCERN TO THE BOARD: HEARING OF PATRONS

There are two opportunities for the public to provide comments to the Board. The first opportunity will be on agenda items only, while the second will be for other topics. The Board requests that no complaints of a personal nature be initiated at a public meeting. Please note that the Board will be listening and taking notes, but please do not expect a response. If further action is needed from the Administration, direction will be given to follow up with the community member. Should a Board Member offer a response, that individual is speaking only for him or herself and the response should not be considered to be that of the Board.

**EASTERN YORK SCHOOL DISTRICT
GENERAL FUND TREASURER'S STATEMENT
September 30, 2016**

First National Bank Balance, 9/1/16 \$ 5,239,561.80

September Receipts:

Current Real Estate Tax	13,429,046.88	
Interim Real Estate Tax	2,571.04	
Delinquent Real Estate Tax	63,704.32	
Earned Income Tax	206,290.48	
Per Capita & Occupation Tax	46,820.96	
Real Estate Transfer Tax	31,351.03	
Local Services Tax	5,057.50	
Title I	0.00	
Title II	0.00	
State Subsidies	1,070,907.63	
Gate Receipts	10,716.00	
Donations	2,488.40	
FEMA Assistance - Storm Jonas	16,888.64	
Chromebook Insurance Student Payments	8,705.00	
Cafeteria NSLP Subsidy (August)	22,851.38	
Interest (First National Bank)	1,413.65	
Miscellaneous Receipts	5,312.42	
Total Receipts		14,924,125.33

September Disbursements:

Checks Cleared	(2,452,707.45)	
Payroll Deposits	(895,248.98)	
Federal, State & Local Payroll Taxes	(398,315.44)	
PSERS (employee contributions)	(81,027.94)	
PSERS (employer contributions)	(1,222,191.40)	
Health Insurance	(359,068.87)	
Annuity Withholdings	(15,530.60)	
Misc. Payroll Withholdings (Dues, SCU)	(3,010.44)	
Debt Service Payments	(904,768.13)	
Substitute Teacher Service	(8,181.31)	
Total Disbursements		(6,340,050.56)

First National Bank Balance, 9/30/16 \$ 13,823,636.57

Fulton Bank Accounts:

Operating Account Balance, 9/30/16	\$ 50.00
Payroll Account Balance, 9/30/16	50.00
Total Fulton Bank Balances, 9/30/16	\$ 100.00

**EASTERN YORK SCHOOL DISTRICT
MISCELLANEOUS ACCOUNT BALANCES
September 30, 2016**

Capital Reserve Fund Balance, 9/1/16	\$ 73,348.08
Interest - September	9.04
Transfer to General Fund	0.00
Capital Reserve Fund Balance, 9/30/16	<u>\$ 73,357.12</u>

General Fund INVEST Acct Balance, 9/1/16	\$ 27,299.51
Interest - September	7.34
General Fund INVEST Acct Balance, 9/30/16	<u>\$ 27,306.85</u>

General Fund PSDLAF Acct Balance, 9/1/16	\$ 18,921.32
Interest - September	4.40
Easy Procure Purchases	(497.38)
General Fund PSDLAF Acct Balance, 9/30/16	<u>\$ 18,428.34</u>

Cap. Const. Fund #34 - Future INVEST Acct Balance, 9/1/16	\$ 42,302.24
Interest - September	11.37
Due from General Fund	1,150,000.00
Cap. Const. Fund - Future INVEST Acct Balance, 9/30/16	<u>\$ 1,192,313.61</u>

**TREASURER'S STATEMENT
STUDENT ACTIVITIES & FOOD SERVICE FUNDS
FOR THE QUARTER 7/1/16 THRU 9/30/16**

STUDENT ACTIVITIES FUND

Beginning Bank Balance, 6/30/16	\$ 94,851.65
Plus: Receipts-Current Period	8,722.35
Transfers from Other Clubs	10.00
Voided Checks	521.72
Less: Check Disbursements-Current Period	(23,659.71)
Transfers to Other Clubs	(10.00)
Returned NSF Checks & Fees	0.00
Disbursements-Prior Period	(1,942.05)
Book Value, 9/30/16	<u>78,493.96</u>
Outstanding Checks	4,241.50
Ending Bank Balance, 9/30/16	<u><u>\$ 82,735.46</u></u>

FOOD SERVICE FUND

Beginning Bank Balance, 6/30/16	\$ 333,291.85
Plus: Receipts-Current Period	111,124.76
Receipts-Prior Period	0.00
Less: Disbursements-Current Period	(56,110.53)
Disbursements-Prior Period	(7,176.50)
Returned NSF Checks & Fees	(70.00)
Book Value, 9/30/16	<u>381,059.58</u>
Deposit In Transit	(3,766.07)
Outstanding Checks	4,007.45
Ending Bank Balance, 9/30/16	<u><u>\$ 381,300.96</u></u>

SECRETARY'S REPORT
October 20, 2016

DISCUSSION ITEMS

1. Snow Removal
2. High School Water Tank

APPROVAL ITEMS

1. The Administration recommends the Board approve payment of the 2016-17 General Fund expenditures, for September 9, 2016 to October 14, 2016, in the amount of \$782,598.39.

Please see Enclosure B1-1 and B1-2 for further details.

2. The Administration recommends the Board approve payment of the 2016-17 Food Service Fund expenditures, for September 1, 2016 to September 30, 2016, in the amount of \$53,742.44.

Please see Enclosure B2 for further details.

3. The Administration recommends the Board approve the following Activities Fund expenditures for the quarter, July 1, 2016 through September 30, 2016, in the amount of \$23,659.71.

Please see Enclosures B3-1 and B3-1a for further details.

4. The Administration recommends the Board approve the proposal from Kristin Van Strien to prepare all E-rate related forms on behalf of the District for funding year 2017-18, at a cost of \$3,000, to be paid from the 2017-18 Technology Operating Budget.
5. The Administration recommends the Board approve the contract with 5 Star Driver Training School, LLC, to provide a state-approved driver education program at Eastern York High School for the 2016-17 school year. The classroom portion to be provided at Eastern York High School, and no rental fee will be charged to 5 Star Training School for the use of the classroom and copier.

6. The Administration recommends the Board authorize the Administration to enter into a Standard Amendment of Agreement with the City of Philadelphia as the sponsoring agency of Pennsylvania Task Force One of the National Urban Search and Rescue Response System for Amos Hess to participate, as needed during emergency situations, through the year 2050 or until either party desires to cancel the agreement.

7. The Administration recommends the Board approve the quote from M-F Athletic to purchase pole vault pit and standards in the amount of \$15,670. The District has been reimbursed \$7,955 from its insurance carrier. The District anticipates the remaining balance will be paid by the insurance carrier.

8. The Administration recommends the Board accept a donation from the East York Target Store of approximately 1,500 various school supply items to be used as ARMOR prizes in Eastern York School District.
9. The Administration recommends the Board accept a donation from Andrew Tuscan of time to repaint the curbs in the Orange Street loop at Wrightsville Elementary School. The paint and materials to be provided by the Facilities Department.
10. The Administration recommends the Board approve to dispose of the following items from Wrightsville Elementary School:

Quantity	Items to be Disposed
79	Everyday Math Student Reference Books
116	Everyday Math Student Journals
88	Everyday Math Material Set
7	Everyday Math Teacher Guides
11	Everyday Math (My Reference Books)
120	Everyday Math at Home (5 x 8 booklets)
27	Social Studies Books

SUPERINTENDENT'S REPORT

DISCUSSION ITEM

1. School Resource Officer

PERSONNEL

APPROVAL ITEMS

1. **Resignations** – The Administration recommends approval of the following:

- Melissa E. Seifert – Middle School, Part Time Personal Care Assistant - effective on or about October 21, 2016
- Teresa Yakubowski – High School, Full Time Secretary - effective on or about October 28, 2016

2. **Appointments – Professional Staff** - The Administration recommends approval of the following:

Name: Matthew Fried
Position: Full Time Assistant Principal
Assignment: Middle School
Replacing: Lori Kaye (transfer)
Salary: \$ 78,000/year (pro-rated)
Work Year: 260 days/year
Effect Date: On or about November 7, 2016
Acct Code: 10-2380-111-000-20-500

3. **Appointments – Support Staff** - The Administration recommends approval of the following:

Name: Sherrie Shetter
Position: Part Time Cafeteria Cook
Assignment: High School
Replacing: Kathryn Ritz (transfer)
Salary: \$ 9.25 per hour
Work Year: 182 days/year
Work Day: 6 hours/day
Effect Date: On or about October 6, 2016
Acct Code: 50-3100-191-000-30-800

Name: Beth Gable
Position: Part Time Cafeteria Worker
Assignment: High School
Replacing: Vacant Position
Salary: \$ 8.25 per hour
Work Year: 182 days/year
Work Day: 5 hours/day Monday thru Thursday
6 hours/day Friday
Effect Date: On or about October 18, 2016
Acct Code: 50-3100-191-000-30-800

4. The Administration recommends approval of the following custodians provided through Service Master for the 2016/2017 school year:

Arndt, Sapphire	Leeds, Darren
Caussade, Marcos	Snyder, Fynesse

5. **Appointments – Co-Curricular Athletic Positions** – The Administration recommends approval of the following effective July 1, 2016 through June 30, 2017, *pending receipt of signed Coaches Code of Conduct and successful completion of the Sudden Cardiac Arrest Training Course (per House Bill No. 1610/Session 2011)*:

Position	Employee		Level	Years	Salary
	First Name	Last Name			
Basketball, JH Girls Assistant	Nicolaos	Karanicolas	4	0	\$ 3,200

6. **Appointments – Co-Curricular Advisor Positions** – The Administration recommends approval of the following effective July 1, 2016 through June 30, 2017:

Position High School	First Name	Last Name	Level	Yrs Exp	Salary
Mathcounts, Co-Advisor	Amy	Kadilak	7	0	\$ 687
Mathcounts, Co-Advisor	Marilyn	Lesser	7	10+	\$ 1,235

7. **Appointments – Volunteer Coaches** - The Administration recommends approval of the following volunteer coaches for Winter Sports effective July 1, 2016 through June 30, 2017, *pending receipt of signed Coaches Code of Conduct, successful completion of the Sudden Cardiac Arrest Training Course (per House Bill No. 1610/Session 2011)*:

Sport	Volunteer
Basketball, Girls	Chad Kohr Andrew Nicholas Krissy Pennell
Basketball, Boys	Robert Aubel Mark Dobbeck Rebekah Grim Jeremy Nulph
Swimming	Beth Nalls *
Wrestling	Carl Carbaugh Shane Cooley Steven Foote Jared Goodman Caleb Kostenbauder

	Nicholas Lansberry Isaiah Miller Dennis Rupp
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**Pending receipt of signed "Provisional Parent Volunteer Coach Guidelines"*

8. **Appointments – Volunteers** - The Administration recommends approval of the enclosed list of volunteers for the 2016/2017 school year.

Note: List included in Board Members’ packet.

MISCELLANEOUS

1. The Administration recommends the temporary pay rate of \$ 12.28/hour for Bobbi Dickason for assuming duties of District Registrar effective on or about July 1, 2016 to on or about the successful hire of a permanent person for the Registrar position.
2. The Administration recommends the approval of a pay increase for Ashley Ash, Full Time Food Service/Tax Bookkeeper to \$14.50 per hour effective September 16, 2016 as discussed.
3. The Administration recommends the adoption of the following Resolution:
BE IT RESOLVED, that the Adjudication and Final Order of the Superintendent is affirmed by the Board of School Directors in regard to a student disciplinary hearing held on Thursday, September 22, 2016 at 10:00 AM and is hereby adopted.
4. The Administration recommends the adoption of the following Resolution:
BE IT RESOLVED, that the Adjudication and Final Order of the Superintendent is affirmed by the Board of School Directors in regard to a student disciplinary hearing held on Tuesday, October 4, 2016 at 3:00 PM and is hereby adopted.
5. The Administration recommends the adoption of the following Resolution:
BE IT RESOLVED, that the Adjudication and Final Order of the Board of School Directors in regard to a student disciplinary hearing held on Wednesday, October 12, 2016 at 11:45 AM and is hereby adopted.

EDUCATION

1. The Administration recommends approval of one (1) application for Independent Study, during the 2016-2017 school year, for an Eastern York High School Student.

INFORMATIONAL

PRESIDENT’S REPORT

Eastern York School District will not discriminate on the basis of sex, race, color, religion, national origin, or handicap or because a person is a disabled veteran of the Vietnam Era, in its admissions, educational programs, activities, or employment policies. Publication of this policy is in accordance with state and federal laws including the Americans with Disabilities Act, Title IX of the Education Amendments Act of 1972 and Section 504 of the Rehabilitation Act of 1973. Inquiries should be directed to the ADA and Title IX coordinator, Dr. Rita Becker, at Eastern York School District Administrative Office, PO Box 150, Wrightsville, Pennsylvania 17368-0150 (717) 252-1555.