

Eastern York School District
School Board Meeting
October 18, 2018, 6:00 P.M.
District Administration Offices
Wrightsville, PA 17368

The meeting was called to order by M. Keller, President. The following members were present and they were: D. Bailey, Jr., R. Holtzinger, M. Keller, T. Lentz, J. Malone, J. Reese, D. Shelley, J. Shevelew, and R. Zepp. Others in attendance were: Dr. Joseph W. Mancuso III, Superintendent; Dr. Rita Becker, Assistant Superintendent; Gareth Pahowka, Solicitor, T. Weaver, Board Secretary/Business Manager; T. Hoover, Director of Plant/Facilities; R. Seely, Eastern York High School Assistant Principal; Ashley Kreuger and Ellie Quinones, Alternate Student Representatives. There were 10 patrons present.

ADOPTION OF MINUTES FROM THE PREVIOUS MEETING

On a motion by T. Lentz, seconded by J. Shevelew, the Board approved the minutes from the September 20, 2018 Regular Board meeting, as previously distributed. The motion passed: 9 – Yes, 0 – No.

TREASURER'S REPORT – Jon Shevelew

On a motion by T. Lentz, seconded by R. Zepp, the Board approved the Treasurer's Report dated September 30, 2018, and the Treasurer's Statement for Activities and Food Service Funds dated July 1, 2018 through September 30, 2018, as presented. The motion passed: 9 – Yes, 0 – No.

President Keller announced that the Board held an Executive Session on Tuesday, October 16, 2018 for contract negotiations and that no official business was conducted.

STUDENT RECOGNITION

Dr. Mancuso stated that it is important to recognize our students' accomplishments. He introduced Mr. Seely, Eastern York High School Assistant Principal.

Mr. Seely introduced the Students of the Month for October, Brady Hilt and Emma Spigelmyer, both seniors at Eastern York High School. He shared a brief overview of the students' accomplishments and presented them with a certificate honoring their hard work.

STUDENT REPRESENTATIVES' REPORT

Ellie Quinones
Junior at Eastern
York High School

Shared recent and upcoming events at the elementary level including Parents' and Grandparents' Days, Teamology assemblies, and Race for Education.

STUDENT REPRESENTATIVES' REPORT – Cont'd.

Ashley Krueger
Junior at Eastern
York High School

Shared recent and upcoming events at the secondary level. Staff and students at Eastern York Middle School are excited to be back in their school and ready to resume a normal schedule. Eastern York High School students have been involved in many activities including the hallway decorating contest, preparing for Homecoming, Mini Thon, clubs, and participating in fall sports.

EDUCATIONAL PRESENTATION – Dr. Becker1. Wrightsville Elementary School Designated as Distinguished Title I School

Dr. Becker shared that Wrightsville Elementary School has been designated as a Distinguished Title I School for 2018-19.

2. Eastern York School District to Receive a Grant for a Trauma-Informed Care Training Package

Dr. Becker shared that Eastern York School District was selected to receive a grant for a Trauma-Informed Care Training Package valued at \$11,000. This three-part training includes Trauma-Informed Care 101, web-based monthly coaching, and web-based training.

3. Professional Development

Dr. Becker provided a summary of the professional development that was provided to the staff on October 17, 2018. She shared that the professional development centered on the knowledge and skills our students will need for success in college, career, and life in the 21st century. She provided a summary of what is being done to meet the objective of all of our students being successful and the future committed actions to be done by our district.

INFORMATIONAL – Dr. Mancuso1. Safety and Security Grant

Dr. Mancuso shared that the Safety and Security Grant under Act 44 was submitted on October 12, 2018. The District applied for both the meritorious grant and the competitive grant. For the meritorious grant of \$25,000, the District applied for the Navigate Prepared Software, and for the competitive grant, the District applied for funding for a Director of Public Safety.

2. Board Workshop

Dr. Mancuso thanked the Board members who attended the Board workshop on October 13, 2018.

INFORMATIONAL – Cont'd.3. Enrollment Numbers for Elementary Schools

Dr. Mancuso provided the enrollment numbers, by grade level, for the elementary schools.

HEARING OF PATRONS – Agenda Items Only – None.**SECRETARY'S REPORT**

J. Shevelew made a motion, seconded by J. Reese, to approve Items 1 through 7 on the Secretary's Regular Agenda:

1. 2017-18 and 2018-19 General Fund Expenditures

Approved payment of the 2017-18 and 2018-19 General Fund expenditures, for September 20, 2018 to October 12, 2018, in the amount of \$1,377,350.37.

2. 2018-19 Food Service Fund Expenditures

Approved payment of the 2018-19 Food Service Fund expenditures, for September 1, 2018 to September 30, 2018, in the amount of \$101,373.45.

3. 2018-19 Activities Fund Expenditures

Approved the following Activities Fund expenditures for the quarter, July 1, 2018 through September 30, 2018, in the amount of \$16,437.15.

4. 2018-19 Real Estate Exonerations and Refunds and Per Capita Exonerations

Approved the Real Estate exonerations and refunds for 2018-19, and Per Capita exonerations for 2018-19, that have been processed for the month.

Real Estate Exonerations	\$7,023.07
Real Estate Refunds	\$5,971.30
Per Capita Exonerations	\$3,355.00

5. 2018-19 Bus Drivers

Approved the following bus drivers for the 2018-19 school year. All paperwork has been received from Krapf Bus Company.

Kristina Wright - Substitute Driver - Effective 10/3/18
Leonard Windsor – Substitute Driver – Effective 10/9/18

SECRETARY'S REPORT – Cont'd.6. Agreement with Scenario Learning

Approved the annual subscription agreement, with Scenario Learning, to provide Safe Schools Alert System, at a cost of \$1,122.

7. Additional Payment to Paul Davis

Approved an additional payment to Paul Davis, in the amount of \$392,017.89, for emergency mold remediation at the Eastern York Middle School to be paid from the 2018-19 General Operating Budget. The Board previously approved a contract with Paul Davis on an emergency basis at the August 16, 2018 meeting.

The motion passed: 9 – Yes, 0 – No.

R. Zepp made a motion, seconded by J. Shevelew, to approve Items 8 through 11 on the Secretary's Report Regular Agenda:

8. Reopen the 2018-19 General Operating Budget

Approved to, in accordance with Public School Code Section 687 (c), reopen the 2018-19 General Operating Budget to make additional appropriations related to the emergency mold remediation and reconstruction at Eastern York Middle School.

9. Increase the Final Budget for 2018-19 and Re-Establish the Final Budget for 2018-19

Approved to, pursuant to School Code Section 687 (c), increase the final budget for the 2018-19 fiscal year by \$1,400,000 and to approve to re-establish the final budget for the 2018-19 fiscal year, with total expenditures in the amount of \$46,806,845.

10. Appropriate Revenue

Approved to, pursuant to School Code Section 687 (c), appropriate revenue, in the amount of \$1,400,000, from the excess revenues over expenditures for the 2017-18 fiscal year, to cover the increase in expenditures for the 2018-19 school year. The Board approves to commit \$1,400,000 of the fund balance for the increase in the 2018-19 fiscal year budget.

SECRETARY'S REPORT – Cont'd.11. Transfer from Excess Revenues

Approved to transfer \$525,000 from the excess revenues over expenditures, for the 2017-18 fiscal year, to the Capital Reserve Fund.

The motion passed by Roll Call Vote A: 9 – Yes – D. Bailey, Jr., R. Holtzinger, M. Keller, T. Lentz, J. Malone, J. Reese, D. Shelley, J. Shevelew, R. Zepp. 0 – No. 0 – Abstain. 0 – Absent.

J. Shevelew made a motion, seconded by R. Zepp, to approve Items 12 through 14 on the Secretary's Report Regular Agenda.

12. Decommission Item from Canadochly Elementary School

Approved to decommission the following irreparable item from the Music Department at Canadochly Elementary School:

Item to Decommission	Serial Number
3/4 Engelhardt Cello	82553

13. Disposal of Items from Kreutz Creek Elementary School

Approved to dispose of the following items that are obsolete and/or are not in working order from Kreutz Creek Elementary School:

Item to be Disposed	Model Number	EYSD Bar Code
GBC Laminator	4250	02209
Panasonic TV	CT27G12U	21019
Panasonic TV	CT27G33W	0059
Panasonic TV	CT27G12V	00968
Symphonic TV	WF206	21562
VCR	PV4525S	None
DVD Player	DVP1013/37	None
HP Printer 04405	C6487C	None
5 x 3 ft. Filing/Storage Cabinet	None	None

14. Disposal of Items from Eastern York Middle School

Approved to dispose of 50 TV's and 13 VCR's, of various model numbers that are obsolete and/or are not in working order, from Eastern York Middle School.

The motion passed: 9 – Yes, 0 – No.

SECRETARY'S REPORT – ADDENDUM

J. Reese made a motion, seconded by J. Shevelew, to approve Items 1 through 3 on the Secretary's Agenda Addendum:

1. 2018-19 Bus Drivers

Approved the following bus drivers for the 2018-19 school year. All paperwork has been received from Krapf Bus Company.

Stephanie Abel – Substitute Driver – Effective 10/16/18
Ethan Martin – Substitute Driver – Effective 10/18/18

2. Crawford Estate Funds

Approved to use \$2,000 from the Crawford Estate Funds to purchase technology upgrades for the Administration Office Staff Development Room/Board Room.

3. Easement Agreement and Grantee Agreement with Hallam Borough

Approved the Easement Agreement and Grantee Agreement with Hallam Borough to allow a channel/stream improvement project at the 300 block of West Beaver Street, Hallam Borough, PA.

The motion passed: 9 – Yes, 0 – No.

4. Seek Proposals for Architect Services

J. Reese made a motion, seconded by R. Zepp, to authorize the Administration to seek proposals for architect services to assist with a building project. The motion passed: 9 – Yes, 0 – No.

Mrs. Weaver shared that the Board will need to have a special meeting to approve the resolution to refinance the General Obligation Note of 2008, as discussed at the Budget and Finance meeting prior to the Board meeting this evening.

J. Shevelew made a motion, seconded by J. Reese, to hold a Special Meeting of the Board on October 25, 2018, at 7:30 a.m., for the purpose of Refinancing the General Obligation Note of 2008 and authorize the Administration to advertise the meeting.

Public comment was allowed on this item. No comments were made.

The motion passed: 9 – Yes, 0 – No.

SUPERINTENDENT'S REPORT

On a motion by R. Zepp, seconded by J. Shevelew, the Board approved the following Personnel items on the Superintendent's Regular Agenda:

A. APPROVAL ITEMS

1. PERSONNEL

A. Appointment - Professional Staff

Name: Victoria Grenier
 Position: Full-Time Professional Employee
 Assignment: Elementary Digital Literacy/STEM Teacher
 Replacing: Laura Riggs (transfer)
 Salary: \$ 67,185 - Masters in Field/Step 13 (pro-rated for 2018/19)
 Work Year: 188 days/year
 Work Day: 7 ½ hours/day
 Effect Date: On or about December 19, 2018
 Acct Code: 10-2240-121-000-10-210, 10-2240-121-000-10-220, 10-2240-121-000-10-230
 (pending completion of paperwork)

B. Appointment – Day-To-Day Substitute Teacher - for the 2018/2019 school year at a rate of \$110/day:

Fry, Sally

C. Substitute Teachers through Substitute Teacher Service (STS) - for the 2018/2019 school year per the terms of the contract:

Bahn, Marcie	Gross, Elizabeth	Scanlin, Regina
Beaver, Matthew	Hemmann, Wesley	Showers, Jonathan
Berhanu, Ebenezer	Henise, Stephen	Simmons, Alysha
Claude-Simeon, Alexander	Kauffman, Taylor	Snelbaker, Maxine
Dranchek, Wyatt	Krouse, Lori	Snell, Dawn
Gigous, Ashley	Morrison, Thomas	Troop, Olysa
Grimek, Konner	Poteet, Brady	Wingerd, Kathryn

D. Appointment – Sub-contracted personnel provided through Star Building Services (SBS) - for the 2018/2019 school year per the terms of the contract:

Centeno-Cruz, Mayra

SUPERINTENDENT'S REPORT – Cont'd.A. **APPROVAL ITEMS** – Cont'd.1. **PERSONNEL** – Cont'd.E. **Appointments – Volunteers** - for the 2018/2019 school year:

Beck, Sarah	Harman, Jaclyn	Myers, Alicia
Burns, Angela	Hinkle, Jeffrey	Ocheskey, Carrie
Coppersmith, Rebecca	Hinkle, Lisa	Ocheskey, Joseph
Creek, Ashley	Ilgenfritz, Amanda	Reiff, Kelly
Crotty, Casey	Krout, Kelsey	Rivera, Heather
Elfner, Beth	Leber, Jenna	Robbins, Michelle
Fauth, Kimberly	Livingston, Julie	Schuster, Tiffany
Fetter, Lesley	Loeb, Danielle	Shumaker, Tracey
Galvin, Jennifer	McDonald, Scott	Taylor, Travis
Gruver, Phyllis	McMillion, Katie	
Hammers, Jade	Mellinger, Joshua	

The motion passed: 9 – Yes, 0 – No.

On a motion by T. Lentz, seconded by D. Shelley, the Board approved the following Miscellaneous items on the Superintendent's Regular Agenda:

2. **MISCELLANEOUS**A. **Update Hiring Status**

Approved to update the hiring status of Micah Moyer from Full-Time Temporary Professional Employee (TPE) to that of Full-Time Professional Employee, effective on or about August 18, 2018 (the date that he has earned tenure in his current district).

B. **Revised Job Description for High School Assistant Principal**

Approved to grant final approval of the revised job description for the High School Assistant Principal, as previously distributed.

C. **First Reading of Revised Job Description for Assistant Superintendent**

Approved the first reading of the revised job description for Assistant Superintendent, as previously distributed.

SUPERINTENDENT'S REPORT – Cont'd.A. **APPROVAL ITEMS** – Cont'd.2. **MISCELLANEOUS** – Cont'd.D. **Board Policy 918 – Title I Parent Involvement**

Approved to grant final approval of Board Policy 918 - Title I Parent Involvement, as previously distributed.

E. **Resolution**

BE IT RESOLVED, that the Adjudication and Final Order of the Superintendent is affirmed by the Board of School Directors in regard to a student disciplinary hearing held on Thursday, September 20, 2018 is hereby adopted.

The motion passed: 9 – Yes, 0 – No.

SUPERINTENDENT'S REPORT – ADDENDUM

On a motion by J. Shevelew, seconded by T. Lentz, the Board approved the following items on the Superintendent's Agenda Addendum:

A. **APPROVAL ITEMS – ADDENDUM**1. **PERSONNEL – ADDENDUM**A. **Resignation**

1. Tyler Michael – Co-Curricular, JH Cheerleading Coach – effective on or about November 2, 2018.

B. **Appointment – Substitute Support Staff** – for the 2018/2019 school year at a rate of \$8.00 per hour:

Abel, Glenda

C. **Appointments – Co-Curricular Positions** – effective July 1, 2018 through June 30, 2019:

Position	First Name	Last Name	Level	Yrs	Salary
Yearbook, HS - CoAdvisor	Lisa	Culp	3	7	\$ 2,403
Yearbook, HS - CoAdvisor	Ashley	Ash	3	1	\$ 1,951

SUPERINTENDENT’S REPORT – ADDENDUM – Cont’d.

A. **APPROVAL ITEMS – ADDENDUM** – Cont’d.

1. **PERSONNEL – ADDENDUM** – Cont’d.

D. Substitute Teachers through Substitute Teacher Service (STS) - for the 2018/2019 school year per the terms and agreements of the contract:

Lerew, Bryce
Reed, Jason

2. **MISCELLANEOUS – ADDENDUM**

A. First Reading of Board Policy #917 – Parental/Family Involvement

Approved the first reading of Board Policy #917 – Parental/Family Involvement, as previously distributed.

The motion passed: 9 – Yes, 0 – No.

PRESIDENT’S REPORT – None.

The Board recessed at 7:04 p.m. and reconvened at 7:06 p.m.

COMMITTEE REPORTS

J. Reese
Policy Review
Committee

Shared that Policy 918 discussed at the committee meeting was on the agenda this evening for approval.

J. Shevelew
Budget and Finance
Committee

Shared that the Board met this evening, prior to the Board meeting, and discussed a possible refinance of the variable rate debt. Due to the commitment from the banks on the interest rate, a Special Board Meeting will be held on October 25, 2018, which was approved this evening.

R. Zepp
YCSofT Authority

Stated that the Authority has finished the first step with the architect by reviewing and approving the Schematic Design. The project will now proceed to the design development phase.

R. Zepp
York Adams-Academy

Shared that he was unable to attend the last meeting but shared that the program is continually improving based on his recent discussions with staff at York Adams Academy.

COMMITTEE REPORTS

J. Malone
Co-Curricular
Committee

Shared that the minutes from the last meeting were provided this evening. He shared that the Board may need to review possible stadium upgrades in the near future. Also, he shared that the committee would like to tour the performing arts center at the next meeting to discuss the lighting needs there. He stated that the committee meeting on November 9, 2018 will be canceled and re-scheduled for November 16, 2018, at 10:00 a.m. Mrs. Weaver stated that she will advertise the new meeting.

D. Shelley
YCSofT

Shared that the 2019-20 budget was presented. The budget is based on 1700 students attending. The budget includes the addition of two buses and a music teacher. Mr. Shelley asked Dr. Mancuso to provide his thoughts about the York County School of Technology. Dr. Mancuso shared that he was very impressed with the facility and the program provided to the students. He stated that the program will enable the students to obtain the skill set needed to enter the workforce.

T. Lentz
Operations Committee

Shared that the Operations Committee met earlier this week. The discussion involved the Kreutz Creek Stream Restoration Project, which the easement agreement and grantee agreement were approved this evening. Also discussed was the direction in which the Board wishes to proceed with a building project, and the Board did approve this evening to proceed with seeking architect proposals.

FINAL BOARD COMMENTS

R. Zepp

Stated that West York School District is seeking to begin a Junior ROTC program. He would like a committee of the Board to formally review if Eastern would be a candidate for a program, determine if there is student interest in a program, and the financial impact of a program. The Board asked that this item be on for discussion at a future meeting.

D. Shelley

Stated that the representation of the School Board is not currently in accordance with the School Code. The School Code requires that when districts have three election regions, each region should have three members. He stated that current alignment has three regions, but not equal representation. The regions have four, three and two members. Discussion ensued among the members regarding the process and the previous discussion on this issue by

FINAL BOARD COMMENTS – Cont'd.

the Board. Mrs. Weaver will share the previous legal opinions provided on this issue.

FINAL PATRON COMMENTS – None.

The Board recessed to an Executive Session for Personnel issues at 7:32 p.m. No further business was conducted.

ADJOURNMENT

On a motion by D. Bailey, Jr., seconded by T. Lentz, the Board meeting adjourned at 7:42 p.m.



Teresa Weaver, Board Secretary